

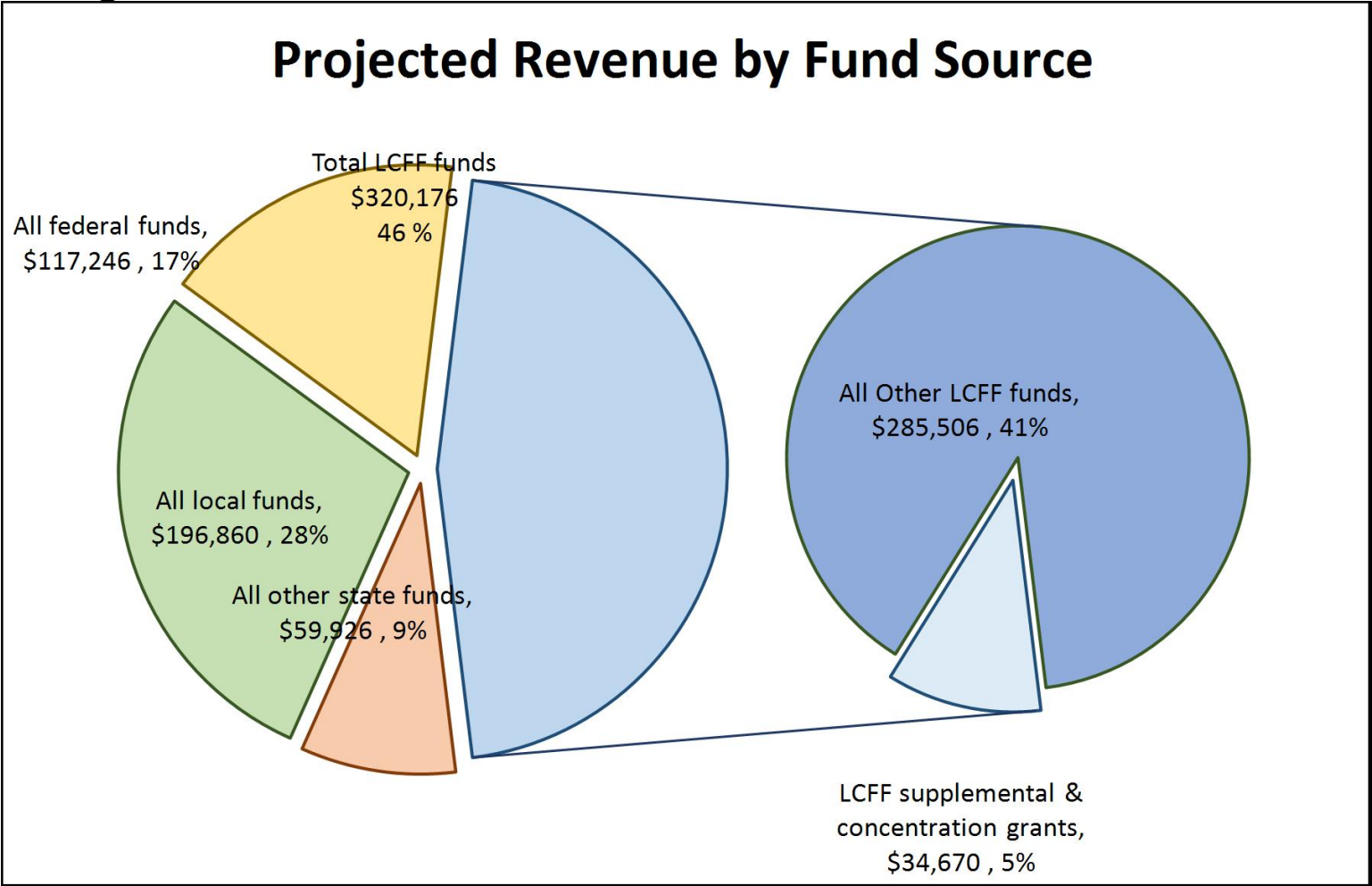


LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Kashia Elementary School District
CDS Code: 49 70888 6052013
School Year: 2025-26
LEA contact information:
Frances Johnson
Superintendent/Principal
frances@kashiaesd.org
7077859682

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2025-26 School Year

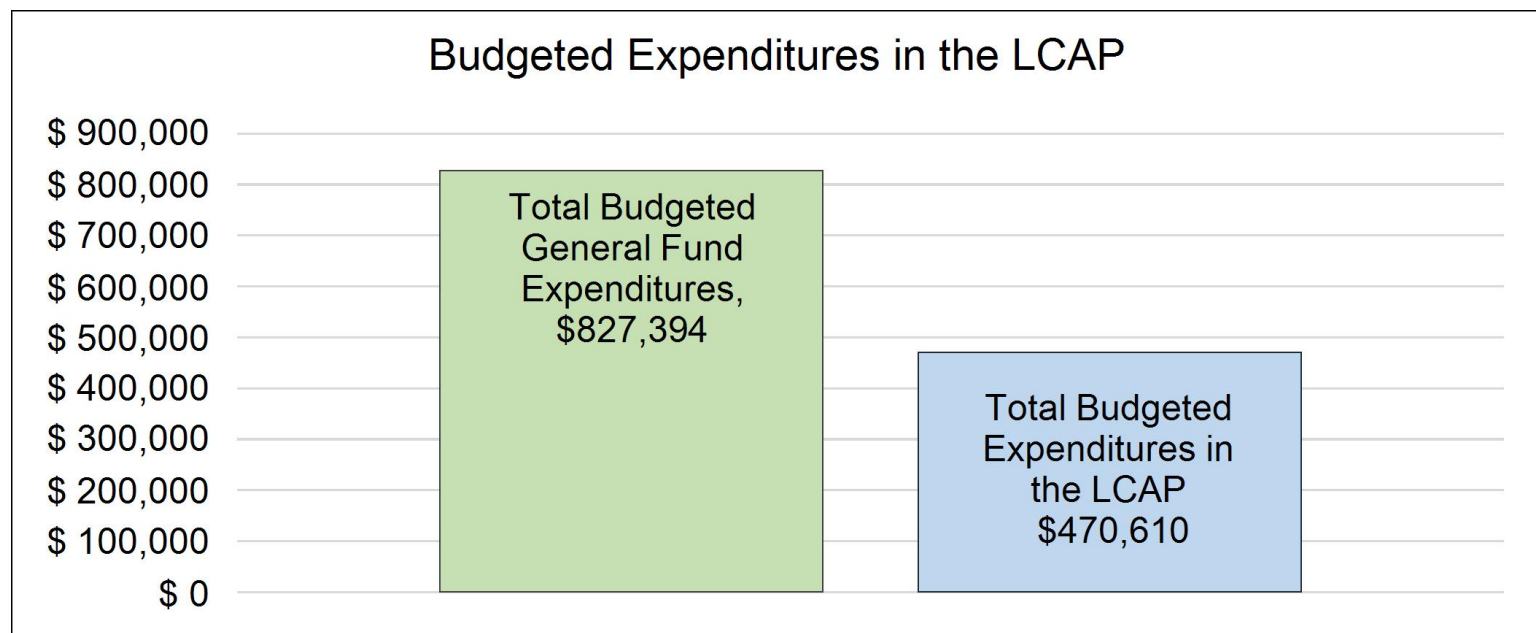


This chart shows the total general purpose revenue Kashia Elementary School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Kashia Elementary School District is \$694,208, of which \$320,176 is Local Control Funding Formula (LCFF), \$59,926 is other state funds, \$196,860 is local funds, and \$117,246 is federal funds. Of the \$320,176 in LCFF Funds, \$34,670 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Kashia Elementary School District plans to spend for 2025-26. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Kashia Elementary School District plans to spend \$827,394 for the 2025-26 school year. Of that amount, \$470,610 is tied to actions/services in the LCAP and \$356,784 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

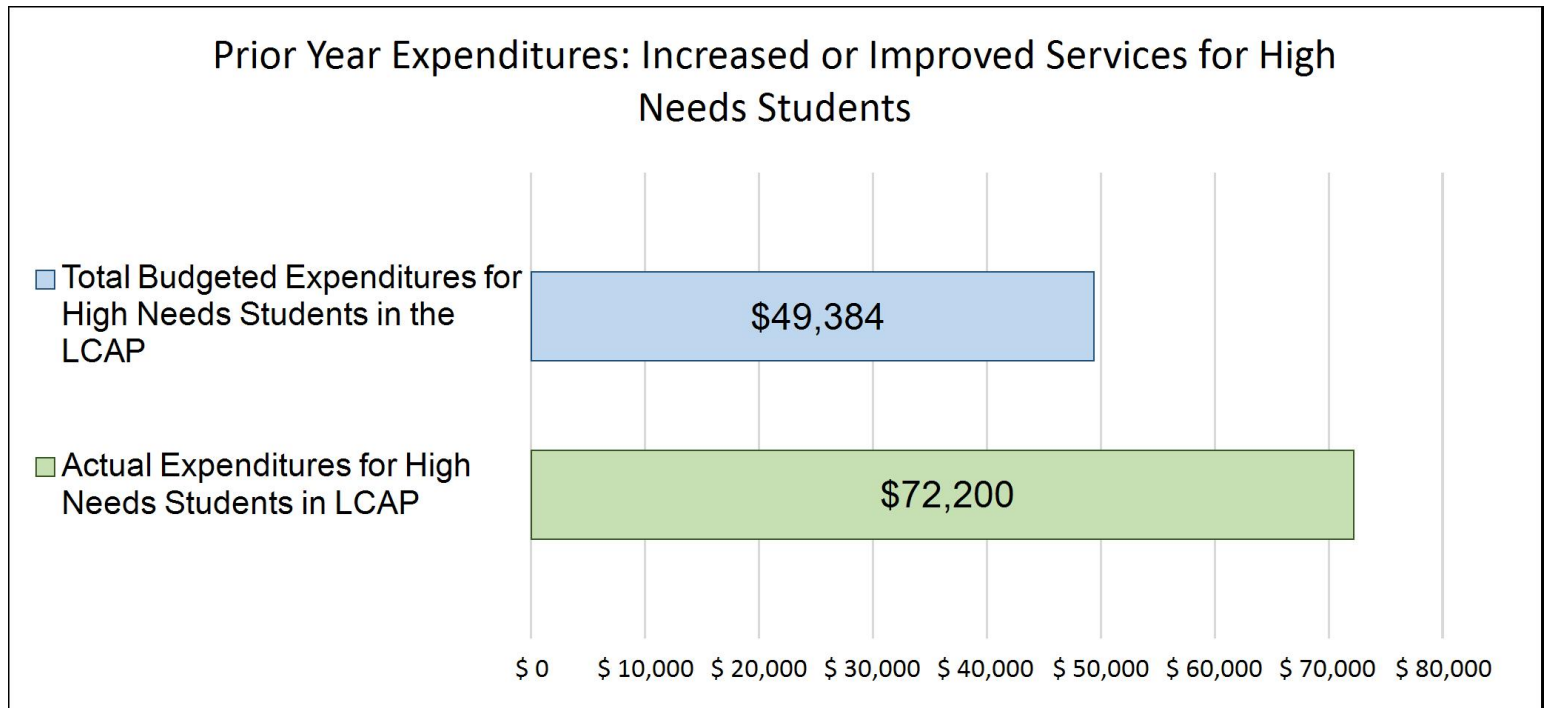
Special Education costs, contracted services for business and IT support, general office supplies/materials.

Increased or Improved Services for High Needs Students in the LCAP for the 2025-26 School Year

In 2025-26, Kashia Elementary School District is projecting it will receive \$34,670 based on the enrollment of foster youth, English learner, and low-income students. Kashia Elementary School District must describe how it intends to increase or improve services for high needs students in the LCAP. Kashia Elementary School District plans to spend \$115,930 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2024-25



This chart compares what Kashia Elementary School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Kashia Elementary School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2024-25, Kashia Elementary School District's LCAP budgeted \$49,384 for planned actions to increase or improve services for high needs students. Kashia Elementary School District actually spent \$72,200 for actions to increase or improve services for high needs students in 2024-25.



Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Kashia Elementary School District	Frances Johnson Superintendent/Principal	frances@kashiaesd.org 7077859682

Plan Summary [2025-26]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

The Kashia Elementary School District currently serves approximately 7-12 students in grades TK-8. During the 2023-24 school year, the school was staffed with a full-time credentialed teacher, two full-time instructional assistants, and a part-time Superintendent. For the 2024-25 school year, the school is staffed with a full-time credentialed classroom teacher, a full-time reading specialist (funded through a grant), and one full-time instructional assistant. A part-time superintendent provides district oversight, and a contracted part-time business manager oversees non-instructional functions. Located in a remote rural setting along the northern California coastline of Sonoma County, the Kashia Elementary School District is a school community where teaching and learning blend with Kashia culture and tradition; teaching children of their roots while providing them wings for tomorrow. Within a learning climate that encourages innovation and creativity, children are nurtured to learn a broad-based academic curriculum infused with the social skills necessary for their continuing education and future success.

It is the mission of Kashia Elementary School to provide a supportive and nurturing environment for all students.

Students acquire the basic skills of knowledge, along with the thinking skills needed for problem-solving and decision-making relevant to a changing and multi-cultural world. Our students learn to take responsibility for their behavior, develop an understanding and respect for the diversity of all life, understand and respect the Kashia culture and community, and develop a caring for others.

There are five fundamental goals that inform our mission:

- Emphasizing excellence

- Teaching students the academic skills necessary to function in society
- Promoting an atmosphere that encourages compassion, acceptance, cooperation, and respect for self and others
- Preparing students to develop their full potential and unique qualities
- Providing a learning environment that integrates Kashia culture and language with academic skills

Currently, the primary challenges facing the district are attendance and consistent qualified staff. Improving attendance and hiring a multiple subject teacher with roots in the area are key goals in increasing student achievement as described within the 2024-25 LCAP and moving into the 2025-2026 school year.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Due to the small number of students, less than 10 students, the California School Dashboard data is not available for 2023-2024. However, based on individual students scores from the 2024 administration of the CAASPP, the Kashia group of students who tested scored at Level 1 (Far Below Basic/FBB) for Mathematics. For CAASPP English Language Arts (ELA), 83% of the Kashia students tested at Level 1 (Far Below Basic). What is a positive note is that all students went up from the previous year in CAASPP ELA but still scoring FBB and 83% improved in Mathematics from the previous year. For the 2024-2025 school year, we have not seen the growth that we expected in our students per NWEA MAP data in Reading and Language. According to the Achievement Status and Growth Summary Quadrant Chart from Fall 2024 to Spring 2025, all students tested as having Low Achievement and Low Growth in Reading and 83% tested as having Low Achievement and Low Growth for Language, with only one student showing High Achievement but Low Growth. Our mathematic data is showing that 83% of our students are still working on standards that are 2-4 years before grade level.

Attendance has improved for the 2023-2024 school year but still below the 80%, which is a factor that contributes to the low academic growth. Additional factors that contribute to low academic growth for Kashia students are curriculum consistency, classroom disruptions, and high staff turnover. According to the CA Healthy Kids survey administered this year in April 2025, students like their teachers and feel safe in the school environment. They also stated that they are bored often in the classroom and that they get teased some of the time.

Learning Recovery and Emergency Block Grant (LREBG) Funds: It is expected that funding already received under the Learning Recovery and Emergency Block Grant (LREBG) will be fully expended in 2024-25. Any new LREBG funds allocated per the 2025-26 Enacted State Budget will be applied to online learning programs to support student achievement as described in Goal 1, Action 4. These planned expenditures align with the following allowable use of LREBG funds: "Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of evidence-based learning supports such as...learning recovery programs and materials."

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Kashia Elementary is designated as needing differentiated assistance due to not submitting to the State the Local Indicators in two consecutive years in the past. Kashia Elementary has addressed this issue by submitting the Local Indicators in 2024-2025 and will again be submitting the Local Indicators in 2025-2026.

Student attendance continues to impact academic achievement. Due to the small number of students, California School Dashboard data is not available. A summary of CAASSP data for 2024-2025 will be added when available. The district is eligible for Differentiated Assistance due to local indicators not being met for two or more years. Staff is currently developing a plan to address the key performance areas in English Language Arts and Mathematics next year, to include additional targeted instructional support to include in-person professional development, attendance at regional LRC training, outside coaching and classroom support personnel as needed throughout the school year. Supplemental online intervention programs in mathematics and English Language Arts were purchased and provided this year and will continue for next school year which allows the adults in the classroom to work with students in small groups and one on one while other students are working online. DIBELS will also be provided in 2025-2026 to address early literacy among the lower grade students to provide additional supports as needed based on data gained at multiple diagnostic points throughout the school year.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

The Kashia Elementary School District is not eligible for the Comprehensive Support and Improvement (CSI) program.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

The Kashia Elementary School District is not eligible for the Comprehensive Support and Improvement (CSI) program.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

The Kashia Elementary School District is not eligible for the Comprehensive Support and Improvement (CSI) program.

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Parents	Due to the small size of the school (nine students from 2-3 families), direct two-way communication with each parent was used as the process for engagement.
Students	Due to the small size of the school (nine students from 2-3 families), direct two-way communication with each student was used as the process for engagement.
Teachers	The part-time superintendent and classroom teacher engaged in discussion that informed the LCAP; e.g. informally and during staff meetings.
Principals and administrators	The part-time superintendent and part-time contracted consulting chief business official developed the LCAP in collaboration, taking into account input provided by educational partners.
Other school personnel	The part-time superintendent and two full-time instructional assistants engaged in discussion that informed the LCAP; e.g. informally and during staff meetings.
Local collective bargaining units	N/A; the school employees are not represented by bargaining units.
Parent Advisory Committee	Due to its small size; the school does not have a formal parent advisory committee but it does have a Parent-Teacher Organization. The part-time superintendent engaged the PTO in discussions regarding the goals and actions included in the LCAP; e.g. the potential use of PTO funds to support Pomo language instruction, etc.
English Language Parent Advisory	N/A; there are no English learners enrolled in the school.

Educational Partner(s)	Process for Engagement
SELPA	The county SELPA was consulted in relation to serving students with exceptional needs
Board trustees	Regular reports on attendance and academic activities during board meetings was used as the process for engaging the Board to garner input on goals and actions.
Napa County Office of Education Literacy Grant Personnel (NCOE)	Through out the school year, NCOE and Kashia staff met to discuss the literacy grant, as they are the regional leads, and what was working and what was not working.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Parents/board trustees/students and school personnel requested additional sports and play equipment to support physical education (Action 1.3). School personnel, in collaboration with an outside consultant, requested additional online learning platforms (Action 1.4) and technology (Action 1.6). The administration (part-time superintendent) recommended staff development/mentoring (Action 1.7) and developed the position/job description of a outside Literacy coach/consultant in collaboration with the contracted consulting CBO (Action 1.5). School personnel and administration (superintendent) requested more social-emotional and PBIS (positive behaviors and intervention services) services to address barriers to learning (Action 3.1). Students and school personnel requested more project-based learning activities and field trips (1.8), and parents/board trustees requested Pomo instruction (Action 4.1). School personnel and parents requested that the Prop. 28 Arts and Music funds be used to purchase more music and arts supplies (Action 4.4). SELPA's guidance helped to inform the addition of more social-emotional services ((Action 3.1), and the continuance of a full-time instructional assistant to support students with exceptional needs in the classroom (as well as continuance of outside contracted resource specialist support, speech services, which is not listed in the LCAP).

Given the extremely small size of the student population at Kashia Elementary School (nine students in 2023-24), contact with families is regular and continuous. The parents are generally happy with how the school is run and the learning that is taking place. They are appreciative of the necessary proximity of the school to the reservation. LCAP focus areas continue to be student proficiency, student attendance, and student/parent engagement. One of the strengths of the Kashia ESD is the ability to focus on the "whole child" - heart, head and hands. Parents provided feedback throughout the school year on current LCAP goals at monthly board meetings and also in the development process of the new LCAP for 2025-2026. The board president met with the Superintendent monthly to review site needs, issues and data. In addition, student academic benchmark data was shared with parents three times within the school year plus State CAASPP student scores.

NCOE has had direct involvement in the creation of the LCAP when it came to the literacy program as they are the regional lead on our grant. NCOE observed the teaching staff, met with staff and Kashia staff attended one site visit at another school to see how literacy was taught to students. They have been involved from the beginning of this year to the end of the school year on how to move forward with the unique challenges that Kashia has as a small rural school. They have supported the change in Actions 1.1 and 1.4 and support not hiring a reading literacy person but to contract out for more coaching, mentoring, PD and the multiple subject teachers attendance at regional LRC meetings.

--

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	Students will demonstrate an increase in proficiency in grade level standards.	Focus Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
 Priority 2: State Standards (Conditions of Learning)
 Priority 4: Pupil Achievement (Pupil Outcomes)
 Priority 5: Pupil Engagement (Engagement)
 Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.

Given the below basic (Level 1) proficiency levels on both the ELA and Mathematics CAASPP test and formative assessments, increasing proficiency in grade level standards is a top school priority. Besides the CAASPP data Kashia uses benchmarks called "Measures for Academics Progress (MAP)" administered three times a school year. Recent 2025 spring data shows that 72% of our students in grades 1st through 8th grade are below the 20% percentile in ELA. In addition, students who scored low dropped further within that range for English language arts from the beginning of the year benchmark to the spring benchmark. Also, upper elementary students in 5-8 grades assessed on mathematics through our online intervention program are still scoring at the 2nd through 4th grade levels for mathematics. All of these data points were used to developed this goal to make sure that we are creating an educational system that meets students where they at academically, and then provides opportunities to continue to grow along their educational journey. We are constantly thriving to do better for each and every student and individualize their learning path, as much as, possible to close gaps and develop skills.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Number of teachers and credential information as reported to Human Resources	100% of teachers are appropriately assigned and fully credentialed in 2023-24.	The two teachers have clear teaching credentials but were teaching out		100% of teachers will continue to be appropriately assigned and credentialed. The	0% are appropriately assigned, 100% teachers have credentials but out

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
			of assignment as they worked on additional authorizations for 2024-25. 100% are credentialed teachers but out of assignment.		addition of a Reading Specialist to promote student literacy using the Reading Specialist/Literacy Coach Grant is planned.	of field of authorization.
1.2	% of materials Common Core State Standards (CCSS)-aligned per observation by administration	100% of students have access to standards-aligned curriculum (Common Core and English Language Development {ELD} standards) in 2023-24.	100% of students had access to standards-aligned curriculum for 2024-25 Source: CA Dashboard		100% of students will continue to have access to standards-aligned curriculum (Common Core and ELD curriculum).	No Difference
1.3	% implementation of state board-adopted academic content and performance standards in English Language Development (ELD) per observation by administration. DISCONTINUE this Metric for 2024-2025	80% implementation of state board-adopted academic content and performance standards in ELD in 2023-24 based on observation. Implementation was not easily measurable in light of the alternative teaching methods used.	Teachers were not teaching ELD standards for 2024-25 as we have no English Learners but were incorporating some of the ELD teaching strategies		100% implementation of state board-adopted academic content and performance standards in ELD based upon an identified metric appropriate for the alternative teaching methods used.	N/A- no ELD students enrolled so no ELD standards were implemented
1.4	% of all students, including unduplicated pupils and students with exceptional needs who have access to a broad course of study as observed through lesson	100% of students all students, including unduplicated pupils and students with exceptional needs have access to a broad course of study.	100% of students have access to a board course of study Source: CA Dashboard		100% of students all students, including unduplicated pupils and students with exceptional needs	No Difference from Baseline

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	plans/report cards for all students				will have access to a broad course of study to include additional experiences in Pomo language and culture.	
1.5	Local and state Physical Education (PE) assessments	Test was not administered in 2023 because there were no fifth-grade students. CORRECTION: 2-7th grade students were tested in 2023-2024	3-5th grade students were given the PFT in 2024-25 Source: SIS AERIES		80% of 5th graders will test proficient on the state-mandated P.E. assessment.	PFT test was administered in 2023-24 to two seventh graders, and for 2024-2025 to all three 5th graders,
1.6	California Assessment of Student Performance and Progress (CAASPP) English Language Arts (ELA) scores	0% of students testing in 2022-23 have met the standard (Level 3 or above)	0% met standards in ELA for 2023-24. All students showed growth in ELA and one student moved up a level. Source: CAASPP Results		80% of students will advance one level from where they are currently	No difference from Baseline
1.7	California Assessment of Student Performance and Progress (CAASPP) Math scores	0% of students testing in 2022-23 have met the standard (Level 3 or above).	0% met standards in Math for 2023-24. 83% of students showed growth from 2022-2023 to the 2024 CAASPP. Source: CAASPP Results		80% of students will advance one level from where they are currently.	No Difference from Baseline
1.8	Percentage of EL pupils who have made	N/A; Kashia ESD did not have any English	N/A		N/A if no new EL students enroll in	N/A, no EL's enrolled

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	progress towards English proficiency on the English Language Proficiency Assessments for California (ELPAC)	learner (EL) students in 2023-24.			2024-25. If new EL students enroll, 80% of those students will advance one level from where they are currently.	
1.9	English learner (EL) reclassification rate	N/A; Kashia ESD did not have any English learner (EL) students in 2023-24.	N/A		N/A if no new EL students enroll in 2024-25. If new EL students enroll, 80% of those students will advance one level from where they are currently.	N/A, no EL's enrolled
1.10	English learner (EL) access to state standards, including ELD standards	N/A; Kashia ESD did not have any English learner (EL) students in 2023-24.	N/A		N/A if no new EL students enroll in 2024-25. 80% of those students will advance one level from where they are currently.	N/A, no EL's enrolled
1.11	California Science Test (CAST) scores for 5th and 8th grade students.	0% tested proficient in 2023-24.	One 8th grade student tested with a result of Level 1- did not meet standard. Still at 0% proficient Source: CAASPP Results		80% of students taking the CAST in 2024-25 will advance one level from where they are currently.	No Difference from Baseline

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There were substantive differences in planned actions and actual implementation in the following actions:

1.1: PARTIALLY IMPLEMENTED-Certified teacher staff was the stated action-this did not occur for 2024-2025 as we had a teacher who had a single subject credentialed but did not carry the required credentials of multiple subject needed for elementary teaching assignment. The staff was teaching out of assignment.

1.2: FULLY IMPLEMENTED-Certificated administrative staff was stated action-all administrators were state certified

1.3: PARTIALLY IMPLEMENTED-Enhance Physical education program was the action-Not all supplies were purchased as written in action

1.4: PARTIALLY IMPLEMENTED- Bring in Online learning platforms was the action-not all programs were implemented this year due to concentrating on just a couple to start implementing with students as to not overload the teaching staff

1.5: FULLY IMPLEMENTED-Fulltime Reading specialist was the action- A single subject teacher was hired to be the reading specialist who did not have their reading specialist credential. An online program was found at the Univ. of Long Beach for our teacher to begin coursework towards that supplemental credential. They started coursework in February 2025.

1.6: PARTIALLY IMPLEMENTED-Textbooks, supplies and programs was the action: All core curricular materials were purchased but the purchase of a SMART board was not secured as written.

1.7: FULLY IMPLEMENTED-Professional development was the action-Kashia had two full professional development days as well as on site coaches to assist with learning the curriculums and coach on teaching mathematics and reading.

1.8: FULLY IMPLEMENTED-Project-based learning was the action-many hand-on projects were implemented this school year as shown in the monthly newsletter

1.9: FULLY IMPLEMENTED-Cultural Education was the action-through the tribal council and a local group called "Action Network" students were provided opportunities to learn their language and cultural traditions.

1.10: FULLY IMPLEMENTED-Staff mentoring and coaching was the action-coaches were brought in from NCOE and local institutions to assist with mentoring teachers on implementing reading and mathematic teaching strategies.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Goal 1, Action 1: Estimated actual expenditures are less than budgeted by \$61,172 because the classroom teacher resigned mid-year and the position was not filled.

Goal 1, Action 2: Estimated actual expenditures are more than budgeted by \$7,039 because a part-time Principal/Lead Teacher position was approved mid-year to assist with day-to-day instruction and site management.

Goal 1, Action 3: Estimated actual expenditures are less than budgeted by \$10,000 because the P.E. equipment was not purchased in current year.

Goal 1, Action 8: Estimated actual expenditures are less than budgeted by \$4,848 because due to the transition of staff, project-based learning activities did not occur to the extent planned.

Goal 1, Action 10: Estimated actual expenditures are more than budgeted \$7,038 because the Principal/Lead teacher role that was added was intended to provide some staff mentoring.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Overall the actions in goal #1 were ineffective in 2024-2025 in providing the necessary services, and support to continue addressing below grade level learning of students in this small rural school. We saw a slight increase in our pupils' results in CAASPP mathematics and ELA from 2022-2023 to 2023-2024 but anticipate a drop for CAASPP 2025 results. 6 out of 6 students were still in the below grade level on CAASPP Mathematics in 2024 and 5 out of 6 were in the below grade level for CAASPP ELA in 2024.

1.1 EFFECTIVE-Certified Teacher Action: After reviewing our Measures for Academic Progress (NWEA MAP) growth data in reading and language arts from Winter 2024 to Spring 2025, there was a significant decrease in 5 out of 5 students by more than 10% which can be directly related to not having a credentialed multiple subject teacher or trained reading specialist in actions 1.1 and 1.5. This action is effective but we need to have a multiple subject credentialed teacher not a single subject.

1.2: EFFECTIVE-Certified Administrators Action: Oversight and Leadership was provided with one superintendent and one CBO.

1.3: EFFECTIVE-Physical Education Action: An enhanced PE program was implemented just not all the equipment purchased this year. Students received the required 250 minutes of instruction weekly and the PFT was administered to all 5th graders as required in 2024-2025.

1.4: INEFFECTIVE-Online Learning Platforms Action: At this time, the program were ineffective as the fidelity of the programs was not present from week to week as observed or shown on time on program data through the program.

1.5: INEFFECTIVE-Literacy Coach Action: A credentialed teacher who was not a reading specialist but she did start online program midyear as part of their contract to teach.

1.6: EFFECTIVE-Textbooks, Supplies, Program Action: Supplies were purchased to create multiple avenues of curriculum delivery and all state aligned textbooks were purchased

1.7: EFFECTIVE-Professional Development Action: Professional development was provided with two full PD days and coaches brought in throughout the school year

1.8: EFFECTIVE-Project-Based Learning Action: PBL/Field trips were provided to bring the curriculum alive and deepen the learning of topics presented in the classroom

1.9: EFFECTIVE-Cultural Education was the Action: Students were provided opportunities through the Action Network program and Tribal Council to learn about their Native American background and learn the POMO language.

1.10: EFFECTIVE-Staff Mentoring/Coaching Action: Coaching and mentoring was provided by NCOE and other local specialists. During observations, students were learning and teachers were seen effective modeling of strategies.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Overall-The only changes for 2025-2026 is that recruitment of a full-time multiple subject teacher is a must in action 1.1. NO CHANGE-Certificated Teaching Staff Action: The district will also have a full-time Superintendent/Principal overseeing site management and providing instructional leadership, and a six-hour instructional assistant. The Literacy Coach/Reading Specialist will not be hired for 2024-2025 as grant funds will be now be used to provide increased professional development to the designated classroom teacher and assistant, and also a contracted literacy support coach for ongoing training and mentoring. Also, an increase in funding action 1.7 professional development on core curriculum to start the school year so that the primary teacher has had a chance to become familiar with hard copy materials and online resources.

1.2: CHANGE-Certificated Administrator Action: The superintendent/principal will now also include .25 teaching and be full time

1.3: NO CHANGE-Enhance PE Action

1.4: NO CHANGE-Online Learning Action will now implement addt. programs as proposed in actions once multiple subject teacher is hired to see what programs he/she is familiar plus implement DIBELS.

1.5: CHANGE-Literacy Coach Action: There will be no reading specialist hired as funding will go into coaching/professional development of primary core teacher

1.6: CHANGE- Textbooks/Supplies and Programs Action: no SMART board will be purchased

1.7: NO CHANGE-Profession Development Action

1.8: NO CHANGE-Project-Based Learning (PBL) Action

1.9: NO CHANGE-Cultural Education Action

1.10: CHANGE-Staff Mentoring/Coaching Action: coaching/mentoring will be included in new job description of teacher/principal/superintendent

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Certificated teaching staff	Sustain adequate certificated staffing with one full-time, fully-credentialed and appropriately-assigned teacher.	\$137,611.00	No
1.2	Certificated administrative staff.	Modification for 2025-26: Staffing to continue the part-time Principal/Lead Teacher position that was established in 2024-25, increased to full-time (1.0 FTE) to manage the site on a daily basis and provide instructional leadership in 2025-26. 50% of the 1.0 FTE position is budgeted in Goal 1 Action 2, which includes the daily site administrative duties of the Principal,	\$97,530.00	No

Action #	Title	Description	Total Funds	Contributing
		<p>Also, a separate part-time Superintendent position is included in the budget for 2025-26, Goal 1/Action 2. This position, which focuses primarily on governance, will require fewer hours than the position did in 2024-25 due to the addition of the 1.0 FTE Principal/Lead Teacher position. The remaining costs are budgeted under Goal 1 Action 10, and Goal 2 Action 3.</p> <p>Original Language: A part-time Superintendent position will be funded in 2024-25 to provide instructional oversight and leadership, as well as operational supervision. Note: 1/2 of the cost for this action is budgeted under Action 1.2, and 1/2 of the cost is budgeted under Goal #2, Action 2.3. and Goal 2, Action 3.</p>		
1.3	Enhance physical education program	Replace broken and worn sports equipment and provide additional equipment, e.g. mats for under the play structure. Incorporate structured walking/hiking activities to increase awareness of the environment while concurrently increasing cardiovascular fitness. Incorporate yoga exercises into the school day. The Board also has an interest in exploring the possibility of replacing the play structure, e.g. using one-time reserves (and possibly funded by grants).	\$10,000.00	No
1.4	Online learning platforms	<p>Modification 2025-2026 Lexia and Great Leaps to iReady, DIBELS and READ180, Happy Numbers to Dreambox Math. All the rest will stay and be added for next year 25-26</p> <p>Original Language Continue the use of Lexia and/or Great Leaps, IXL, and Happy Numbers as online learning platforms to support student achievement. Add NewsELA, BrainPop, Khan Academy, and the Renaissance program. PARTIALLY IMPLEMENTED-replaced Reading Intervention and Math Programs. Did not implement all programs due to new staff coming on board and that would have been overwhelming to them.</p>	\$4,500.00	No

Action #	Title	Description	Total Funds	Contributing
1.5	Literacy Coach	<p>Modification: Eliminate Reading Specialist position as it was not effective in 2024-25; using the funds instead for professional development/coaching/reading programs/materials.</p> <p>Original Language The hiring of a full-time Literacy Coach/Reading Specialist is planned in 2024-25 using the Literacy Coach and Reading Specialist Grant funding.</p>	\$50,000.00	No
1.6	Textbooks, supplies, programs	<p>Modification: no SMART board will be purchased</p> <p>Original Language: Curriculum will continue to be updated to reflect integration and implementation of CCSS. An interactive smartboard will be purchased to support engagement and achievement.</p>	\$14,915.00	No
1.7	Professional development	Professional development will be provided to certificated and classified staff to support increased implementation of state board-adopted content standards.	\$3,000.00	No
1.8	Project-based learning	Funds will be allocated to support project-based learning opportunities, including additional field trips to the extent feasible.	\$5,000.00	No
1.9	Cultural education	Cultural education provided by local educational partners will continue and expand, to include additional projects and field trips.	\$5,000.00	No
1.10	Staff mentoring/coaching:	Modification for 2025-26: New position of full-time Principal/Lead Teacher position in 2025-26. 25% of the costs are budgeted here for the portion of time this position will be providing mentoring/coaching to other district staff.	\$48,765.00	Yes

Action #	Title	Description	Total Funds	Contributing
		<p>50% of the costs are budgeted under Goal 1 Action 2, and the remaining 25% of the costs are budgeted under Goal 2 Action 3.</p> <p>Original Language: Staff mentoring/coaching provided by the on-site administrator to support Unduplicated pupils-part-time Supt./Principal. 1/4 of the costs are charged to this Action/Goal.</p>		

Goals and Actions

Goal

Goal #	Description	Type of Goal
2	Increase Parent and Student Engagement and gain a great understanding and appreciation for the value of education.	Broad Goal

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement)
 Priority 4: Pupil Achievement (Pupil Outcomes)
 Priority 5: Pupil Engagement (Engagement)

An explanation of why the LEA has developed this goal.

Historically in the Kashia community, parent engagement in their child's education has been limited. Because parents play an important role in a child's learning and development, motivating parents to become more involved in the school and supporting their efforts to complete their General Educational Development (GED) certificate is a high priority. Stakeholders have provided positive and negative feedback about the school overall communication. Furthermore, connections to the school need to be re-established to bond students with their teachers, peers, and campus life as they state on the CHKS survey that they do not have a say in what is taught and are often bored in school.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	Parents will provide input on the district's goals for increased student achievement, via an LCAP survey and/or through direct communication.	50% of the parents provided direct input during the 2023-24 school year.	50% of parents provided input in 2024-25		100% of the parents will provide input on the district's goals for increased student achievement via an LCAP survey and/or through direct communication.	No Difference from Baseline

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.2	Promote parental participation in programs for unduplicated pupils and individuals with exceptional needs as measured through attendance at school events and meetings (observation and sign-in sheets).	100% participation in school events and meetings.	100% participation at events and meetings.		Sustain 100% participation in school events and meetings.	No Difference from Baseline
2.3	Number of parents without a high school diploma who earn a GED certificate	No parents of students attending the school have earned a GED certificate	0% of parents attended GED program.		50% of parents requesting assistance with a GED certificate will earn one.	No Difference from Baseline

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

2.1: FULLY IMPLEMENTED-Parent Information Website Action-The website was completely revamped and updated during the 2024-2025 school year
2.2: FULLY IMPLEMENTED-Parent Information Newsletter Action-A monthly newsletter was implemented to keep parents and community stakeholders informed and parent volunteers in the classroom did happen
2.3: FULLY IMPLEMENTED-Parent Outreach Action-Parent outreach did happen to extend that it could with a part time superintendent/principal
2.4: NOT IMPLEMENTED-GED Program for Parents Action-The only substantive difference is in planned action 2.4: GED certificate. This action was not held this year as no parent was interested in attending so no program was implemented.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Goal 2, Action 3: Estimated actual expenditures are more than budgeted by \$14,077 because the Principal/Lead teacher role that was added was to provide parent outreach.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

2.1: EFFECTIVE-Parent Information Website Action: The website is fully operational and provides parents and other stakeholders with updated LCAP and Dashboard information, as well as, other pertinent district information
2.2: EFFECTIVE-Parent Information Newsletter Action: The implementation of a monthly newsletters has kept our parents informed on what is occurring instructionally and what students are learning on field trips.
2.3: EFFECTIVE-Parent Outreach Action: Parents continue to be involved in the school and their child's education. Every event or meeting that is planned is well attended and parents are happy with the school so this goal is effective.
2.4: NOT EFFECTIVE-GED Program Offering Action: Parents had wanted the opportunity to complete their GED but at this time no parent was interested in the 2024-25 school year.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

There are no planned changes for the coming year.
2.1: NO CHANGES-Website Action: will be updated with new items as they occur and/or are needed
2.2: NO CHANGES-Newsletter Action: will continue for 2025-2026
2.3: CHANGED- Parent Outreach: New Teacher/Principal/Superintendent position will be charged to include parent outreach monthly since they will be there full time
2.4: NO CHANGES-GED Offering: We will ask if parents would like to take GED classes again this year before we stop this action for the following year if we have no takers

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Parent Information - Website	Website will be maintained as a site for updated legal and community services.	\$1,295.00	No
2.2	Parent Information - Newsletter	Superintendent and/or classroom teacher will publish a monthly newsletter that will be distributed in hard copy. The newsletter will update parents on academic activities, school functions, opportunities to participate in the classroom as volunteers/assistants, etc.	\$0.00	No

Action #	Title	Description	Total Funds	Contributing
2.3	Parent Outreach:	<p>Modification for 2025-26: 25% of the 1.0 FTE position of Principal/Lead Teacher is charged here, e.g. for the portion of time the employee is engaging in parent outreach activities, e.g. within the Principal and lead teacher roles. Remaining costs for this position are budgeted under Goal 1, Actions 1.2 and 1.10.</p> <p>Original Language: Superintendent will provide targeted outreach to families to increase participation and engagement in the school, and their students' learning. Regular meetings/events with families are planned for the 2024-25 school year to better engage parents/guardians in their children's learning. Costs represent 1/2 of Superintendent salary/statutory benefits - see also Goal #1, Action 1.2.</p>	\$48,765.00	Yes
2.4	GED Certificate Support	Locally donated funds will be set aside (pending approval by the Friends of Kashia) to support any incoming parents who wish to attain their GED certificate.	\$500.00	No

Goals and Actions

Goal

Goal #	Description	Type of Goal
3	Students will feel safe and secure at school, which will promote academic progress.	Broad Goal

State Priorities addressed by this goal.

Priority 5: Pupil Engagement (Engagement)
Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

Students who are experiencing stress, anxiety, and/or insecurity will not be able to achieve to their fullest potential academically. Research has shown that this trauma causes unsettling emotions for students and staff which makes the learning environment compromised. While our primary focus is the education of our students, we recognize that their social-emotional well-being and safety is paramount to their ability to thrive in a school environment and thus, the district has an obligation to review data and build additional levels of support as needed.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	FIT Inspection	"Good" rating. Last FIT inspection conducted in 2019, prior to the pandemic. RESIG (insurance) JPA conducts inspections every other year.	A FIT inspection was conducted in 24-25 SY with a rating of "Good". Source: JPA		"Excellent" rating on an updated FIT inspection.	No Difference from Baseline
3.2	Number of suspensions as reported by administration.	Zero suspensions	1 suspension in 24-25 Source: SIS AERIES		Sustain zero suspensions	Went from "0" suspensions to "1" suspension

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.3	Number of expulsions as reported by administration.	Zero expulsions	Zero expulsions for 24-25		Sustain zero expulsions	No Difference from Baseline
3.4	School connectedness as measured by the California Healthy Kids Survey (CHKS), the California School Parent Survey (CSPS), and the California School Staff Survey (CSPS).	No formal survey of students, staff or parents was conducted in 2023-24.	The CHKS was conducted in April 2025. 100% agree that "the school is a supportive and inviting place to learn". Source: CHKS		100% of students, parents and staff will report that they agree or strongly agree with the survey statement that "this school is a supportive and inviting place for students to learn."	100% of students were administered CHKS in 24-25 SY.
3.5	Safety as measured by the California Healthy Kids Survey (CHKS), the California School Parent Survey (CSPS), and the California School Staff Survey (CSPS).	No formal survey of students, staff or parents was conducted in 2023-24.	The CHKS student survey was conducted in April 2025. 100% of students agree that "this school is a safe place". No CHKS survey was given to staff or parents. Source: CHKS		100% of students, parents and staff will report that they agree or strongly agree with the survey statement that "this school is a safe place."	All students participated in CHKS

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

3.1: PARTIALLY IMPLEMENTED-Promote Social Emotional Learning (SEL) Action: There were bits of Social Emotional Learning (SEL) happening but it was not consistent throughout the week or month so students did not have models or feedback to work with continually.

3.2: PARTIALLY IMPLEMENTED-Student Responsibility Action: Character development happened sporadically throughout the school year

3.3: IMPLEMENTED-Facilities: A well maintained and clean school site was implemented this school year

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Goal 3, Action 1: Estimated actuals are less than budgeted by \$5,000 because social/emotional education was provided primarily by Action Network, which did not charge for services.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

3.1: INEFFECTIVE-SEL Action: This goal and the attached actions are correct but the consistent implementation of weekly lessons is still lacking. We are not seeing major improvements across the board within the actions as students and systems are still working on emotional well-being due to a transitory and inconsistent teaching over the past few years. The more we deal with trauma, anxiety and stress, and overall well-being, the research tells us that students will be emotionally better equipped to deal with daily school and life challenges. We believe as a district, that schools need to change in this day and age to become more of a place to receive multiple levels of support.

3.2: INEFFECTIVE-Student Responsibility Action: The action is correct in trying to create strong Positive Behavioral and Interventions Supports (PBIS) school community but the curriculum has not been taught and practiced regularly. We do know that 75% of students feel sad some of time plus feel teased and made fun of in 5th grade per CHKS. 100% of students report no vaping, alcohol or other other student use and see it as bad. In addition, student perception is that they agree and strongly agree that they have caring relationships with the staff per CHKS. Student behavior was a constant struggle daily to keep everyone on track and moving forward. Constant teasing was present weekly. We will stay the course with the actions for the next year to see universal improvements in the matrixes attached to this goal. As a school, we know that as we need to continue to build a our seamless system of emotional support, provide social emotional learning and create strong, consistent behavior practices.

3.3: EFFECTIVE-Facilities Action: The facility is well maintained and clean and met the "Good" rating per the survey

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

3.1: NO CHANGES-SEL Action-There will be no change to the goal and all actions will either continue as written or will be built upon to add features, programs, or tasks to the action to make them stronger and/or reach a larger audience. For instance, in actions 3.1 and 3.2; we will continue with the SEL and Character First practices at school but increase the consistency and fidelity of each one and provide recommended evidence-based strategies to implement to address the academic, behavior or social emotional student concern brought to the teachers.

3.2: NO CHANGES-Student Responsibility Action-the school will focus on PBIS strategies in the classroom around minor student discipline referrals and set up a system at the beginning of the school year that is posted and that students helped create.

3.3: NO CHANGES-Facilities Action-we will continue yearly to keep the facilities in good repair

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Promote social-emotional education and development	Provide contracted social-emotional education services in 2024-25 to address barriers to learning, support communication and positive behavior, and enhance academic achievement. These efforts will contribute to sustaining zero suspensions/expulsions. Utilize free local resources and the Tribal Council as well to provide support for both parents and students.	\$10,000.00	Yes
3.2	Student responsibility	Students will be given responsibilities for maintaining the school as a way to support character development. The classroom teacher will use the "Character First" curriculum to continue character building and social/emotional support.	\$750.00	No
3.3	Facilities	Maintain current facilities with janitorial services and maintenance repairs/supplies	\$14,700.00	No

Goals and Actions

Goal

Goal #	Description	Type of Goal
4	Students will be engaged in their learning.	Broad Goal

State Priorities addressed by this goal.

Priority 5: Pupil Engagement (Engagement)

Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

Students cannot progress in their learning unless they are attending school regularly. Students, parents, and the community have a preliminary awareness of the relationship between pupil engagement, school climate, and sustainability of their culture and traditions. This understanding needs to be further developed to support increased attendance. For example, students and the community have an awareness that the projects offered at Kashia Elementary School such as steelhead raising and native plant propagation can lead to future careers in land management, incorporating historical native knowledge. An overarching goal for the school is that children come to know by first-hand experience the value and importance of the connection to their native land. This experiential knowledge is different from isolated academic knowledge. Much has been written about "Ways of Knowing." The children on the rancheria have an advantage in that they are immersed in the natural environment, thus having an opportunity to gain firsthand knowledge. This is one of the key reasons for the existence of Kashia Elementary School. It provides more than basic skills in reading and math (which can be learned in any school). If the children are properly educated, they may become the future preservers of our coastal lands. As the community further understands the importance of their role, self-esteem will increase, along with purpose. These factors will lead to increased attendance and community involvement.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.1	Attendance rate as reported at 2023-24 CalPADS	2023-24 attendance is estimated at 77% based on the P-2 Attendance Report (2023-24).	81.8% ADA for 24-25 Source: SIS AERIES		90%	Attendance has improved by roughly 5%
4.2	Chronic absenteeism rate as reported in 2023-24 CalPADS	2023-24 rate of chronic absenteeism: 11.11% of students were absent more than 20% of the school year.	14% rate of chronic absenteeism for 24-25		5% or less	Chronic absenteeism is still high and has increased by 3%

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
			Source: AERIES Analytics			
4.3	Student access to Pomo language instruction.	0% of students have access to Pomo language instruction.	100% of students had some access to Pomo Language instruction Source: Planned Lessons		100% of students will have access to Pomo language instruction.	100% of students have access to POMO language instruction compared to 0% at baseline
4.4	Middle school drop-out rate	0%	0% drop out rates for 24-25 Source: SIS AERIES		0%	No Difference from Baseline

Goal Analysis [2024-25]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

There will be no substantive differences in planned actions for 2025-2026.

4.1: FULLY IMPLEMENTED-Attendance Incentive Action: Action will stay the same but an emphasis needs to be made with the parents on how important it is to send their child to school daily and to not keep them home or out of school unless they are truly sick. Incentives were provided quarterly.

4.2: PARTIALLY IMPLEMENTED- Technology Action: There will be an emphasis on increasing student engagement by including different modes of delivery for student instruction once we have a multiple subject teachers. Having two teachers this past year with only a single subject credential made it challenging to have them teach in multiple ways on multiple platforms when they were focused on just learning one curriculum to teach. No yearbook or robotics or makerspaces were implemented.

4.3: FULLY IMPLEMENTED-Meals Action: Feeding the students is essential and this action will stay the same. Students were provided a full breakfast and lunch daily

4.4: FULLY IMPLEMENTED-Arts and Music Materials Action: This action will stay and if we have the chance to increase outside sources to provide additional arts and music services we will offer them time in our instructional day and perhaps after school hours to work within the curriculum we are teaching.

4.5: FULLY IMPLEMENTED-Parent Input Action: Parents with students who have exceptional needs have IEP meetings yearly and have direct access to our part time resource teacher.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Goal 4, Action 2: Estimated actuals are less than budgeted by \$3,000 because a smartboard was not purchased, due to the transition of staff and their training needs in year one of their employment, etc.

Goal 4, Action 4: Estimated actuals are less than budgeted by 2,522 because there was not time/adequate staffing, etc. to provide additional education in music and art. Some instruction in Pomo cultural education, and guitar, did occur.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Attendance rates have improved this year from last year but the chronic absenteeism is still high. As a small, rural school with less than 10 students, it only takes one student to impact the chronic absenteeism rate. The written actions are showing some effectiveness by having a students store for students to pick out desired items and rewards for being in school. Students are definitely coming to school more but our still stating on the CHKS that they are "bored" in school often. We attribute this to lack of consistent daily schedule and routine, inconsistent instruction and lack of using multiple means of lesson delivery.

4.1: EFFECTIVE-Attendance Incentives Action: Attendance has improved with this action of having incentives but we still have parents/stakeholders pull students out for non-school related events.

4.2: EFFECTIVE-Technology Action: Inconsistency in teaching staff made our ability to accomplish additional tasks, projects and curriculum through multiple means not open to us this year.

4.3: EFFECTIVE-Meals Action: All students eat lunch if present on any given day

4.4: EFFECTIVE-Arts and Music Action: Students are highly engaged in arts and music and enjoy doing hands on activities and projects to enhance the curriculum. Students were engaged in art projects and guitar lessons.

4.5: EFFECTIVE-Parent Input Action: Parent input is gathered and welcomed in all areas that impact their student. All educational decisions are made with parent input especially when it comes to our students with exceptional needs. All IEP's were followed as written

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

4.1: NO CHANGES-Attendance Incentives Action

4.2: CHANGES-Technology Action: Professional development around online programs will be implemented at the start of the school year which will enable teachers to utilize multiple modes of lesson delivery, as well as, bring the students in on the lesson topics of interest to increase student engagement.

4.3: NO CHANGES-Meals Action

4.4: NO CHANGES-Arts and Music Action

4.5: NO CHANGES-Parent Input Action

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Actions

Action #	Title	Description	Total Funds	Contributing
4.1	Attendance incentives - cultural studies	Reduce absenteeism by providing incentives. Support parents to get students to school and provide engaging curriculum on the Pomo culture and language.	\$4,150.00	Yes
4.2	Technology	Modification for 2024-25 by adding additional supplemental lesson delivery systems and programs to increase the engagement of the students in their learning. Original Language: Use technology to publish a school-wide yearbook and integrate technology into the Maker Space of the classroom, e.g. robotics activities. Local internet service is being provided; parents will be encouraged to assist students with homework and off-campus learning.	\$3,500.00	Yes
4.3	Meals	Provide lunch at no cost to students	\$9,000.00	Yes
4.4	Arts and music materials	Arts and Music in Schools" (AMS) funding will be used to purchase musical instruments, art materials, and other supplies to support instruction/student engagement.	\$1,629.00	No
4.5	Parent input	Conduct parent meetings to gain input in decision-making and promote parental participation in programs for unduplicated pupils/students with exceptional needs.	\$0.00	No

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2025-26]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$34,670	\$4,752

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
12.372%	0.000%	\$0.00	12.372%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.10	<p>Action: Staff mentoring/coaching:</p> <p>Need: Adequately trained certificated and classified staff to support student needs. As a one room school house with multiple grades in one classroom it is imperative that we have a multiple subject teacher who has experience with teaching elementary grade students in all core subjects and can work with a</p>	All of the students at the school are "Unduplicated Pupils" who are performing below grade level standards and need specialized instruction to increase academic achievement. Staff mentoring and coaching will provide site staff with the training they need to implement effective instruction. This action is provided on an LEA-wide basis due to the nature of the small school, which is comprised of 2-3 families.	NWEA MAP, CAASSP results, DIBELS

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>coach/mentor for enhanced literacy instruction. All students are below grade level in ELA and Mathematics which require a concentrated focus on building knowledge and skills in an accelerated manner.</p> <p>Scope: LEA-wide</p>		
2.3	<p>Action: Parent Outreach:</p> <p>Need: Increased parent participation and engagement is a must in this small rural community as parents/guardians tend to pull students out of school for non-health related issues that impart student attendance and set students behind. Parents are needed for the school to be able to have success with creating positive school culture and behavior management. When parents are present and are engaged we see student behaviors improve.</p> <p>Scope: LEA-wide</p>	<p>All of the students at the school are "Unduplicated Pupils" who are performing below grade level standards; and for whom increased parent participation and engagement will promote academic achievement. This will be achieved by targeted outreach by the Superintendent/Principal/Teacher. This action is provided on an LEA-wide basis due to the nature of the small school comprised of 2-3 families.</p>	<p>Percentage of parent participation in school events/activities; improved student attendance, parent survey</p>
3.1	<p>Action: Promote social-emotional education and development</p> <p>Need:</p>	<p>All students in the school are "Unduplicated Pupils;" consequently these services are provided on a schoolwide basis. Counseling services and social/emotional education will provide students with the mental health support needed to increase</p>	<p>Healthy Kids survey, observation, feedback from support providers, AERIES discipline data</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	<p>Improved mental health and academic achievement. Students at Kashia have several barriers emotionally and academically that impede their education. First they are isolated in a small rural community that is below the poverty line so access to many services you would find in a city are not available to them. Secondly, the students see each other morning, noon and nighttime and don't have a break from each other or access to a larger pool of students to learn from as positive models. Providing social emotional learning will help build resiliency and allow emotional outlets to handle issues that arise.</p> <p>Scope: LEA-wide</p>	<p>achievement. This action is provided on an LEA-wide basis due to the nature of the small school comprised of 2-3 families.</p>	
4.1	<p>Action: Attendance incentives - cultural studies</p> <p>Need: Improved attendance and engagement. If students are not in school they cannot learn the material. It is so important for Kashia to keep students coming to school and wanting to be there that providing extrinsic rewards motivate students. Since all students are below grade level academically, every day of attendance in school matters. Cultural activities that are hands on keeps students engaged in school as well.</p> <p>Scope:</p>	<p>All of the students at the school are "Unduplicated Pupils" who are performing below grade level standards, due in part to poor attendance. Incentives and engaging curriculum related to the Pomo culture will encourage an increase in student attendance. This action is provided on an LEA-wide basis due to the nature of the small school comprised of 2-3 families.</p>	<p>Student attendance rates, student feedback and cultural studies activities log</p>

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	LEA-wide		
4.2	<p>Action: Technology</p> <p>Need: Improve attendance in related to having students engaged in the content. By providing multiple ways of delivering and accessing learning materials and bringing the subject matter alive in the classroom through 3D models, interactive content, etc., keeps students engaged and involved.</p> <p>Scope: LEA-wide</p>	All of the students at the school are "Unduplicated Pupils" who are performing below grade level standards, due in part to poor attendance. A school-wide yearbook and technology-based projects such as robotics and other Maker Space activities will promote an increase in attendance and student engagement. This action is provided on an LEA-wide basis due to the nature of the small school comprised of 2-3 families.	Student attendance, and observations of participation/engagement, purchased online supplemental program contracts
4.3	<p>Action: Meals</p> <p>Need: Improve attendance by feeding the students helps keeps the brain functioning at all cylinders throughout the school day and provides the proper nutrition that all kids need. In this small school house, it also allow staff to teach students how to interactive with each other over morning and afternoon meal times.</p> <p>Scope: LEA-wide</p>	All of the students at the school are "Unduplicated Pupils" who are performing below grade level standards. Providing meals will encourage students to attend, and help them to focus on learning. This action is provided on an LEA-wide basis due to the nature of the small school comprised of 2-3 families.	Student attendance, and observations of participation/engagement

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
-------------------	--------------------	---	------------------------------------

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

N/A

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

Kashia has added an instructional assistant beginning in 2023-24 to provide more one-to-one services. The district continues to invite Tribal leaders and community support groups to enhance educational opportunities.

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	N/A	1:7 in 2025-26 (one full-time instructional assistant for up to 7 anticipated students in 2025-26).
Staff-to-student ratio of certificated staff providing direct services to students	N/A	1:7 in 2025-2026 (one full time teacher)

2025-26 Total Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	\$280,225	34,670	12.372%	0.000%	12.372%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$385,066.00	\$61,044.00	\$500.00	\$24,000.00	\$470,610.00	\$396,171.00	\$74,439.00

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Certificated teaching staff	All	No			All Schools	2025-26	\$137,611.00	\$0.00	\$137,611.00				\$137,611.00	
1	1.2	Certificated administrative staff.	All	No			All Schools	2025-26	\$97,530.00	\$0.00	\$97,530.00				\$97,530.00	
1	1.3	Enhance physical education program	All	No			All Schools	2025-26	\$0.00	\$10,000.00	\$10,000.00				\$10,000.00	
1	1.4	Online learning platforms	All	No			All Schools	2025-26	\$4,500.00	\$0.00	\$4,500.00				\$4,500.00	
1	1.5	Literacy Coach	All	No			All Schools	2025-26	\$50,000.00	\$0.00		\$50,000.00			\$50,000.00	
1	1.6	Textbooks, supplies, programs	All	No			All Schools	2025-26	\$0.00	\$14,915.00	\$3,500.00	\$6,415.00		\$5,000.00	\$14,915.00	
1	1.7	Professional development	All	No			All Schools	2025-26	\$0.00	\$3,000.00		\$3,000.00			\$3,000.00	
1	1.8	Project-based learning	All	No			All Schools	2025-26	\$0.00	\$5,000.00				\$5,000.00	\$5,000.00	
1	1.9	Cultural education	All	No			All Schools	2025-26	\$0.00	\$5,000.00				\$5,000.00	\$5,000.00	
1	1.10	Staff mentoring/coaching:		Yes	LEA-wide		All Schools	2025-26	\$48,765.00	\$0.00	\$48,765.00				\$48,765.00	
2	2.1	Parent Information - Website	All	No			All Schools	2025-26	\$0.00	\$1,295.00	\$1,295.00				\$1,295.00	
2	2.2	Parent Information - Newsletter	All	No			All Schools	2025-26	\$0.00	\$0.00	\$0.00				\$0.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
2	2.3	Parent Outreach:	Low Income	Yes	LEA-wide	Low Income	All Schools	2025-26	\$48,765.00	\$0.00	\$48,765.00				\$48,765.00	
2	2.4	GED Certificate Support	All	No			All Schools	2025-26	\$0.00	\$500.00			\$500.00		\$500.00	
3	3.1	Promote social-emotional education and development	Low Income	Yes	LEA-wide	Low Income	All Schools Specific Schools: Kashia Elementary School	2025-26	\$0.00	\$10,000.00	\$5,750.00			\$4,250.00	\$10,000.00	
3	3.2	Student responsibility	All	No			All Schools	2025-26	\$0.00	\$750.00				\$750.00	\$750.00	
3	3.3	Facilities	All	No			All Schools	2025-26	\$0.00	\$14,700.00	\$14,700.00				\$14,700.00	
4	4.1	Attendance incentives - cultural studies	Low Income	Yes	LEA-wide	Low Income	All Schools	2025-26	\$0.00	\$4,150.00	\$150.00			\$4,000.00	\$4,150.00	
4	4.2	Technology	Low Income	Yes	LEA-wide	Low Income	All Schools	2025-26	\$0.00	\$3,500.00	\$3,500.00				\$3,500.00	
4	4.3	Meals	Low Income	Yes	LEA-wide	Low Income	All Schools	2025-26	\$9,000.00	\$0.00	\$9,000.00				\$9,000.00	
4	4.4	Arts and music materials	All	No			All Schools	2025-26	\$0.00	\$1,629.00		\$1,629.00			\$1,629.00	
4	4.5	Parent input	All	No			All Schools	2025-26	\$0.00	\$0.00	\$0.00				\$0.00	

2025-26 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$280,225	34,670	12.372%	0.000%	12.372%	\$115,930.00	0.000%	41.370 %	Total:	\$115,930.00
								LEA-wide Total:	\$115,930.00
								Limited Total:	\$0.00
								Schoolwide Total:	\$0.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.10	Staff mentoring/coaching:	Yes	LEA-wide		All Schools	\$48,765.00	
2	2.3	Parent Outreach:	Yes	LEA-wide	Low Income	All Schools	\$48,765.00	
3	3.1	Promote social-emotional education and development	Yes	LEA-wide	Low Income	All Schools Specific Schools: Kashia Elementary School	\$5,750.00	
4	4.1	Attendance incentives - cultural studies	Yes	LEA-wide	Low Income	All Schools	\$150.00	
4	4.2	Technology	Yes	LEA-wide	Low Income	All Schools	\$3,500.00	
4	4.3	Meals	Yes	LEA-wide	Low Income	All Schools	\$9,000.00	

2024-25 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$340,357.50	\$286,783.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Certificated teaching staff	No	\$113,134.00	51,992
1	1.2	Certificated administrative staff	No	\$12,961.25	\$20,000
1	1.3	Enhance physical education program	No	\$10,000.00	\$0.00
1	1.4	Online learning platforms	No	\$4,000.00	5,675
1	1.5	Literacy Coach/Reading Specialist	No	\$104,306.00	\$102,421
1	1.6	Textbooks, supplies, programs	No	\$9,000.00	\$12,626
1	1.7	Professional development	No	\$3,000.00	\$3,000
1	1.8	Project-based learning	No	\$5,000.00	\$152
1	1.9	Cultural education	No	\$4,000.00	\$3,543
1	1.10	Staff mentoring	Yes	\$12,961.25	\$20,000
2	2.1	Parent Information - Website	No	\$1,300.00	1,365

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
2	2.2	Parent Information - Newsletter	No	\$0.00	\$0.00
2	2.3	Parent Outreach	Yes	\$25,923.00	\$40,000
2	2.4	GED Certificate Support	No	\$500.00	\$0.00
3	3.1	Promote social-emotional education and development	No	\$10,000.00	\$5,000
3	3.2	Student responsibility	No	\$750.00	\$0.00
3	3.3	Facilities	No	\$8,500.00	\$9,000
4	4.1	Attendance incentives - cultural studies	Yes	\$4,000.00	\$4,509
4	4.2	Technology	Yes	\$3,500.00	\$500
4	4.3	Meals	Yes	\$4,000.00	\$6,000
4	4.4	Arts and music materials	No	\$3,522.00	\$1,000.00
4	4.5	Parent input	No	\$0.00	\$0.00

2024-25 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
35,926	\$49,384.25	\$72,200.00	(\$22,815.75)	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.10	Staff mentoring	Yes	\$12,961.25	\$20,000		
2	2.3	Parent Outreach	Yes	\$25,923.00	\$40,000		
4	4.1	Attendance incentives - cultural studies	Yes	\$3,000.00	\$3,000		
4	4.2	Technology	Yes	\$3,500.00	\$200		
4	4.3	Meals	Yes	\$4,000.00	\$9,000		

2024-25 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$274,067	35,926	0	13.108%	\$72,200.00	0.000%	26.344%	\$0.00	0.000%

Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California Education Code [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (EC Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (EC sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in EC sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023 and Senate Bill 153, Chapter 38, Statutes of 2024.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA. LEAs may also provide information about their strategic plan, vision, etc.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- LEAs may also provide information about their strategic plan, vision, etc.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

EC Section 52064.4 requires that an LEA that has unexpended Learning Recovery Emergency Block Grant (LREBG) funds must include one or more actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs, as applicable to the LEA. To implement the requirements of *EC* Section 52064.4, all LEAs must do the following:

- For the 2025–26, 2026–27, and 2027–28 LCAP years, identify whether or not the LEA has unexpended LREBG funds for the applicable LCAP year.
 - If the LEA has unexpended LREBG funds the LEA must provide the following:
 - The goal and action number for each action that will be funded, either in whole or in part, with LREBG funds; and
 - An explanation of the rationale for selecting each action funded with LREBG funds. This explanation must include:
 - An explanation of how the action is aligned with the allowable uses of funds identified in [EC Section 32526\(c\)\(2\)](#); and
 - An explanation of how the action is expected to address the area(s) of need of students and schools identified in the needs assessment required by [EC Section 32526\(d\)](#).
 - For information related to the allowable uses of funds and the required needs assessment, please see the Program Information tab on the [LREBG Program Information](#) web page.
 - Actions may be grouped together for purposes of these explanations.
 - The LEA may provide these explanations as part of the action description rather than as part of the Reflections: Annual Performance.
 - If the LEA does not have unexpended LREBG funds, the LEA is not required to conduct the needs assessment required by *EC* Section 32526(d), to provide the information identified above or to include actions funded with LREBG funds within the 2025-26, 2026-27 and 2027-28 LCAPs.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (EC Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

Requirements

School districts and COEs: [EC Section 52060\(g\)](#) and [EC Section 52066\(g\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,

- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: [EC Section 47606.5\(d\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062](#);
 - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).
- For COEs, see [Education Code Section 52068](#); and
- For charter schools, see [Education Code Section 47606.5](#).

- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
 - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
 - Inclusion of metrics other than the statutorily required metrics
 - Determination of the target outcome on one or more metrics
 - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
 - Inclusion of action(s) or a group of actions
 - Elimination of action(s) or group of actions
 - Changes to the level of proposed expenditures for one or more actions
 - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
 - Analysis of effectiveness of the specific actions to achieve the goal
 - Analysis of material differences in expenditures
 - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
 - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- **Focus Goal:** A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
 - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- **Broad Goal:** A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- **Maintenance of Progress Goal:** A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
 - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
 - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
 - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: [EC Section 42238.024\(b\)\(1\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.

- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.
- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
 - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
 - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.
- **Required metrics for actions supported by LREBG funds:** To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include at least one metric to monitor the impact of each action funded with LREBG funds included in the goal.
 - The metrics being used to monitor the impact of each action funded with LREBG funds are not required to be new metrics; they may be metrics that are already being used to measure progress towards goals and actions included in the LCAP.

Complete the table as follows:

Metric #
<ul style="list-style-type: none">• Enter the metric number.
Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
 - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
 - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
 - Indicate the school year to which the baseline data applies.
 - The baseline data must remain unchanged throughout the three-year LCAP.
 - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.
 - If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.

- Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 . Leave blank until then.	Enter information in this box when completing the LCAP for 2026–27 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 and 2026–27 . Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
 - Include a discussion of relevant challenges and successes experienced with the implementation process.
 - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:

- The reasons for the ineffectiveness, and
- How changes to the action will result in a new or strengthened approach.

Actions:

Complete the table as follows. Add additional rows as necessary.

Action

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.
 - For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
 - As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
 - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

For English Learners and Long-Term English Learners

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
 - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
 - Professional development for teachers.
 - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.

For Technical Assistance

- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

For Lowest Performing Dashboard Indicators

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
 - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
 - These required actions will be effective for the three-year LCAP cycle.

For LEAs With Unexpended LREBG Funds

- To implement the requirements of *EC* Section 52064.4, LEAs with unexpended LREBG funds must include one or more actions supported with LREBG funds within the 2025–26, 2026–27, and 2027–28 LCAPs, as applicable to the LEA. Actions funded with LREBG funds must remain in the LCAP until the LEA has expended the remainder of its LREBG funds, after which time the actions may be removed from the LCAP.
 - Prior to identifying the actions included in the LCAP the LEA is required to conduct a needs assessment pursuant to [EC Section 32526\(d\)](#). For information related to the required needs assessment please see the Program Information tab on the [LREBG](#)

[Program Information](#) web page. Additional information about the needs assessment and evidence-based resources for the LREBG may be found on the [California Statewide System of Support LREBG Resources](#) web page. The required LREBG needs assessment may be part of the LEAs regular needs assessment for the LCAP if it meets the requirements of *EC* Section 32526(d).

- School districts receiving technical assistance and COEs providing technical assistance are encouraged to use the technical assistance process to support the school district in conducting the required needs assessment, the selection of actions funded by the LREBG and/or the evaluation of implementation of the actions required as part of the LCAP annual update process.
- As a reminder, LREBG funds must be used to implement one or more of the purposes articulated in [EC Section 32526\(c\)\(2\)](#).
- LEAs with unexpended LREBG funds must include one or more actions supported by LREBG funds within the LCAP. For each action supported by LREBG funding the action description must:
 - Identify the action as an LREBG action;
 - Include an explanation of how research supports the selected action;
 - Identify the metric(s) being used to monitor the impact of the action; and
 - Identify the amount of LREBG funds being used to support the action.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC*

Section 52064[b][8][B]; 5 CCR Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 *CCR* Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA’s unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA’s needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.
- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.

- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See EC sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover —

Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***

- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.
 - **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
 - **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate "All Schools." If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter "Specific Schools" or "Specific Grade Spans." Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter "ongoing" if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter "1 Year," or "2 Years," or "6 Months."
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.

- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA's total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
 - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
 - **Note:** Equity Multiplier funds must be included in the "Other State Funds" category, not in the "LCFF Funds" category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA's LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.
 - As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.
- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program,

the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See EC sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
 - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**
 - This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to EC Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**

- This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
 - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
 - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
 - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
 - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
 - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**
 - This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
 - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**

- If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.

- **13. LCFF Carryover — Percentage (12 divided by 9)**

- This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education
November 2024