

**Kashia School District**  
31510 Skaggs Spring Road  
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**Agenda**  
Governing School Board  
Wednesday, April 9, 2025  
4:00 p.m.  
Kashia School District

- |                                                                                                                                                                                                                                                                                                  | <b>Start</b> | <b>End</b> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|------------|
| 1. Call to Order Board and Staff/Establishment of Quorum                                                                                                                                                                                                                                         |              |            |
| Glenda Antone _____                                                                                                                                                                                                                                                                              |              |            |
| Coleen McCloud _____                                                                                                                                                                                                                                                                             |              |            |
| Charlene Pinola _____                                                                                                                                                                                                                                                                            |              |            |
| Frances Johnson _____                                                                                                                                                                                                                                                                            |              |            |
| 2. Approval of Agenda                                                                                                                                                                                                                                                                            |              |            |
| 3. Public Comment on Closed Session Items                                                                                                                                                                                                                                                        |              |            |
| 3.1 Members of the Public are now invited to comment on the Closed Session agenda item(s) only.                                                                                                                                                                                                  |              |            |
| 4. Closed Session                                                                                                                                                                                                                                                                                |              |            |
| 4.1 Personnel (Government Code 54957(b): Public Employment: Teacher                                                                                                                                                                                                                              |              |            |
| 5. Reconvene to Open Session                                                                                                                                                                                                                                                                     |              |            |
| 5.1 Report of Actions Taken in Closed Session (if any)                                                                                                                                                                                                                                           |              |            |
| 6. Public Comment on Open Session Items (Limit 5 minutes)                                                                                                                                                                                                                                        |              |            |
| 6.1 Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon. |              |            |
| 7. Consent Agenda                                                                                                                                                                                                                                                                                |              |            |
| 7.1 Approval of the Minutes from the March 12, 2025 Regular Board Meeting<br><b>(pages 1-4)</b>                                                                                                                                                                                                  |              |            |

- 7.2 Approval of Routine Budget Updates for the period of February 26, 2025 – March 31, 2025 **(page 5)**
- 7.3 Ratification of Accounts Payable Warrant Registers for the period of February 26, 2025 – March 31, 2025 **(pages 6-7)**
- 7.4 Approval of the Williams Quarterly Report for the period of January 1, 2025 – March 31, 2025 **(page 8)**

## 8. Reports and Communications

- 8.1 Governing Board Members
- 8.2 Superintendent
- 8.3 PTO
- 8.4 Staff

## 9. Items Scheduled for Information and Discussion

- 9.1 Review of Information Related to Governance and the Brown Act **(pages 9-10)**

**Background:** Board Trustees have requested information and training on school board governance and the Brown Act, which will be provided in segments during regular Board meetings. For the April 9, 2025 Board meeting, a chart entitled “*Professional Governance Standards*” by the California School Boards Association (CSBA) will be presented for information and discussion.

**Fiscal Impact:** None.

- 9.2 Grant Application Process for 2025-26 (Federal Impact Aid, REAP, Indian Education)

**Background:** Staff will provide an update on the application status for federal funding for 2025-26.

**Fiscal Impact:** Revenue amounts for 2025-26 to be determined.

9.3 Review of Unrestricted/Restricted Fund balances (**pages 11-15**)

**Background:** The 2024-25 Second Interim Report included a summary of unrestricted and restricted fund balances. The Board requested another review of this information during the April 9, 2025 Regular Board meeting.

**Fiscal Impact:** Staff will present information on the district's reserves, etc.

9.4 Enrollment, Attendance, and the Lapsation Process: Ongoing Discussion

10. Items Scheduled for Discussion and Action

10.1 Review and Consideration of Approval, Memorandum of Understanding (MOU) between the Kashia Elementary School District and the Sonoma County Office of Education for Substitute Coverage (**pages 16-17**)

**Background:** During the January 8, 2025 Regular Board meeting, the Board approved the hiring of Scott Carson as a part-time, temporary Principal/Lead Teacher for the remainder of the 2024-25 school year. Mr. Carson resigned effective March 7, 2025, and the multiple subjects teacher-of-record, Ms. Whitney Badgett, resigned effective January 31, 2025. District administration contacted the Sonoma County Office of Education (SCOE) to provide on-site instructional support in view of these resignations. SCOE identified several individuals who can substitute in the Principal/Lead Teacher role during the remainder of the 2024-25 school year. The attached MOU describes the terms and conditions under which substitute services will be provided.

**Fiscal Impact:** The current budget as presented in the 2024-25 Second Interim Report includes an account balance in the salary and benefits line items for Ms. Badgett and Mr. Carson that is more than sufficient to cover the costs of substitute services for the remainder of the year.

10.2 Review and Consideration of Approval, 2025-26 Board Governance Calendar (**page 18**)

**Background:** The California School Boards Association recommends that districts adopt a governance calendar for each school year that shows the scheduling of various routine and special board tasks.

**Fiscal Impact:** None.

- 10.3 Review and Consideration of Approval, Agreement for Services between Kashia Elementary School District and Marcia I. Lotter for Psychological Testing Services for the 2024-25 School Year (**pages 19-24**)

**Background:** Ms. Lotter has performed psychological testing services for the district in the past and during the current school year. An updated services agreement is required for 2024-25.

**Fiscal Impact:** Services are rendered at \$75.00 per hour with a not-to-exceed amount of \$4,000 for the 2024-25 school year. A budget transfer was made to cover these costs using restricted Special Education funding – however no general fund contribution is required.

- 10.4 Review and Consideration of Approval, Academic Calendar for 2025-26 (**page 25**)

**Background:** Each year, the Board approves the academic calendar for the subsequent year. The draft calendar reflects the minimum of 180 instructional days, with three storm days, holidays, etc.

**Fiscal Impact:** None.

- 10.5 Public Hearing, Title VI Grant – Indian Education: 2025-26 Funding (**page 26-27**)

**Background:** The Indian Education Grant is to support local education agencies in developing elementary and secondary school programs that serve American Indian students. Grant funding is used for programs designed to meet the unique cultural, language and educational needs of American Indian (and Alaska Native) students, and to help ensure that all students meet state academic standards. A public hearing is required to provide the community with input on the grant plan and budget no later than May 9, 2025 when the application closes for fiscal year 2025-26 funding. Additionally, an Indian Parent Committee must be formed to meet and provide input on the use of the grant, with a form to complete no later than May 1, 2025 for submission with Part II of the grant application (due by May 9, 2025).

**Fiscal Impact:** The estimated allocation for 2025-26 is \$4,000. Of this amount, staff proposes budgeting \$1,000 for student supplies (beads, art supplies, etc.) and \$3,000 for Pomo cultural instruction to be provided by contracted outside educational partners; including but not limited to arts/crafts, music, language, heritage, environmental conservation, etc.

11. Items Scheduled for Future Board Meetings

11.1 Local Control and Accountability Plan (LCAP) – Public Hearing/Adoption

11.2 2025-26 Original Budget – Public Hearing and Adoption

11.3 Williams Quarterly Report

12. Adjournment

Next Board Meeting: Wednesday, May 14, 2025, 4:00 p.m.