

Kashia School District
31510 Skaggs Spring Road
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Agenda
Governing School Board
Wednesday, May 14, 2025
4:00 p.m.
Kashia School District

- | | Start | End |
|--|--------------|-----------------------|
| 1. Call to Order Board and Staff/Establishment of Quorum | | |
| Glenda Antone _____ | | Frances Johnson _____ |
| Coleen McCloud _____ | | |
| Charlene Pinola _____ | | |
| 2. Approval of Agenda | | |
| 3. Public Comment on Open Session Items (Limit 5 minutes) | | |
| 3.1 Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon. | | |
| 4. Consent Agenda | | |
| 4.1 Approval of the Minutes from the April 9, 2025 Regular Board Meeting | | |
| 4.2 Approval of Routine Budget Updates for the period of April 1, 2025 – April 30, 2025 | | |
| 4.3 Ratification of Accounts Payable Warrant Registers for the period of April 1, 2025 – April 30, 2025 | | |
| 5. Reports and Communications | | |
| 5.1 Governing Board Members | | |
| 5.2 Superintendent | | |
| 5.3 PTO | | |

5.4 Staff

5.5 Communications: SCOE Letter, 2024-25 Second Interim Report

6. Items Scheduled for Information and Discussion

6.1 Review of Information Related to Governance and the Brown Act

Background: Board Trustees have requested information and training on school board governance and the Brown Act, which will be provided in segments during regular Board meetings. For the May 14, 2025 Board meeting, information about public comment from the California School Boards Association (CSBA) will be presented for information and discussion.

Fiscal Impact: None.

7. Items Scheduled for Discussion and Action

7.1 Review and Consideration of Approval, Agreement for Services between Kashia Elementary School District and Marcia I. Lotter for Psychological Testing Services for the 2025-26 School Year

Background: Ms. Lotter has performed psychological testing services for the district in the past and during the current school year. An updated services agreement is required for 2025-26.

Fiscal Impact: Services are rendered at \$75.00 per hour with a not-to-exceed amount of \$4,000 for the 2025-26 school year.

7.2 Review and Consideration of Approval, Agreement for Services between Kashia Elementary School District and Patricia Capretta for Nursing Services for the 2025-26 School Year

Background: Ms. Capretta has provided nursing services for the district in the past and during the current school year. An updated services agreement is required for 2025-26.

Fiscal Impact: Services are rendered at \$52.00 per hour with a not-to-exceed amount of \$3,120 for the 2025-26 school year. This represents a \$2.00 per hour increase compared with 2024-25, in alignment with the salaries offered in other coastal districts.

- 7.3 Review and Consideration of Approval, Agreement for Services between the Kashia Elementary School District and the Kashia Band of Pomo Indians of Stewarts Point Rancheria for Food Delivery, 2025-26

Background: The tribe has provided food services delivery to the school district for several years. The attached agreement renews those services for the 2025-26 school year.

Fiscal Impact: No change to the current rate of \$22.00 per hour, with a total estimated cost of \$4,000 for the 2025-26 school year.

- 7.4 Review and Consideration of Approval, Academic Calendar for 2025-26

Background: Each year, the Board approves the academic calendar for the subsequent year. The draft calendar reflects the minimum of 180 instructional days, with three storm days, holidays, etc. The Board reviewed the calendar during the April 9, 2025 Board meeting and wanted time to consider adding Native American Day on September 27, 2025 as a holiday, which would require the addition of an additional instructional day elsewhere in the calendar.

Fiscal Impact: None.

- 7.5 Review and Consideration of Approval, J-13A Attendance Waiver for the 2024-25 School Year

Background: As of May 1, 2025, the Kashia Elementary School was closed for a total of ten days (five days due to staffing shortages, four days due to weather, and one day due to a water pipe issue). Three of the days during which the school was closed due to staffing shortages can be covered with the three emergency days built into the 2024-25 Academic Calendar (February 14, 2025, March 21, 2025 and May 23, 2025). Staff will apply for a waiver for the remaining seven days so that the district will not lose funding.

The Board is asked to review and consider approval of the attached Request for Allowance of Attendance Due to Emergency Conditions, Form J-13A. This form is used to obtain approval of attendance and instructional time credit pursuant to California Education Code sections 41422, 46200, and 46391-46393.

Fiscal Impact: The district will lose partial funding for 2024-25 if the waiver is not approved by the KESD board and, subsequently the California Department of Education.

7.6 Public Hearing Regarding the 2025-26 Local Control and Accountability Plan (LCAP)

Background: In 2013-2014, California began implementing a new model of school funding designed to simplify how the state provides funding to local educational agencies (LEA's). The funding system provides flexibility and emphasis on the eight state priority areas referenced in the California Dashboard accountability system. The LCAP is a required component of the funding model and a comprehensive planning tool that details how the LEA intends to meet annual goals to improve academic achievement and address areas of growth for all students. LEA's are required to approve the LCAP prior to July 1, 2025 for 2025-26, and a public hearing is required.

Fiscal Impact: Staff will review the costs outlined in the LCAP, which are also represented in the 2025-26 Original Budget that is presented for public hearing during the May 14, 2025 regular Board meeting.

7.7 Public Hearing Regarding the 2025-26 Original Budget

Background: California Education Code Section 1620 provides that, prior to the adoption of the district budget, the Board of Trustees shall hold a public hearing. At the hearing, any member of the public may appear and speak on the proposed budget or any item therein. Law also requires that the public hearing for the district budget be held during the same meeting as the public hearing for the Local Control and Accountability Plan (LCAP).

The Board is asked to conduct a public hearing, and then review the draft 2025-26 Original Budget, which will be brought back for adoption during the June 11, 2025 regular Board meeting. This draft budget signifies a Positive Certification of its financial condition, based upon the Governor's proposed State Budget for 2025-26. The Positive Certification indicates that, based upon the current projections, the district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Fiscal Impact: Staff will review the financial information contained in the report, which also aligns with the district's Local Control and Accountability Plan (LCAP) for the 2025-26 school year.

7.8 Employee Housing, Draft Rental Agreement – Review/Consideration of Approval

Background: The district owns a two-bedroom house intended for employees to use. Currently, no rent or utilities are charged. The Board is

asked to review and consider approval of an employee housing rental agreement that stipulates a rental amount of \$1,200 per month, inclusive of utilities (pro-rated for shared use). The rent collected would be used to offset the cost of utilities, maintenance and repairs on the property.

Fiscal Impact: Rent would generate \$14,400 in revenue annually, to offset the cost of utilities, maintenance and repairs on the employee house.

8. Public Comment on Closed Session Items

- 8.1 Members of the Public are now invited to comment on the Closed Session agenda item(s) only.

9. Closed Session

- 9.1 Personnel (Government Code 54957(b): Public Employee Dismissal – Discussion

10. Reconvene to Open Session

- 10.1 Report of Actions Taken in Closed Session (if any)

11. Items Scheduled for Future Board Meetings

- 11.1 Local Control and Accountability Plan (LCAP) – Adoption
- 11.2 2025-26 Original Budget – Adoption
- 11.3 Williams Quarterly Report
- 11.4 Additional Contracts/MOU's for the 2025-26 school year

12. Adjournment

Next Board Meeting: Wednesday, June 11, 2025, 4:00 p.m.