

**Kashia School District**  
31510 Skaggs Spring Road  
P.O. Box 129 Stewarts Point, CA 95480  
707-785-9682 phone 707-785-2802 fax

**Minutes**

Special Board Meeting  
Governing School Board  
Thursday, May 8, 2025  
4:00 p.m.  
Kashia School District

**Start:** 4:15 p.m.      **End** 4:25 p.m.

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone   X  

Frances Johnson   X  

Coleen McCloud   X  

Charlene Pinola   X  

2. Approval of Agenda: Motion by Trustee McCloud, second by Trustee Pinola, agenda approved unanimously.

3. Public Comment on Closed Session Items: No public comment.

4. Closed Session: 4:16 p.m.

4.1 Personnel (Government Code 54957(b): Public Employee:  
Discipline/Dismissal/Release

5. Reconvene to Open Session: 4:18 p.m.:

5.1 Report of Actions Taken in Closed Session: The Board took action to non-reelect a probationary certificated employee. The Trustees voted as follows:

Trustee Antone: Aye

Trustee McCloud: Aye

Trustee Pinola: Aye

6. Adjourn: The meeting adjourned at 4:25 p.m.

Next Board Meeting: Wednesday, May 14, 2025



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**Minutes**

Governing School Board  
Wednesday, May 14, 2025  
4:00 p.m.  
Kashia School District

**Start:** 4:17 p.m. **End:** 6:11 p.m.

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone   X    
Coleen McCloud   X    
Charlene Pinola   X  

Frances Johnson   X  

2. Approval of Agenda: A motion to approve the agenda was made by Trustee Pinola with a second from Trustee McCloud. Approved Unanimously.

3. Public Comment on Open Session Items (Limit 5 minutes): None.

4. Consent Agenda

4.1 Approval of the Minutes from the April 9, 2025 Regular Board Meeting

4.2 Approval of Routine Budget Updates for the period of April 1, 2025 – April 30, 2025

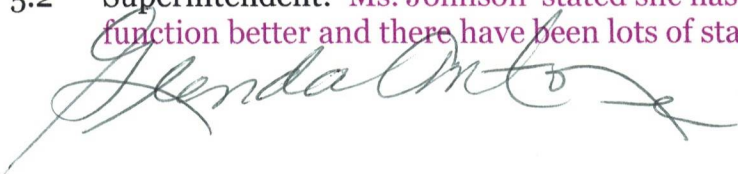
4.3 Ratification of Accounts Payable Warrant Registers for the period of April 1, 2025 – April 30, 2025

A motion to approve the Consent Agenda as presented was made by Trustee Pinola with a second from Trustee McCloud. Approved unanimously.

5. Reports and Communications

5.1 Governing Board Members: Trustee Pinola inquired about the card for Bella. Deidre (community member/PTO member), stated that she could do it.

5.2 Superintendent: Ms. Johnson stated she has been trying to make the school function better and there have been lots of staff absences. She described her



history with the district and stated that this has not been a good year. She is looking for highly qualified staff for next year, with potentially a “Teacher/Principal/Superintendent” position to replace the current part-time Superintendent position, and the part-time temporary Lead Teacher/Principal position.

- 5.3 PTO: Coleen McCloud, PTO President, presented the report. The most recent meeting was held on May 14, 2025. Items are needed for graduation, e.g. tableware, a cake from Safeway, etc. – it was requested that the school obtain these items. Graduation will be held on the last day of school, June 13, 2025. Janet VanWinkle suggested that one of the students make a program. Ms. McCloud asked about a yearbook, which has not been done this year (Business Manager Stubbs recommended looking into Josten’s or Lifetouch). Ms. McCloud stated that the van needs servicing, e.g. brake pads, and that she can take in for the work. She went on to state that Board Trustees should be on the interview committee for any new hires. Requested more meals for the students and field trip forms for excursions. Mentioned two student discipline issues.
- 5.4 Staff: None.
- 5.5 Communications: SCOE Letter, 2024-25 Second Interim Report (reviewed by Ms. Stubbs, Business Manager).

## 6. Items Scheduled for Information and Discussion

- 6.1 Review of Information Related to Governance and the Brown Act: Ms. Stubbs reviewed articles related to public comment from the California School Boards Association (CSBA) with the Board.

## 7. Items Scheduled for Discussion and Action

- 7.1 Review and Consideration of Approval, Agreement for Services between Kashia Elementary School District and Marcia I. Lotter for Psychological Testing Services for the 2025-26 School Year

A motion was made by Trustee McCloud to approve the agreement for services between the district and Marcia I. Lotter, with a second from Trustee Pinola. Approved unanimously.

- 7.2 Review and Consideration of Approval, Agreement for Services between Kashia Elementary School District and Patricia Capretta for Nursing Services for the 2025-26 School Year

A motion was made by Trustee McCloud to approve the agreement for services between the district and Patricia Capretta, with a second from



Trustee Pinola. Approved unanimously. The board also asked for a list of the additional services provided by Ms. Capretta; staff will follow up with a request for more information.

7.3 Review and Consideration of Approval, Agreement for Services between the Kashia Elementary School District and the Kashia Band of Pomo Indians of Stewarts Point Rancheria for Food Delivery, 2025-26

Not approved at this time. The board stated that food has been sitting outside for a long time because the driver has not been bringing it into the kitchen area. Staff replied that they would request that food be brought into the kitchen area. The item will be brought back for consideration of approval during the June 11, 2025 board meeting.

7.4 Review and Consideration of Approval, Academic Calendar for 2025-26

Board requested that September 26, 2025 be designated a holiday (Native American Day) and Monday, April 13, 2026 be designated as a school day (was proposed to be part of spring break). Trustee made a motion to approve the calendar with those changes which was seconded by Trustee Pinola. Approved unanimously.

7.5 Review and Consideration of Approval, J-13A Attendance Waiver for the 2024-25 School Year

A motion to approve the J-13A Attendance Waiver for the 2024-25 School Year was made by Trustee Pinola and seconded by Trustee McCloud. Approved unanimously.

7.6 Public Hearing Regarding the 2025-26 Local Control and Accountability Plan (LCAP)

A public hearing was conducted for the 2025-26 LCAP. Staff provided an overview of the planned goals and actions for 2025-26. The 2025-26 LCAP will be brought back for approval during the June 11, 2025 Board meeting. Trustee McCloud stated that the tribe only wanted to donate to playground equipment if it would be accessible to the community. She also expressed an interest in ABC Mouse literacy software; Ms. Stubbs stated that she would look into it.

7.7 Public Hearing Regarding the 2025-26 Original Budget

A public hearing was conducted for the 2025-26 Original Budget. Staff provided an overview of the budget for 2025-26, which included a description of the expenditures from the 2025-26 LCAP that are included in the budget. Staff also conducted a review and discussion of

the combined Assigned and Unassigned ending fund balance above the Reserve for Economic Uncertainties as presented in the required “Statement of Reasons for Excess Reserves.” The 2025-26 Original Budget will be brought back for approval during the June 11, 2025 Board meeting.

- 7.8 Employee Housing, Draft Rental Agreement – Review/Consideration of Approval: A motion to approve the draft rental agreement as-is was made by Trustee Antone, seconded by Trustee McCloud. Approved unanimously.

8. Public Comment on Closed Session Items: None.

9. Closed Session: 5:45 p.m.

- 9.1 Personnel (Government Code 54957(b): Public Employee Dismissal – Discussion

10. Reconvene to Open Session: 6:10 p.m.

- 10.1 Report of Actions Taken in Closed Session (if any): None.

11. Items Scheduled for Future Board Meetings

- 11.1 Local Control and Accountability Plan (LCAP) – Adoption
- 11.2 2025-26 Original Budget – Adoption
- 11.3 Williams Quarterly Report
- 11.4 Additional Contracts/MOU’s for the 2025-26 school year

12. Adjournment

Next Board Meeting: Wednesday, June 11, 2025, 4:00 p.m.