

Board approval during the Feb. 12, 2025
Board meeting

Kashia School District

31510 Skaggs Spring Road

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707-785-9682 phone 707-785-2802 fax

Minutes

Governing School Board

Wednesday, January 8, 2025

4:00 p.m.

Kashia School District

Start 4:16 p.m. End: 6:03 p.m.

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone X

Frances Johnson X

Coleen McCloud X

Charlene Pinola X

2. Approval of Agenda:

Motion by: Trustee McCloud Second by: Trustee Antone. Approved
unanimously.

3. Public Comment on Closed Session Items

No public comment on Closed Session.

4. Closed Session

4.1 Personnel (Government Code 54957(b): Public Employee Appointment
/Employment – Discussion

The Board adjourned to Closed Session at 4:17 p.m.

5. Reconvene to Open Session:

The Board reconvened to Open Session at 5:22. p.m.

5.1 Report of Actions Taken in Closed Session (if any)

No action was taken during the Closed Session.

6. Public Comment on Open Session Items (Limit 5 minutes)

No Public Comment on Open Session items.



7. Consent Agenda

- 7.1 Approval of the Minutes from the November 13, 2024 Special Board Meeting (Closed Session) – this meeting was cancelled; minutes reflect cancellation.
- 7.2 Approval of the Minutes from the December 4, 2024 Regular Board meeting
- 7.3 Approval of the Minutes from the December 4, 2024 Annual Organizational Meeting
- 7.4 Approval of Routine Budget Updates for the period of November 16, 2024 through December 31, 2024
- 7.5 Ratification of Accounts Payable Warrant Registers for the period of November 16, 2024 – December 31, 2024
- 7.6 Approval of the Williams Quarterly Report for the period of October 1, 2024 – December 31, 2024

The Consent Agenda was approved in one motion. Motion made by: Trustee Antone. Second by: Trustee Pinole. Approved unanimously.

8. Reports and Communications

- 8.1 **Governing Board Members:** Trustee Pinola: Said that Adriana Ruiz told the students they can't play at the basketball court and that she would call law enforcement on them. Ms. Johnson explained that there is a facility use form for an adult (Carmen) to sign who will supervise them. Ms. Johnson will meet with Carmen and explain the plan to Ms. Ruiz. Trustee Antone reported that security cameras have been ordered and will be installed outside. They also need to be purchased and installed for inside the classroom.
- 8.2 **Superintendent:** Shared a catalogue with spinner options which the board was able to look at. Also remarked about the security cameras that will arrive hopefully tomorrow and be installed on Saturday. Remarked that the board will be considering the hiring of a part-time Principal-Lead Teacher.
- 8.3 **PTO:** No report.
- 8.4 **Staff:** No report.

9. Items Scheduled for Information and Discussion

9.1 Review of Information Related to Governance and the Brown Act

The article on the Brown Act was reviewed with the Board. No action; information only.

10. Items Scheduled for Discussion and Action

10.1 Review and Consideration of Approval, K-8 Principal/Lead Teacher - Temporary, Part-Time Position and Job Description

The job description will be used for a temporary, part-time position for the remainder of the 2024-25 school year. A motion to approve was made by Trustee Antone with a second by Trustee Pinola. Approved unanimously.

10.2 Review/Consideration of Approval, 2024-25 Retired Employee Services Agreement, Part-Time Temporary K-8 Principal/Lead Teacher

The agreement for services is on a temporary, part-time, at-will basis with Scott Carson with termination at any time. A motion to approve was made by Trustee Antone, with a second by Trustee Pinola. Approved unanimously.

10.4 Approval of the 2023-24 Audit Report

Ms. Stubbs reviewed the findings with the Board. The corrective action plan will come back to the board for review and approval during the February 12, 2025 regular Board meeting. Motion to approve made by Trustee Antone, seconded by Trustee Pinola. Approved unanimously.

10.5 Review/Consideration of Approval, 2024-25 Consolidated Application, Winter Data Collection

The winter data collection forms of the 2024-25 Consolidated Application were reviewed. Motion to approve made by Trustee Pinola, seconded by Trustee Antone. Approved unanimously.

10.6 Review and Consideration of Approval, Board Policy 3515 – Campus Security

The draft Board Policy 3515 – Campus Security was reviewed. It contains language on surveillance systems. Cameras will be installed outside and

inside the building to promote security and safety of students and staff. Motion to approve made by Trustee Antone, seconded by Trustee Pinola. Approved unanimously.

- 10.7 Review and Consideration of Approval, Amendment to the Services Agreement between the District and Janet Van Winkle for Special Education (Resource Specialist) Services

An amendment to increase the hours authorized for 2024-25 for special education services with Janet Van Winkle was reviewed. Motion to approve made by Trustee Antone, seconded by Trustee Pinola. Approved unanimously.

Fiscal Impact:

- 10.8 Review and Consideration of Approval, 2023-24 School Accountability Report Card (SARC)

The updated SARC was reviewed and will be posted on the district website. Motion to approve made by Trustee Pinole, seconded by Trustee Antone. Approved unanimously.

- 10.9 Review and Consider Approval of a Three-Year Engagement to Perform Audit Services Between the District and Stephen Roatch Accountancy Corporation

A renewal of the agreement for auditing services was reviewed. Motion to approve made by Trustee Antone, seconded by Trustee Pinola. Approved unanimously.

11. Items Scheduled for Future Board Meetings

- 11.1 Local Control and Accountability Plan (LCAP) – Mid-Year Report
- 11.2 Second Interim Report
- 11.3 2025-26 Original Budget – Public Hearing

12. Adjournment

Next Board Meeting: Wednesday, February 12, 2025, 4:00 p.m.