

Kashia School District

31510 Skaggs Spring Road
P.O. Box 129 Stewarts Point, CA 95480
707-785-9682 phone 707-785-2802 fax

Agenda –
Governing School Board
Wednesday, February 8, 2023 4:00 p.m.
Office, Kashia School District

1. Call to Order Board and Staff/Establishment of Quorum
Glenda Antone _____ Tami Bell _____
Coleen McCloud _____
Rick Parrish _____ Patti Pomplin _____
 2. Approval of Agenda
 3. Public Comment on Non Agenda Items (Limit 5 Minutes)
 4. Communications
 - 4.1 Building Inspection & Appraisal Report
 - 4.2 SCOE – Approval of 1st Interim
 5. Consent Agenda
 - 5.1 Approve December 20, 2022 Board Minutes – No Quorum at February Meeting
 - 5.2 Approve December & January Vendor Warrants
 - 5.3 Approve October 1, 2022 to December 31, 2022 Williams Quarterly Report
 6. Reports and Communications
 - 6.1 Governing Board Members
 - 6.2 Superintendent
 - 6.3 Business Manager
 - 6.4 PTO
 7. Items Scheduled for Information and Discussion
 - 7.1 School Cameras
 8. Items Scheduled for Discussion and Action
 - 8.1 Approve 2021-22 Audit Report
 - 8.2 Approve 2021-22 SARC (School Accountability Report Card)
 - 8.3 Approve Board Policies
 - BP 1150 Commendations & Awards
 - AR 1150 Commendations & Awards
 - BP 1160 Political Processes
 - BP 1220 Citizen Advisory Committees
 - AR 1220 Citizen Advisory Committees
 - BP 1240 Volunteer Assistance
 - AR 1240 Volunteer Assistance
 - BP 1250 Visitors/Outsiders
 - AR 1250 Visitors/Outsiders
 - BP 1321 Solicitation of Funds from and By Students
-

Kashia School District

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AR 1321 Solicitation of Funds from and By Students

BP 1325 Advertising and Promotion

BP 1330 Use of School Facilities

AR 1330 Use of School Facilities

E 1330 Use of School Facilities

BP 1340 Access to District Records

AR 1340 Access to District Records

8.4 Approve Undated 2022-23 School Calendar

8.5 Approve J13a Waiver Due to Storm State of Emergency

8.6 Approve Year 2 of 3 Audit Contract

8.7 Approve Safety Plan

9 Items Scheduled for Future Board Meetings

9.2 Board Policies

9.3 Budget Updates

9.4 Safety Plan

9.5 Start Review for 2023-24 Budget

10 Adjournment

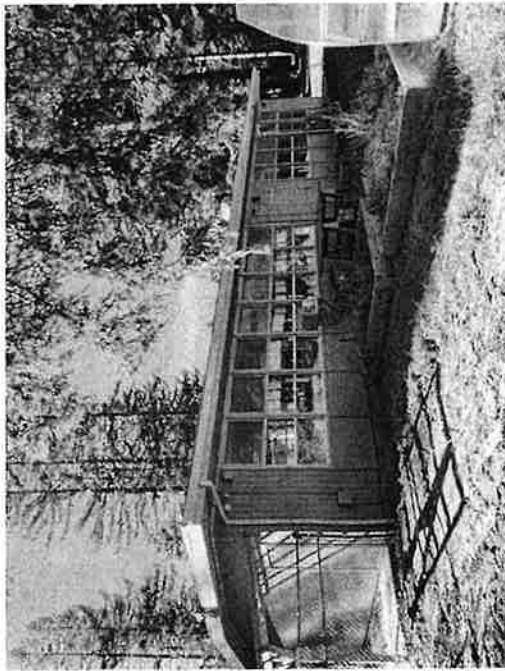
Next Regular Meeting
Wednesday, March 8, 2023

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Member: 9194 KASHIA SCHOOL DISTRICT
Site: 100 KASHIA SCHOOL
Building: A CLASSROOM BUILDING

31510 SKAGGS SPRINGS ROAD
STEWARTS POINT, CA 95480 US



Valuation Summary

Date of Inspection: 11/16/2022	
Building Cost of Reproduction New	\$ 576,000 (\$311.69 per SF)
Contents Cost of Reproduction New	\$ 70,000 (\$37.88 per SF)
Total Insurable Value	\$ 646,000 (\$349.57 per SF)

ID: 8,886

Construction Components

ISO Class: FRAME (100%)
Exterior Wall Type: SIDING, WOOD ON FRAME (100%)
Heating: FORCED WARM AIR (100%)
Cooling: NONE (100%)
Roof Material: STEEL (107%)
Roof Pitch: LOW (2:12 TO 6:12 PITCH) (100%)
Elevators: Passenger: 0 Freight: 0

Description

Year Built: 1976
Number of Stories: 1
Average Story Height: 11
Square Footage: Super Structure: 1,848
Sub Structure: 0
Total: 1,848

Exposure

Latitude: 38.656989
Longitude: -123.341727

Protection

Manual Fire Alarm: 0
Automatic Fire Alarm: 0
Sprinklers: 0
Entry Alarm: Yes

Flood Information

Zone:
Certificate:

Miscellaneous Additional Features

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Member: 9194 KASHIA SCHOOL DISTRICT
Site: 100 KASHIA SCHOOL
Building: B ADMINISTRATION BUILDING

31510 SKAGGS SPRINGS ROAD
STEWARTS POINT, CA 95480 US



Valuation Summary

Building Cost of Reproduction New	\$ 302,000	(335.56 per SF)
Contents Cost of Reproduction New	\$ 36,000	(40.00 per SF)
Total Insurable Value	\$ 338,000	(375.56 per SF)

Date of Inspection: 11/16/2022

ID: 8,861

Construction Components

ISO Class: FRAME (100%)
Exterior Wall Type: SIDING, WOOD ON FRAME (100%)
Heating: FORCED WARM AIR (100%)
Cooling: NONE (100%)
Roof Material: BUILT-UP, SMOOTH (114%)
Roof Pitch: LOW (2:12 TO 6:12 PITCH) (100%)
Elevators: Passenger: 0 Freight: 0

Description

Year Built: 1970

Number of Stories: 1

Average Story Height:

Square Footage:

Super Structure: 900

Sub Structure: 0

Total: 900

Exposure

Latitude: 38.656643

Longitude: -123.342038

Protection

Manual Fire Alarm: 0

Automatic Fire Alarm: 100

Sprinklers: 0

Entry Alarm: No

Miscellaneous Additional Features

Flood Information

Zone:

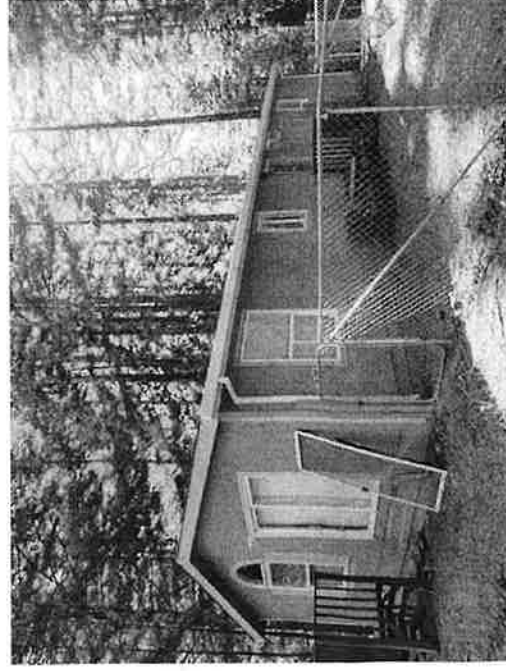
Certificate:

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Member: 9194 KASHIA SCHOOL DISTRICT
 Site: 100 KASHIA SCHOOL
 Building: C TEACHER LIVE-IN BUILDING

31510 SKAGGS SPRINGS ROAD
 STEWARTS POINT, CA 95480 US



Valuation Summary

Building Cost of Reproduction New	\$ 357,000	(286.06 per SF)
Contents Cost of Reproduction New	\$ 47,000	(37.66 per SF)
Total Insurable Value	\$ 404,000	(323.72 per SF)

Date of Inspection: 11/16/2022

ID: 8,884

Construction Components

ISO Class: FRAME (100%)
 Exterior Wall Type: SIDING, WOOD ON FRAME (100%)
 Heating: FORCED WARM AIR (100%)
 Cooling: NONE (100%)
 Roof Material: SHINGLES, ASPHALT (100%)
 Roof Pitch: LOW (2:12 TO 6:12 PITCH) (100%)

Elevators: Passenger: 0 Freight: 0

Description

Year Built: 2000

Number of Stories: 1

Average Story Height: 10

Square Footage:

Super Structure: 1,248

Sub Structure: 0

Total: 1,248

Exposure

Latitude: 38.657188

Longitude: -123.342069

Protection

Manual Fire Alarm: 0

Automatic Fire Alarm: 0

Sprinklers: 0

Entry Alarm: No

Miscellaneous Additional Features

Flood Information

Zone:

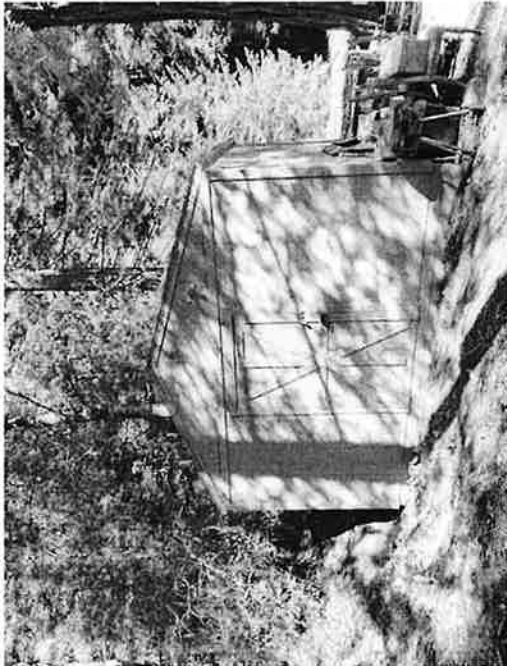
Certificate:

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Member: 9194 KASHIA SCHOOL DISTRICT
Site: 100 KASHIA SCHOOL
Building: D STORAGE BUILDING

31510 SKAGGS SPRINGS ROAD
STEWARTS POINT, CA 95480 US



Valuation Summary

Building Cost of Reproduction New		Date of Inspection: 11/16/2022
Contents Cost of Reproduction New		\$ 17,000 (\$60.71 per SF)
Total Insurable Value		\$ 6,000 (\$21.43 per SF)
		\$ 23,000 (\$82.14 per SF)

ID: 8,877

Construction Components

ISO Class:	FRAME (100%)
Exterior Wall Type:	SIDING, WOOD ON FRAME (100%)
Heating:	NONE (100%)
Cooling:	NONE (100%)
Roof Material:	SHINGLES, ASPHALT (100%)
Roof Pitch:	LOW (2:12 TO 6:12 PITCH) (100%)
Elevators:	Passenger: 0 Freight: 0

Description

Year Built:	2006	Exposure	38.657108
Number of Stories:	1	Latitude:	-123.341736
Average Story Height:	8	Longitude:	

Square Footage:	280
Super Structure:	280
Sub Structure:	0
Total:	280

Protection

Manual Fire Alarm:	0
Automatic Fire Alarm:	0
Sprinklers:	0
Entry Alarm:	No

Miscellaneous Additional Features

Flood Information

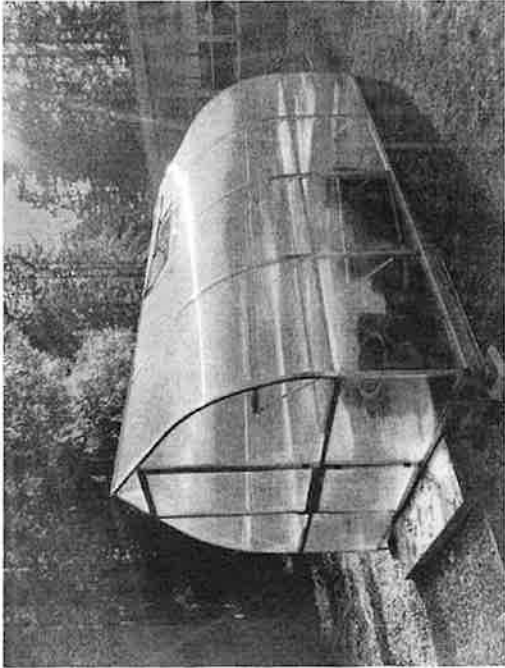
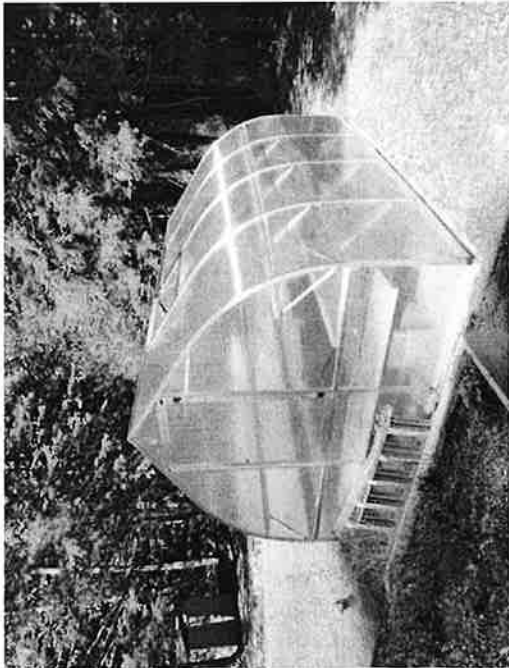
Zone:	
Certificate:	

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Member: 9194 KASHIA SCHOOL DISTRICT
Site: 100 KASHIA SCHOOL
Building: E GREEN HOUSE

31510 SKAGGS SPRINGS ROAD
STEWARTS POINT, CA 95480 US



Valuation Summary

Building Cost of Reproduction New	\$ 54,000	Date of Inspection: 11/16/2022
Contents Cost of Reproduction New	\$ 500	
Total Insurable Value	\$ 54,500	

Construction Components

ISO Class:	FRAME (100%)	ID: 8,885
Exterior Wall Type:	SIDING, WOOD ON FRAME (100%)	
Heating:	FORCED WARM AIR (100%)	
Cooling:	NONE (100%)	
Roof Material:	STEEL (107%)	
Roof Pitch:	LOW (2:12 TO 6:12 PITCH) (100%)	
Elevators:	Passenger: 0 Freight: 0	

Description

Year Built:	1976	Exposure	38.656944
Number of Stories:	1	Latitude:	-123.341667
Average Story Height:	7	Longitude:	

Square Footage:	
Super Structure:	1,848
Sub Structure:	0
Total:	1,848

Protection

Manual Fire Alarm:	0
Automatic Fire Alarm:	0
Sprinklers:	0
Entry Alarm:	Yes

Miscellaneous Additional Features

Flood Information

Zone:	
Certificate:	

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Building	Building Name	Insp. Date	Year Built	Entry Alarm	Manual Fire Alarm	Auto Fire Alarm	Sprinkler	Avg Story Height	Firs	Total Floor Area	Building CRN	Content CRN	LI CRN	TV
Member: 9194 KASHIA SCHOOL DISTRICT														
Site: 100 KASHIA SCHOOL														
A	CLASSROOM BUILDING	11/16/2022	1976	Yes	0	0	0	11	1	1,848	576,000	70,000	0	646,000
ID: 8886	FRAME (100%)													
	31510 SKAGGS SPRINGS ROAD													
	STEWARTS POINT, CA 95480													
	Latitude: 38.65698921													
	Longitude: -123.34172718													
	Flood Zone:													
	Flood Certificate:													
B	ADMINISTRATION BUILDING	11/16/2022	1970	No	0	100	0	10	1	900	302,000	36,000	0	338,000
ID: 8861	FRAME (100%)													
	31510 SKAGGS SPRINGS ROAD													
	STEWARTS POINT, CA 95480													
	Latitude: 38.65664263													
	Longitude: -123.34203751													
	Flood Zone:													
	Flood Certificate:													
C	TEACHER LIVE-IN BUILDING	11/16/2022	2000	No	0	0	0	10	1	1,248	357,000	47,000	0	404,000
ID: 8884	FRAME (100%)													
	31510 SKAGGS SPRINGS ROAD													
	STEWARTS POINT, CA 95480													
	Latitude: 38.65718811													
	Longitude: -123.34206904													
	Flood Zone:													
	Flood Certificate:													
D	STORAGE BUILDING	11/16/2022	2006	No	0	0	0	8	1	280	17,000	6,000	0	23,000
ID: 8877	FRAME (100%)													
	31510 SKAGGS SPRINGS ROAD													
	STEWARTS POINT, CA 95480													
	Latitude: 38.65710785													
	Longitude: -123.34173581													
	Flood Zone:													
	Flood Certificate:													

Schools Program Alliance - RESIG (DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)

Windsor, California

Building	Building Name	Insp. Date	Year Built	Entry Alarm	Manual Fire Alarm	Auto Fire Alarm	Sprinkler	Avg Story Height	Firs	Total Floor Area	Building CRN	Content CRN	LJ CRN	TIV
Member:	9194	KASHIA SCHOOL DISTRICT												
Site:	100	KASHIA SCHOOL												
E	GREEN HOUSE	11/16/2022	1976	Yes	0	0	0	7	1	1,848	54,000	500	0	54,500
ID: 8885	FRAME (100%)													
	31510 SKAGGS SPRINGS ROAD													
	STEWARTS POINT, CA 95480													
	Latitude:	38.65694350	Flood Zone:											
	Longitude:	-123.34166702	Flood Certificate:											
Total for Site:	100	KASHIA SCHOOL												
Total for Member:	9194	KASHIA SCHOOL DISTRICT												
Total:														



Sonoma County

Office of Education

5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 | scoe.org

January 12, 2023

Tami Bell, Superintendent
Kashia School District
31510 Skaggs Springs Road
Stewarts Point, CA 95480

Dear Mr. Bell,

In accordance with Education Code Section 42131, a review of Kashia Elementary School District's (District) First Interim Report for Fiscal Year 2022-23 has been completed by the Sonoma County Office of Education (County). The District self-certified its 2022-23 First Interim Report as Positive. After a review of the financial data provided by the District, it appears that the District will meet its financial obligations for the current and two subsequent years. Therefore, the County concurs with the District's positive certification.

State Budget

The 2022-23 enacted State Budget provides investments to the Local Control Funding Formula (LCFF) by increasing the base grants 6.70%, in addition to the Cost-of-Living-Adjustment (COLA) of 6.56%, adding COLA to the transportation add-on, funding a Transitional Kindergarten (TK) add-on, and expanding funded Average Daily Attendance (ADA) for school districts to include a three-year rolling average. Additionally, two block grants: Art, Music and Instructional Materials Discretionary Block Grant and Learning Recovery Emergency Block Grant, were included in June and are considered restricted one-time funding, yet have flexibility around spending restrictions.

Since the State Budget adoption, the Legislative Analyst's Office has published a fiscal outlook that projects a softening of the state's economy largely due to persistent inflation. The LAO projects a \$25 billion budget deficit going into fiscal year 2023-24. Governor Newsom has released his State Budget Proposal on January 10, 2023, which provides an update on how the shortfall in revenues and changes in the economy will impact education. As always, with the volatility of state revenues, the completion of one-time federal and state COVID relief funding, and economic risks on the horizon, it is important for local education agencies (LEAs) to remain cautious, avoid structural deficit spending, and maintain adequate reserves.

First Interim and Multi-Year Projection (MYP)

The District's First Interim Report MYP projects an increase in unrestricted fund balance of \$52,600 and \$5,780 in 2022-23 and 2023-24. While 2024-25 projects unrestricted deficit spending of -\$374. The State minimum reserve for economic uncertainty of \$75,000 is met in all years.

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard



Sonoma County

Office of Education

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Santa Rosa, CA 95403-8246
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Based on the First Interim Report, the District projects ADA at 7 in 2022-23, followed by a slight increase to 8 in 2023-24 and 2024-25. At Period 1 (P-1) Principal Data Collection, ADA is reported as 6.89, which is an improvement to the District's attendance ratio average of 78.02% based on the last three years. However, only 0.89 above Education Codes requirement of 6 due to low enrollment in the current fiscal year. Per Education Code 35780, a school district must maintain six (6) ADA in grades 1 through 8 to avoid lapsation. **Please continue to monitor enrollment and ADA closely.**

Summary

Our Office appreciates the preparation and timely submittal of your First Interim report. A technical review will be communicated to the business office. The Second Interim Report is due to our office no later than March 15, 2023. **Please see the attached for standard reminders.** If you have any questions, please feel free to call me at (707) 524-2635.

Sincerely,

A handwritten signature in cursive script that reads "Sarah Lampenfeld".

Sarah Lampenfeld
Director, External Fiscal Services

c:

Patti Pomplin, District Chief Business Official
Amie R. Carter, Ed.D., County Superintendent of Schools
Greg Medici, SCOE Deputy Superintendent, Business Services
Cindy Gordon, SCOE District Fiscal Management Advisor

Amie R. Carter, Ed.D. | Sonoma County Superintendent of Schools

Board of Education | Gina Cuclis, Herman G. Hernandez, Steven Herrington Ph.D., Peter Kostas, Andrew Leonard

Kashia School District
Minutes
Special Board Meeting, December 20, 2022

1. Meeting called to order at 12:08 by Prior Board President Charlene Pinola
Roll Call: Trustee Glenda Antone, Trustee Rick Parrish, Trustee Coleen McCloud
Staff: Patti Pomplin, via phone
Community: Charlene Pinola
2. Approval of Agenda: Moved by Trustee Parrish, seconded by Trustee Antone and passed unanimously by the Board to approve the agenda as presented.
3. Public Comment on Non Agenda Items – None
4. Communication – None
5. Organizational Meeting
 - 5.1 Moved by Trustee McCloud, seconded by Trustee and passed unanimously by the board to elect Glenda Antone as School Board President.
 - 5.2 Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the board to elect Rick Parrish as School Board Clerk.
 - 5.3 Moved by Trustee Antone, seconded by Trustee McCloud and passed unanimously by the board to elect Trustee Antone as Voting Delegate and Trustee McCloud as Voting Alternate to vote in elections of the Sonoma County Committee on School District Organization.
 - 5.4 Board signatures for Sonoma County Superintendent of Schools not done.
 - 5.5 Moved by Trustee Parrish, seconded by Trustee McCloud and passed unanimously by the board to approve Tami Bell as Secretary of the Board.
 - 5.6 Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the board to approve the second Wednesday of each month at 4:00 p.m. as regularly scheduled board meetings.
6. Consent Agenda
Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the Board to approve the consent agenda as presented.
 - 6.1 Approve November 9, 2022 Board Minutes
 - 6.2 Approve November 2022 Vendor Warrants
7. Reports and Communications
 - 7.1 Governing Board – Trustee Antone moved the refrigerator, asked about the round table in the office and asked for an update on the school cameras.
 - 7.2 Superintendent – absent
 - 7.3 Business Manager – called in from home due to COVID
 - 7.4 PTO – None
8. Items Scheduled for Information and Discussion
 - 8.1 Second Reading Board Policies
 - BP 1150 Commendations & Awards
 - AR 1150 Commendations & Awards
 - BP 1160 Political Processes
 - BP 1220 Citizen Advisory Committees
 - AR 1220 Citizen Advisory Committees
 - BP 1240 Volunteer Assistance
 - AR 1240 Volunteer Assistance
 - BP 1250 Visitors/Outsiders

AR 1250 Visitors/Outsiders
BP 1321 Solicitation of Funds from and By Students
AR 1321 Solicitation of Funds from and By Students
BP 1325 Advertising and Promotion
BP 1330 Use of School Facilities
AR 1330 Use of School Facilities
E 1330 Use of School Facilities
BP 1340 Access to District Records
AR 1340 Access to District Records

8.2 Update on Van

Van recleaned by mobile mechanic Artie Bell due to mold and smell.

8.3 Update on Playground

Will contact vendor so see what pricing might be available for review.

9. Items Scheduled for Discussion and Action

9.1 Approve Hiring Full Time Teacher – Laura Rohrman

Moved by Trustee Parrish, seconded by Trustee McCloud and passed unanimously by the board to hire Laura Rohrman effective January 3, 2023 on the Basis of Credential Waiver or Successful Completion of the CBEST as a student teacher for the remainder of the 2022-23 school year, placed on Step 1, BA+30.

9.2 Approve Hiring New Instructional Assistant Adriana Ruiz

Moved by Trustee Parrish, seconded by Trustee McCloud and passed unanimously by the board to hire Adriana Ruiz as an instructional assistant effective November 7, 2022 for full time work at the rate of \$30 per hour.

9.3 Approve Budget Updates

Moved by Trustee Parrish, seconded by Trustee McCloud and passed unanimously by the board to approve budget updates as presented making sure the additional funds for cultural education were evident for 2022-23 school programs.

9.4 Approve 1st Interim Report

Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the board to approve the first interim report as presented.

10. Items Scheduled for Future Board Meetings.

10.1 Board Policies

10.2 Update on Playground

10.3 Begin LCAP/LCFF

10.4 Approve SARC

10.5 Approve 2021-22 Audit

10.6 Williams Quarterly Uniform Complaint

11. Meeting Adjourned at 12:54

Next Regular Meeting
Wednesday, January 11, 2023

Respectfully submitted: Patti Pomplin

Signed: _____


Rick Parrish, Clerk

Kashia School District
Minutes
Special Board Meeting, January 25, 2023

1. Meeting called to order
Roll Call: Trustee Trustee Rick Parrish
Staff: Tami Bell, Patti Pomplin
Community: None

Meeting January 11, 2023 cancelled due to
storm and power outage.

No Quorum for January 25, 2023