

Special Agenda –
Governing School Board
Wednesday, August 11, 2021 4:00 p.m.
Office, Kashia School District

1. Call to Order Board and Staff/Establishment of Quorum

Glenda Antone	_____	Frances Johnson	_____
Gene Parrish	_____		
Charlene Pinola	_____	Patti Pomplin	_____

2. Approval of Agenda

3. Public Comment on Non Agenda Items (Limit 5 Minutes)

4. Communications

5. Consent Agenda

- 5.1 Approve June 14, 2021 and June 16, 2021 Board Minutes
- 5.2 Approve June & July 2021 Vendor Warrants
- 5.3 Approve Williams Quarterly Report April to June 2021

6. Reports and Communications

- 6.1 Governing Board Members
- 6.2 Superintendent
- 6.3 Business Manager
- 6.4 PTO

7. Items Scheduled for Information and Discussion

- 7.1 1st Reading Board Policies
 - BP 6143 Courses of Study
 - AR 6143 Courses of Study
 - BP 6144 Controversial Issues
 - AR 6144 Controversial Issues
 - BP 6146.5 Elementary/Middle School Graduation Requirements
 - BP 6152 Class Assignment
 - BP 6153 School Sponsored Trips
 - AR 6153 School Sponsored Trips
 - BP 6154 Homework/Makeup Work
 - AR 6154 Homework/Makeup Work

8. Items Scheduled for Discussion and Action

- 8.1 Approve 45 day Budget Updates
 - 8.2 Approve 2021-22 Consolidated Application
-

9. Items Scheduled for Future Board Meetings

- 9.1 Board Policies
- 9.2 Updated Budget
- 9.3 Unaudited Actuals

10. Adjournment

Next Regular Meeting
Wednesday, September 8, 2021

Kashia School District
Minutes
Board Meeting, June 14, 2021

1. Meeting called to order at 3:27 by Board President Charlene Pinola
Roll Call: Trustee Glenda Antone, Trustee Charlene Pinola
Absent: Trustee Gene Parrish
Staff: Frances Johnson, Patti Pomplin
Community: None
2. Approval of Agenda: Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the Board to approve the agenda as presented.
3. Public Comment on Non Agenda Items: None
4. Public Hearing
 - 4.1 2021-22 Budget
Opened: 3:29
Closed: 3:30
Comments: None
 - 4.2 2021-22 LCAP (Local Control Accountability Plan)
Opened: 3:30
Closed: 3:33
Comments: None
 - 4.3 2021-22 LCFF (Local Control Funding Formula)
Opened: 3:33
Closed: 3:36
Comments: None
 - 4.4 2021-22 EPA (Education Protection Account)
Opened: 3:36
Closed: 3:38
Comments: None
 - 4.5 2021-22 Excess Minimum Reserves
Opened: 3:38
Closed: 3:40
Comments: None
5. Items Scheduled for Information and Discussion
 - 5.1 Second Reading Board Policies were reviewed.
 - BP 3110 Transfer of Funds
 - BP 3220.1 Lottery Funds
 - BP 3260 Fees and Charges
 - AR 3260 Fees and Charges
 - BP 3312.2 Educational Travel Program Contracts
 - AR 3312.2 Educational Travel Program Contracts
 - BP 3312 Payment for Goods and Services
 - AR 3314 Payment for Goods and Services
 - BP 3314.2 Revolving Funds
 - BP 3452 Student Activity Funds
 - BP 3510 Green School Operations

6. Items Scheduled for Discussion and Action
 - 6.1 Approve New Rate for Trustee Stipends
Moved by Trustee Antone, seconded by Trustee Pinola and passed unanimously by the board to approve an updated stipend of \$60 per month effective 07/01/2021.
 - 6.2 Approve Updated Staff Handbook
Moved by Trustee Antone, seconded by Trustee Pinola and passed unanimously by the board to approve the updates to the Staff Handbook with changing the teacher substitute pay to \$175 per day.
7. Items Scheduled for Future Board Meetings.
 - 7.1 Board Policies
 - 7.2 2021-22 Budget
 - 7.3 Budget Updates
 - 7.4 Student Cultural Bereavement Leave
8. Meeting Adjourned at 3:52

Next Meeting
Wednesday, June 16, 2021 4:00 pm

Respectfully submitted: Patti Pomplin

Signed: _____
Glenda Antone, Clerk

Kashia School District
Minutes
Board Meeting, June 16, 2021

1. Meeting called to order at 4:09 by Board President Charlene Pinola
Roll Call: Trustee Glenda Antone (by phone), Trustee Gene Parrish, Trustee Charlene Pinola
Staff: Frances Johnson, Patti Pomplin
Community: None
2. Approval of Agenda: Moved by Trustee Pinola, seconded by Trustee Antone and passed unanimously by the Board to approve the agenda as presented.
3. Public Comment on Non Agenda Items: None
4. Communication –None
5. Consent Agenda
Moved by Trustee Pinola, seconded by Trustee Antone and passed unanimously by the Board to approve the consent agenda as presented.
 - 5.1 Approval of Minutes from March 15, 2021
 - 5.2 Approval of Warrants for March 2021
 - 5.3 Approval January to March 2021 Williams Quarterly Report
6. Reports and Communications
 - 6.1 Governing Board – Trustee Pinola asked about having a class for children – Riding in Cars (video) about what to do/not to do as well as field trip protocols and expectations.
 - 6.2 Superintendent – Stated the teacher aims to have one field trip per month in 2021/22; finding whereabouts of SCOE van tribe used to get children to high school; nice graduation – ICO asked for photos; in the process of ordering special education supplies for 2021-22; getting ready for audit.
 - 6.3 Teacher - None
 - 6.4 Business Manager – Working on 2020-21 audit and setting up 2021-22 payroll calendars/salary schedules.
 - 6.5 PTO – None
7. Items Scheduled for Information and Discussion
 - 7.1 Student Bereavement Leave
Will be a max of five (5) days.
 - 7.2 2021-22 LCFF Budget Overview for Parents
May need to be updated after Sonoma County Office of Education review and brought back to the board.
8. Items Scheduled for Discussion and Action
 - 8.1 Adopt Final Reading Board Policies
 - BP 3110 Transfer of Funds
 - BP 3220.1 Lottery Funds
 - BP 3260 Fees and Charges
 - AR 3260 Fees and Charges

BP 3312.2 Educational Travel Program Contracts

AR 3312.2 Educational Travel Program Contracts

BP 3312 Payment for Goods and Services

AR 3314 Payment for Goods and Services

BP 3314.2 Revolving Funds

BP 3452 Student Activity Funds

BP 3510 Green School Operations

Moved by Trustee Parrish, seconded by Trustee Antone and passed unanimously by the board to adopt the board policies as presented.

8.2 Approve 2021-22 Budget

Moved by Trustee Antone, seconded by Trustee Parrish and passed unanimously by the board to approve the 2021-22 school budget as presented.

8.3 Approve 2021-22 LCAP (Local Accountability Plan)

Moved by Trustee Parrish, seconded by Trustee Antone and passed unanimously by the board to approve the 2021-22 LCAP as presented. May be brought back to the board after SCOE review.

8.4 Approve 2021-22 LCFF (Local Control Funding Formula)

Moved by Trustee Pinola, seconded by Trustee Antone and passed unanimously by the board to approve the 2021-22 LCFF calculations as presented.

8.5 Approve 2021-22 EPA (Education Protection Account)

Moved by Trustee Pinola, seconded by Trustee Antone and passed unanimously by the board to approve the EPA expenditures to support teacher costs.

8.6 Approve 2021-22 Excess Minimum Reserves

Moved by Trustee Parrish, seconded by Trustee Antone and passed unanimously by the board to approve the Excess Minimum Reserves as presented.

9. Items Scheduled for Future Board Meetings.

9.1 Board Policies

9.2 Unaudited Actuals

9.3 Budget Updates

10. Meeting Adjourned at 4:37

Next Meeting

Wednesday, August 11, 2021 4:00 pm

Respectfully submitted: Patti Pomplin

Signed: _____

Glenda Antone, Clerk

Checks Dated 06/01/2021 through 06/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1838917	06/03/2021	Audrey Field	01-5806	May parent assist		2,150.10
1838918	06/03/2021	Cherie Yolanda Smith	01-5806	parent assist		301.00
1838919	06/03/2021	Coleen McCloud	01-5830	cultural education		540.00
1838920	06/03/2021	Rural Community Assist Corp	01-5800	January 1 to Feb 28		5,375.00
1838921	06/03/2021	Sonoma County Office Of Ed	01-5838	superintendent		21,434.74
1839988	06/10/2021	Francis K Macias	01-5800	meal delivery		202.50
1839989	06/10/2021	Frontier Communications	01-5911	70778596821013815		214.44
1839990	06/10/2021	Santa Rosa Fire Equipment	01-5800	fire alarm repairs		371.25
1839991	06/10/2021	Sonoma County Office Of Ed	01-5840	tech support		483.06
1841347	06/17/2021	Audrey Field	01-5806	classroom assist		746.25
1841348	06/17/2021	Cherie Yolanda Smith	01-5806	June 3 to June 11 parent assist		469.00
1841349	06/17/2021	George Marrufo	01-5800	maintenance		260.00
1841350	06/17/2021	Frances Johnson	01-5201	gualala	17.92	
				scoe Dr. Herrington	72.80	90.72
1841351	06/17/2021	Coleen McCloud	01-5830	cultural arts	75.00	
				cultural studies june 1 and 8	157.50	232.50
1841352	06/17/2021	Pacific Gas & Electric	01-5520	28343238771	141.57	
				93967066411	1.21	
				94383733055	83.80	226.58
1841353	06/17/2021	Patti Pomplin	01-4310	gopher/carolina/amazon supplies		2,468.04
1841354	06/17/2021	Ray Morgan Company	01-5632	ke02		44.01
1841355	06/17/2021	Recology Sonoma Marin	01-5560	22300339		129.50
1841356	06/17/2021	SPG	01-5807	Ayden	294.25	
				lena	240.75	
				LinkN	321.00	
				Viktor	240.75	1,096.75
1841357	06/17/2021	Wells Fargo Vendor Fin Serv	01-5632	3000927141		139.98
1842783	06/24/2021	Backyard Living Source	01-4400	greenhouse - science		7,533.00
1842784	06/24/2021	Moving Minds	01-4310	special ed		1,402.99
1842785	06/24/2021	Patti Pomplin	01-4310	paper/scissors/stone/school	2,989.79	
				specialty/amazon		
				CO detectors	61.35	3,051.14
Total Number of Checks					23	48,962.55

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

Checks Dated 06/01/2021 through 06/30/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Fund Summary						
Fund	Description	Check Count	Expensed Amount			
01	General Fund	23	48,962.55			
	Total Number of Checks	23	48,962.55			
	Less Unpaid Sales Tax Liability		.00			
	Net (Check Amount)		48,962.55			

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Checks Dated 07/01/2021 through 07/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1844074	07/07/2021	CalPERS	01-5800	SSA Annual Fee		300.00
1844075	07/07/2021	ESP & Alarms Inc	01-5832	july aug sept 874-600	90.00	
				july aug setp 874-599	90.00	180.00
1844076	07/07/2021	Healdsburg Lumber Co	01-4380	glasses/fuel		44.70
1844077	07/07/2021	Moving Minds	01-4310	rsp communication station		2,442.41
1844078	07/07/2021	Sonoma County Office Of Ed	01-5840	calpads/aeries		552.00
1845721	07/14/2021	Employment Development Dept.	01-9555	94205275 2nd qtr		17.70
1845722	07/14/2021	Interactive Ed Services Inc	01-4340	annual fee		1,400.00
1845723	07/14/2021	SPG	01-5807	Ayden	80.25	
				lena	133.75	
				LinkN	80.25	
				Viktor	133.75	428.00
1846957	07/12/2021	Aeries Software	01-4340	annual subscription		1,210.00
1846958	07/12/2021	Frontier Communications	01-5911	70778596821013815		223.52
1846959	07/12/2021	Gualala Supermarket	01-4396	graduation		105.35
1846960	07/12/2021	Office Depot	01-4350	folder stamp	16.32	
			01-4396	balloons banners	44.45	60.77
1846961	07/12/2021	Pacific Gas & Electric	01-5520	28343238771	135.60	
				93967066411	17.16	
				94383733055	116.42	269.18
1846962	07/12/2021	Patti Pomplin	01-4353	face masks		123.91
1846963	07/12/2021	Ray Morgan Company	01-5632	copy machine		44.01
1846964	07/12/2021	Sonoma County Office Of Ed	01-5838	supt services		10,717.37
1846965	07/12/2021	Stephen Roatch Accountancy	01-5821	2020-21 audit #1		6,100.00
1846966	07/12/2021	Wells Fargo Vendor Fin Serv	01-5911	5015730127		139.98
Total Number of Checks					18	24,358.90

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	18	24,358.90
Total Number of Checks		18	24,358.90
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			24,358.90

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

046 - Kashia

Generated for Patti Pomplin (PPOMPLIN), Aug 2 2021 5:10PM

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Williams Settlement Quarterly Uniform Complaint Report - April 1, 2021 - June 30, 2021

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

* Required

Name of District *

Kashia Elementary School

Name and Title of Person Reporting *

Patti Pomplin

Phone Number *

707-321-5849



Email Address *

ppomplin@kashiaesd.org

INSTRUCTIONAL MATERIALS *

- ☒ There were 0 complaints received during this quarter.
- ☐ YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

TEACHER VACANCY AND/OR MISASSIGNMENT *

- ☒ There were 0 complaints received during this quarter
- ☐ YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

FACILITIES *

- ☒ There were 0 complaints received during this quarter
- ☐ YES, there were complaints, there were complaints resolved and/or there were complaints unresolved - please give detailed information below by listing each complaint and associated solution

CAHSEE Intensive Instruction and Services *

- ☒ There were 0 complaints received during this quarter
- ☐ YES, there were complaints, there were complaints resolved/and or there were complaints unresolved - please give detailed information below by listing each



complaint and associated solution

INSTRUCTIONAL MATERIALS

Complaint Details

None

TEACHER VACANCY AND/OR MISASSIGNMENT

Complaint Details

None

FACILITIES

Complaint Details

None

CAHSEE Intensive Instruction and Services

Complaint Details

None

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Kashia ESD

Board Policy

Courses Of Study

BP 6143

Instruction

The Board of Trustees recognizes that a well-articulated sequence of courses fosters academic progress and provides for the best possible use of instructional time. The district's course of study shall provide students with opportunities to attain the skills, knowledge, and abilities they need to be successful in school, college, and/or the workplace.

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent/Principal or designee shall establish processes for ensuring the articulation of courses across grade levels within the district school and, as necessary, shall work with representatives of appropriate area districts to ensure articulation of courses between elementary and secondary schools.

Elementary Grades

The Board shall adopt a course of study for elementary grades that sufficiently prepares students for the secondary school course of study.

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

Legal Reference:

EDUCATION CODE

33319.3 Driver education; CDE materials on road rage

33540 Government and civics instruction in interaction with government agencies

48980 Parental notifications

51202 Instruction in personal and public health and safety

51203 Instruction on alcohol, narcotics and restricted dangerous drugs

51204 Course of study designed for student's needs

51204.5 History of California; contributions of men, women and ethnic groups

51210-51212 Areas of study for grades 1-6

51220-51229 Course of study for grades 7-12

51241 Exemption from physical education

51911-51921 Comprehensive health educational plans

51930-51939 California Comprehensive Sexual Health and HIV/AIDS Prevention Act

51940 Curriculum for brain and spinal cord injury prevention

53278-53280 Supplemental School Counseling Program
66204 Certification of high school courses as meeting university admission criteria
HEALTH AND SAFETY CODE
11032 Definition of dangerous drugs
CODE OF REGULATIONS, TITLE 5
10020-10049 Automobile driver education and training
10060 Physical education program
UNITED STATES CODE, TITLE 20
6101-6251 School-to-Work Opportunities Act of 1994

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Career Resource Network: <http://www.californiacareers.info>

California Colleges.edu: <http://www.californiacolleges.edu>

California Department of Education: <http://www.cde.ca.gov>

University of California, Certified Course Lists: <http://doorways.ucop.edu/list>

University of California, College Prep Online Courses and Services: <http://www.uccp.org>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Administrative Regulation

Courses Of Study

AR 6143
Instruction

Grades 1-6

Courses of study for grades 1 through 6 shall include the following:

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

1. English: knowledge and appreciation of language and literature, and the skills of speaking, reading, listening, spelling, handwriting, and composition (Education Code 51210)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Mathematics: concepts, operational skills and problem solving (Education Code 51210)

(cf. 6142.92 - Mathematics Instruction)

3. Social sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology, and sociology, including instruction in: (Education Code 51210)

a. The history, resources, development, and government of California and the United States

Instruction shall include the early history of California and a study of the role and contributions of men and women, black Americans, American Indians, Mexicans, Asians, Pacific Island people, and other ethnic groups to the economic, political, and social development of California and the United States, with particular emphasis on portraying the role of these groups in contemporary society. (Education Code 51204.5)

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

b. The development of the American economic system, including the role of the entrepreneur and labor

c. The relations of persons to their human and natural environments

d. Eastern and western cultures and civilizations

e. Contemporary issues

f. The wise use of natural resources

(cf. 6142.5 - Environmental Education)

4. Science: biological and physical aspects, with emphasis on experimental inquiry and the place of humans in ecological systems (Education Code 51210)

(cf. 6142.93 - Science Instruction)

5. Visual and performing arts: instruction in dance, music, theatre, and visual arts aimed at developing aesthetic appreciation and creative expression (Education Code 51210)

(cf. 6142.6 - Visual and Performing Arts Education)

6. Health: principles and practices of individual, family, and community health (Education Code 51210)

The adopted course of study shall provide instruction at the appropriate grade levels and subject areas in: (Education Code 51202)

a. Personal and public safety and accident prevention, including instruction in emergency first aid, hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available

b. Fire prevention

c. The protection and conservation of resources, including the necessity for the protection of our environment

d. Venereal disease

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body

(cf. 5131.6 - Alcohol and Other Drugs)

f. Prenatal care

g. Violence as a public health issue

7. Physical education, with emphasis on physical activities conducive to health and vigor of body and mind (Education Code 51210)

(cf. 6142.7 - Physical Education)

8. Career awareness exploration

Grades 7-8

Courses of study for grades 7 through 8 shall include the following:

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.5 - Elementary/Middle School Graduation Requirements)
(cf. 6162.52 - High School Exit Examination)

1. English: knowledge and appreciation of literature, language and composition, and the skills of reading, listening, and speaking (Education Code 51220)

(cf. 6142.91 - Reading/Language Arts Instruction)

2. Social sciences: age-appropriate instruction drawing upon the disciplines of anthropology, economics, geography, history, political science, psychology and sociology, with instruction in: (Education Code 51220)

a. The history, resources, development, and government of California and the United States, including:

(1) Early California history, and the role and contributions of both men and women, black Americans, American Indians, Mexicans, Asians, Pacific Island people and other ethnic groups to the economic, political and social development of California and the nation, with particular emphasis on the role of these groups in contemporary society (Education Code 51204.5)

(2) World War II and the American role in that war and the Vietnam War, including the "Secret War" in Laos and role of Southeast Asians in that war

b. The American legal system, the operation of the juvenile and adult criminal justice systems, and the rights and duties of citizens under the criminal and civil law and the state and federal constitutions

This course may include participation in a teen court or peer court program. (Education Code 51220.2)

(cf. 5138 - Conflict Resolution/Peer Mediation)

c. The development of the American economic system, including the role of the entrepreneur and labor

d. The relations of persons to their human and natural environments, including the wise use of natural resources (Education Code 51221)

(cf. 6142.5 - Environmental Education)

e. Eastern and western cultures and civilizations

f. Human rights issues, with particular attention to the study of the inhumanity of genocide, slavery, and the Holocaust

g. Contemporary issues

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

3. Foreign language(s): understanding, speaking, reading, and writing, beginning not later than grade 7 (Education Code 51220)

4. Physical education: with emphasis on physical activities conducive to health and vigor of body and mind, as required by Education Code 51222 (Education Code 51220)

(cf. 6142.7 - Physical Education)

5. Science: physical and biological aspects; emphasis on basic concepts, theories, and processes of scientific investigation and on the place of humans in ecological systems; appropriate applications of the interrelation and interdependence of the sciences (Education Code 51220)

(cf. 6142.93 - Science Instruction)

6. Mathematics: mathematical understandings, operational skills and problem-solving procedures; algebra (Education Code 51220, 51224.5)

(cf. 6142.92 - Mathematics Instruction)

7. Visual and performing arts: dance, music, theatre, and visual arts, with emphasis upon development of aesthetic appreciation and creative expression (Education Code 51220)

(cf. 6142.6 - Visual and Performing Arts Education)

8. Applied arts: consumer and homemaking education, industrial arts, general business education, or general agriculture (Education Code 51220)

9. Career technical/vocational-technical education: in the occupations and in the numbers appropriate to the personnel needs of the state and community served and relevant to the career desires and needs of students (Education Code 51220)

(cf. 6178 - Career Technical Education)

10. HIV/AIDS prevention (Education Code 51934)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

11. Personal and public safety, accident prevention and health, including instruction in: (Education Code 51202, 51203)

a. Emergency first aid, hemorrhage control, treatment for poisoning, resuscitation techniques, and cardiopulmonary resuscitation when appropriate equipment is available

b. Fire prevention

c. The protection and conservation of resources, including the necessity for the protection of our environment

d. Venereal disease

e. The effects of alcohol, narcotics, drugs, and tobacco upon the human body and upon prenatal development

(cf. 5131.6 - Alcohol and Other Drugs)

f. Prenatal care

g. Violence as a public health issue

In addition, the course of study for grade 7 and/or 8 may include parenting skills and education that address at least all of the following: (Education Code 51220.5)

1. Child growth and development
2. Parental responsibilities
3. Household budgeting
4. Child abuse and neglect issues
5. Personal hygiene
6. Maintenance of healthy relationships
7. Teen parenting issues
8. Self-esteem

(cf. 5146 - Married/Pregnant/Parenting Students)

Policy KASHIA ELEMENTARY SCHOOL DISTRICT
adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Controversial Issues

BP 6144

Instruction

The Board of Trustees recognizes that the district's educational program may sometimes include instruction related to controversial issues that may arouse strong reactions based on personal values and beliefs, political philosophy, culture, religion, or other influences. Instruction concerning such topics shall be relevant to the adopted course of study and curricular goals and should be designed to develop students' critical thinking skills, ability to discriminate between fact and opinion, respect for others, and understanding and tolerance of diverse points of view.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.3 - Civic Education)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6142.94 - History-Social Science Instruction)
(cf. 6143 - Courses of Study)

The Board expects administrators and teachers to exercise professional judgment when deciding whether or not a particular issue is suitable for study or discussion. They shall consult with the Superintendent/Principal or designee as necessary to determine the appropriateness of the subject matter, guest speakers, and/or related instructional materials or resources.

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)
(cf. 6161.11 - Supplementary Instructional Materials)

When providing instruction related to a controversial issue, the following guidelines shall apply:

1. The topic shall be suitable to the age and maturity of the students.
2. Instruction shall be presented in a balanced manner, addressing all sides of the issue without bias or prejudice and without promoting any particular point of view.
3. The teacher may express a personal opinion provided he/she identifies it as a personal opinion and clarifies that he/she is not speaking on behalf of the school or district. The teacher shall not express an opinion for the purpose of persuading students to his/her point of view.
4. No student's viewpoint shall be suppressed, provided such expression is not malicious or abusive toward others. Students shall be assured of their right to form and express an opinion without jeopardizing their relationship with the teacher or school.

(cf. 5022 - Student and Family Privacy Rights)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

5. Students shall be informed of conduct expected during such instruction and the importance of being courteous and respectful of the opinions of others.

(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)

6. Adequate factual information shall be provided to help students objectively analyze and evaluate the issue and draw their own conclusions.

7. The instruction shall not reflect adversely upon persons because of their race, ethnicity, national origin, sex, sexual orientation, gender identity or expression, disability, religion, or any other basis prohibited by law.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

8. The subject matter of the instruction shall not otherwise be prohibited by state or federal law.

When a guest speaker is invited to make a presentation related to a controversial issue, the Board requires that he/she be notified of this policy and the expectations and goals regarding the instruction. If the guest speaker is presenting only one point of view on an issue, the teacher shall be responsible for ensuring that students also receive information on opposing viewpoints.

(cf. 6145.8 - Assemblies and Special Events)

When required by law or otherwise deemed appropriate by the teacher or administrator, parents/guardians shall be notified prior to instruction related to any controversial issue and parent/guardian consent shall be obtained for student participation. Students whose parents/guardians decline such instruction may be offered the option to participate in an alternative activity of similar value.

A student or parent/guardian with concerns regarding instruction about controversial issues shall be directed to appropriate district complaint procedures.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)

Legal Reference:

EDUCATION CODE

220 Prohibition of discrimination

51500 Prohibited instruction or activity

51510 Prohibited study or supplemental materials

51511 Religious matters properly included in courses of study

51530 Prohibition and definition regarding advocating or teaching communism with intent to indoctrinate

51933 Sex education courses

51938 Right of parent/guardian to excuse child from sexual health instruction

60040 Portrayal of cultural and racial diversity

60044 Prohibited instructional materials

60045 Criteria for instructional materials

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Administrative Regulation

Controversial Issues

AR 6144
Instruction

Controversial issues may be discussed in the classroom, provided that:

1. The issue is related to the course of study and provides opportunities for critical thinking, for developing tolerance, and for understanding conflicting points of view.
2. The issue has a meaningful relationship to matters of concern to the students.
3. Available information about the issue is sufficient to allow alternative points of view to be discussed and evaluated on a factual basis.
4. All sides of the issue are given a proper hearing, using established facts as primary evidence.
5. The issue has points of view which can be understood and defined by the students.
6. The teacher does not use his/her position to forward his/her own religious, political, economic or social bias. The teacher may express a personal opinion if he/she identifies it as such and does not express the opinion for the purpose of persuading students to his/her point of view.
7. Discussion or study of the issue is instigated by the students or by the established curriculum, but not by a source outside of the school.
8. The discussion does not reflect adversely upon persons because of their race, sex, color, creed, national origin, ancestry, handicap or occupation.
9. The oral or written presentation does not violate state or federal law.

The Superintendent/Principal or designee shall have the authority to judge whether the above conditions are being met.

Policy KASHIA ELEMENTARY SCHOOL DISTRICT
adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Assemblies And Special Events

BP 6145.8

Instruction

The Board of Trustees believes that assemblies and special events should promote a positive school climate and be related to the district's educational program. Assemblies may provide information that supplements the district's curriculum or may showcase student achievement in academics, athletics, music, art, drama, or other extracurricular or cocurricular activities.

(cf. 5137 - Positive School Climate)
(cf. 6000 - Concepts and Roles)
(cf. 6115 - Ceremonies and Observances)
(cf. 6142.6 - Visual and Performing Arts Education)
(cf. 6143 - Courses of Study)

The Superintendent/Principal or designee shall ensure that speakers and community resources featured in school assemblies and special events are carefully selected and represent a balanced viewpoint. Prospective speakers shall agree to present material of educational relevance that is appropriate to the maturity of the audience, with no statements that are obscene, vulgar, or that incite violence.

(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6141.2 - Recognition of Religious Beliefs and Customs)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6144 - Controversial Issues)

The Superintendent/Principal or designee shall schedule assemblies and special events so as to maximize the effectiveness of instructional time and to satisfy the requirements of law and negotiated agreements.

(cf. 6111 - School Calendar)
(cf. 6112 - School Day)

During the assembly, students shall show respect to all performers and speakers. Students who disrupt the program shall lose the privilege of attending the assembly and may be subject to disciplinary action.

(cf. 5131.4 - Student Disturbances)
(cf. 5131 - Conduct)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

Legal Reference:

EDUCATION CODE

37200-37202 School calendar

37220-37223 Holidays

46010 Total days of attendance

46100 Length of schoolday

48980 Notice at beginning of term

51202 Instruction in personal and public health and safety

51240 Excuse from instruction due to religious beliefs

51513 Materials containing questions about beliefs or practices

51930-51939 Comprehensive Sexual Health and HIV/AIDS Prevention Education Act

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Elementary/Middle School Graduation Requirements

BP 6146.5

Instruction

In order to recognize successful completion of elementary and middle school education, the Board of Trustees shall confer diplomas of graduation from the district school and from special day and evening classes of elementary and middle grades.

(cf. 5127 - Graduation Ceremonies and Activities)

Diplomas shall be awarded only to students who have completed the course of study prescribed by law and the district. (Education Code 51402)

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

In addition, students shall meet district requirements for promotion based on grades, assessments or other indicators as specified in Board policy and administrative regulation.

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 5123 - Promotion/Acceleration/Retention)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

48070-48070.5 Promotion and retention

51400-51403 Elementary school diplomas

52507-52510 Requirements for eighth grade graduation (adult school)

60641-60647 Standardized Testing and Reporting Program

60648 Minimum performance levels

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Class Size

BP 6151

Instruction

The Board of Trustees recognizes that smaller classes may contribute to student learning by allowing teachers to better identify and respond to individual student needs. In accordance with negotiated employee agreements and state law, the Board shall establish class size limits appropriate for each grade level or subject taught and conducive to the effective use of teaching staff.

(cf. 4141/4241 - Collective Bargaining Agreement)

The highest priority for maintaining small class sizes shall be in the primary grades in order to support young students as they acquire the basic skills that serve as the foundation for subsequent learning. Other priorities shall be established in accordance with the goals and strategies identified in the district's local control and accountability plan (LCAP).

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

For grades K-3, the district shall annually make progress toward maintaining an average class of not more than 24 students, unless an alternative annual average class size for each school site is collectively bargained. (Education Code 42238.02; 5 CCR 15498-15498.3)

Transitional kindergarten classes established pursuant to Education Code 48000 shall be included in the calculation of average class enrollment for kindergarten.

(cf. 6170.1 - Transitional Kindergarten)

At the secondary level, district priorities for class size reduction shall focus on English language arts, mathematics, science, social studies, and other courses that are necessary for completion of graduation requirements and shall be aligned with student needs as identified in the district's LCAP.

(cf. 6143 - Courses of Study)

(cf. 6146.1 - Graduation Requirements)

The Superintendent/Principal or designee shall provide the Board with an analysis of staffing and school facilities needs and other costs related to class size reduction proposals.

(cf. 3100 - Budget)

(cf. 6117 - Year-Round Schedules)
(cf. 7111 - Evaluating Existing Buildings)

The Superintendent/Principal or designee shall annually report to the Board regarding the impact of the class size reduction program on student achievement and other outcomes such as changes in school climate and student engagement.

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

17042 Rules for determining area of adequate school construction; exceptions
17042.7 Formula for calculation
33050 Nonwaivable provisions
35160 Authority of the board
42238.02 Local control funding formula, including adjustment for class size reduction
42280 Necessary small schools
46205 Computation for early-late programs
51225.3 Graduation requirements
52060-52077 Local control and accountability plan
GOVERNMENT CODE
3543.2 Scope of representation

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT
adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Class Assignment

BP 6152

Instruction

The Board of Trustees believes students should be assigned to classes and/or grouped in a manner that provides the most effective learning environment for all students.

When assigning students to specific classes, the Superintendent/Principal or designee may consider the following criteria:

1. Staff recommendation, including, but not limited to, the recommendations of teachers and counselors
2. Skills and classroom management style of individual teachers
3. Student skill level as indicated by achievement and testing data

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.51 - Standardized Testing and Reporting Program)

4. Balance of high, medium, and low academic achievers
5. Student interests, readiness, behavior, and motivation
6. Student/teacher ratios and, if relevant, class size reduction considerations

(cf. 6151 - Class Size)

The Superintendent/Principal or designee may accept from parents/guardians any information which would be helpful in making placement decisions. However, a parent/guardian who provides such information shall be informed that a request for a specific teacher shall be one of many factors which may be taken into account when determining his/her child's placement.

During the school year, the Superintendent/Principal or designee may make any adjustments in class placement which he/she considers beneficial to the student or the educational program.

Legal Reference:

EDUCATION CODE

35020 Duties of employees fixed by governing board

35160 Authority of the board

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elementary Makes the Grade!, 2000

WEB SITES

California Department of Education, Curriculum and Instruction: <http://www.cde.ca.gov/ci>

National Association for the Education of Young Children: <http://www.naeyc.org>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

School-Sponsored Trips

BP 6153

Instruction

The Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience.

School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

(cf. 6143 - Courses of Study)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent/Principal or designee. The Superintendent/Principal or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the Superintendent/Principal or designee.

(cf. 3312.2 - Educational Travel Program Contracts)

The Superintendent/Principal or designee shall establish a process for approving a staff member's request to conduct a school-sponsored trip. When planning trips, staff shall consider student safety, objectives of instruction, the most effective use of instructional time, the distance from school, district and student expense, and transportation and supervision requirements. The Superintendent/Principal or designee may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

(cf. 3530 - Risk Management/Insurance)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5142 - Safety)

(cf. 5143 - Insurance)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

No field trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds. The Superintendent/Principal or designee shall coordinate with community groups to supply funds for students in need. (Education Code 35330)

(cf. 1230 - School-Connected Organizations)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1700 - Relations Between Private Industry and the Schools)

District funds shall not be used to pay student expenses for out-of-state or out-of-country field trips or excursions. However, expenses of instructors, chaperones, and other personnel

participating in such trips, as well as incidental expenses for the use of district equipment during the trip, may be paid from district funds. (Education Code 35330)

Legal Reference:

EDUCATION CODE

8760 Authorization of outdoor science and conservation programs

32040-32044 First aid equipment: field trips

35330 Excursions and field trips

35331 Provision for medical or hospital service for pupils (on field trips)

35332 Transportation by chartered airline

35350 Transportation of students

44808 Liability when pupils not on school property

48908 Duties of pupils; authority of teachers

BUSINESS AND PROFESSIONS CODE

17540 Travel promoters

17550-17550.9 Sellers of travel

17552-17556.5 Educational travel organizations

Management Resources:

WEB SITES

American Red Cross: <http://www.redcross.org>

California Association of Directors of Activities: <http://www.cada1.org>

U.S. Department of Homeland Security: <http://www.dhs.gov>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Administrative Regulation

School-Sponsored Trips

AR 6153

Instruction

Supervision

Students on school-sponsored trips are under the jurisdiction of the district and shall be subject to district and school rules and regulations.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

The Superintendent/Principal or designee shall ensure that adequate supervision is provided on all school-sponsored trips and that there is an appropriate ratio of adults to students present on the trip. If the trip involves water activities, this ratio shall be revised as necessary.

Parent/Guardian Permission

Before a student can participate in a school-sponsored trip, the teacher shall obtain parent/guardian permission for the trip. Whenever a trip involves water activities, the parent/guardian shall provide specific permission for his/her child to participate in the water activities. The district shall provide an alternative educational experience for students whose parents/guardians do not wish them to participate in a trip.

All persons making the field trip or excursion shall be deemed to have waived all claims against the district or the State of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion. All adults taking out-of-state field trips or excursions and all parents/guardians of students taking out-of-state field trips or excursions shall sign a statement waiving such claims. (Education Code 35330)

Safety Issues

1. While conducting a trip, the teacher, employee, or agent of the school shall have the school's first aid kit in his/her possession or immediately available. (Education Code 32041)

Whenever trips are conducted in areas known to be infested with poisonous snakes, the first aid kit taken on the trip shall contain medically accepted snakebite remedies. In addition, a teacher, employee, or agent of the school who has completed a first aid course which is certified by the American Red Cross and which emphasizes the treatment of snakebites shall participate in

the trip. (Education Code 32043)

2. The district shall provide or make available medical and/or hospital insurance for students injured while participating in any excursion or field trip. (Education Code 35331)

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5143 - Insurance)

3. If the Superintendent/Principal or designee receives threat level warnings from the Homeland Security Advisory System pertaining to the destination of a school-sponsored trip, he/she shall implement precautions necessary to protect the safety of students and staff.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

4. Lifeguards are required for all swimming activities. If the activity is at a private pool, the owner of the pool shall provide a certificate of insurance, designating the district as an additional insured, for not less than \$500,000 in liability coverage. Staff shall determine supervisory responsibilities for all chaperones.

(cf. 3530 - Risk Management/Insurance)
(cf. 5141.7 - Sun Safety)

5. Before trips of more than one day, the Superintendent/Principal or designee may hold a meeting for staff, chaperones, parents/guardians, and students to discuss safety and the importance of safety-related rules for the trip.

(cf. 5142 - Safety)

Policy KASHIA ELEMENTARY SCHOOL DISTRICT
adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Board Policy

Homework/Makeup Work

BP 6154

Instruction

The Board of Trustees recognizes that homework contributes toward building responsibility, self-discipline and life-long learning habits, and that time spent on homework directly influences students' ability to meet the district's academic standards. The Board expects students, parents/guardians and staff to view homework as a routine and important part of students' daily lives.

(cf. 6011 - Academic Standards)

The Superintendent/Principal or designee shall ensure that teachers develop and implement an effective homework plan. As needed, teachers may receive training in designing relevant, challenging and meaningful homework assignments that reinforce classroom learning objectives. Teachers' expectations related to homework may be addressed in their evaluations.

(cf. 4115 - Evaluation/Supervision)

(cf. 4131 - Staff Development)

Although it is the student's responsibility to do most homework assignments independently, the Board expects teachers at all grade levels to use parents/guardians as a contributing resource. When students repeatedly fail to do their homework, parents/guardians shall be notified and asked to contact the teacher.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

To further support students' homework efforts, the Superintendent/Principal or designee may establish and maintain telephone help lines and/or after-school centers where students can receive encouragement and clarification about homework assignments from teachers, volunteers and/or more advanced students who are performing community service. The Board encourages the Superintendent/Principal or designee to design class and transportation schedules that will enable students to make use of homework support services.

(cf. 1240 - Volunteer Assistance)

(cf. 1700 - Relations between Private Industry and the Schools)

(cf. 3541 - Transportation Routes and Services)

(cf. 5148 - Child Care and Development)

(cf. 6112 - School Day)

(cf. 6142.4 - Service Learning/Community Service Classes)

Makeup Work

Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily

identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. (Education Code 48205)

(cf. 5113 - Absences and Excuses)

Students who miss school work because of unexcused absences may be given the opportunity to make up missed work for full or reduced credit. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.

Legal Reference:

EDUCATION CODE

48205 Absences for personal reasons

48913 Completion of work missed by suspended student

48980 Parental notifications

58700-58702 Tutoring and homework assistance program; summer school apportionment credit

Management Resources:

SBE POLICIES

Parent Involvement in the Education of Their Children, 1994

Policy Statement on Homework, 1995

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: October 13, 2021 Stewarts Point, California

Kashia ESD

Administrative Regulation

Homework/Makeup Work

AR 6154

Instruction

Homework Plan

The Superintendent/Principal or designee and staff shall develop and regularly review a homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall identify all of the following:

1. For each grade level, the amount of time that students shall be expected to spend on homework
2. For each grade level, the extent to which homework assignments shall systematically involve participation by parents/guardians
3. The means by which parents/guardians shall be informed about:
 - a. Homework expectations
 - b. How homework relates to the student's grades
 - c. How best to help their children
4. Techniques that will be taught to help students allocate their time wisely, meet their deadlines and develop good personal study habits
5. The access that students shall have to obtain:
 - a. Resource materials from the library media center
 - b. Assistance and/or tutoring through telephone help lines and/or after-school centers
6. The means by which teachers shall coordinate assignments so that students do not receive an overload of homework one day and very little the next
7. For each grade level, the extent to which homework assignments shall emphasize independent research, reports, special reading and problem-solving activities

Makeup Work

The Superintendent/Principal or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 5145.6 - Parental Notifications)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

Policy KASHIA ELEMENTARY SCHOOL DISTRICT
adopted: October 13, 2021 Stewarts Point, California

Fund 01 - General Fund		Fiscal Year 2022 through 06/30/2022				
		Budget	Actual	Encumbrance	Balance	Avail
REVENUES						
LCFF Revenue Sources	(8010-8099)	213,422.00	(12,474.00)		225,896.00	106%
Federal Revenue	(8100-8299)	119,522.00	(5,595.00)		125,117.00	105%
Other State Revenue	(8300-8599)	8,000.00	(674.58)		8,674.58	108%
Other Local Revenue	(8600-8799)	99,087.00	(18,972.32)		118,059.32	119%
Total Revenues		440,031.00	(37,715.90)		477,746.90	109%
EXPENDITURES						
Certificated Salaries	(1000-1999)	89,301.00	.00	.00	89,301.00	100%
Classified Salaries	(2000-2999)	56,445.00	.00	.00	56,445.00	100%
Employee Benefits	(3000-3999)	42,548.00	(61.66)	.00	42,609.66	100%
Books and Supplies	(4000-4999)	17,528.00	2,733.91	4.99	14,789.10	84%
Services & Operating Expenses	(5000-5999)	206,515.00	6,599.59	134,209.92	65,705.49	32%
Total Expenditures		412,337.00	9,271.84	134,214.91	268,850.25	65%
Operating Surplus/(Deficit)		27,694.00	(46,987.74)	(181,202.65)		
Beginning Fund Balance		388,138.00	.00	.00		
Net Ending Fund Balance		415,832.00	(46,987.74)	(181,202.65)		
*** calculated ***						
Components of Ending Fund Balance						
Reserve economic Uncertainty - 9789		71,000.00	.00			
Undesignated/unappropriated - 9790		344,832.00	.00			
Ending Fund Balance		415,832.00 *	.00			

6/16/2021 * 414,833
 8/02/2021 415,832
999

Misc Income #6,000
 Federal Maint
 IT Support <3,000>
 Supt <1848>
 P&L Insurance <153>
999

2021-22 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Patti Pomplin
Authorized Representative's Signature	
Authorized Representative's Title	Business Manager
Authorized Representative's Signature Date	06/14/2021

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2021-22 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Carrie Lopes, Title I Policy, Program, and Support Office, CLopes@cde.ca.gov, 916-319-0126

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Patti Pomplin
Authorized Representative's Title	Business Manager
Authorized Representative's Signature Date	06/14/2021
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

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2021-22 LCAP Federal Addendum Certification**CDE Program Contact:**Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233**Initial Application**

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	06/12/2019
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Patti Pomplin
Authorized Representative's Title	Business Manager

*****Warning*****

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2021-22 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/14/2021
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Frances Johnson
DELAC review date	04/19/2021
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	http://kashiaesd.cyberschool.com/District/1115-Board-Minutes.html
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

*****Warning*****

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2021-22 Application for Funding

CDE Program Contact:Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes
Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810	Yes
Program Record/Award Number beginning with S358A21 If participating, then provide the additional four characters of the code that are specific to your LEA.	2505
Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation	No
Title V, Part B Subpart 2 Rural and Low-Income Grant ESSA Sec. 5221 SACS 4126	No

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2021-22 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for 2021-22 English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Geoffrey Ndirangu, Language Policy and Leadership Office, GNdirang@cde.ca.gov, 916-323-5831

Caroline Takahashi, Language Policy and Leadership Office, CTakahashi@cde.ca.gov, 916-323-5739

Estimated Allocation Calculation

Estimated English learner per student allocation	\$126.25
Estimated English learner student count	
Estimated English learner student program allocation	\$0

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	
Program and other authorized activities	
English Proficiency and Academic Achievement	
Parent, family, and community engagement	
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	
Total budget	\$0

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2021-22 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2021-22 Request for authorization	
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

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2021-22 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children
- Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children
- Add non-attendance area school(s)

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

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2021-22 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	CDSCode	School Code	FiscalYearID	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Enrollment
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