

Agenda
Governing School Board
Wednesday, November 14, 2018
4:00 p.m.
Office, Kashia School District

1. Call to Order Board and Staff/Establishment of Quorum

| | | | |
|-----------------|-------|-----------------|-------|
| Paul Chappell | _____ | Frances Johnson | _____ |
| Maxine Barboza | _____ | Peter Tufele | _____ |
| Charlene Pinola | _____ | Patti Pomplin | _____ |

2. Approval of Agenda

3. Public Comment on Non Agenda Items (Limit 5 Minutes)

Public comment on any item of interest to the public that is within in the Board's jurisdiction will be heard. The Board may limit comments to no more than 5 minutes each pursuant to Board policy. Public comment will be allowed on each specific agenda item prior to Board action thereon.

4. Communication
Letter from PTO

5. Consent Agenda

- 5.1 Approval of Minutes from October 10, 2018
- 5.2 Approval of Warrants for October 2018
- 5.3 Final Resolution #111418 Drinking Fountain Under the Drinking Water for Schools Grant Program
- 5.4 Approve MOU with SCOE – Nursing Services

6. Reports and Communications

- 6.1 Governing Board Members
- 6.2 Superintendent
- 6.3 Teacher
- 6.4 Business Manager
- 6.5 PTO

7. Items Scheduled for Information and Discussion

- 7.1 After Hours Playground Usage
 - 7.2 Second Reading Board Policies
 - BP0000 Vision
 - AR0000 Vision
 - BP0100 Philosophy
 - BP0200 Goals for the School District
 - BP0400 Comprehensive Plans
-

Kashia School District
Agenda November 14, 2018
Continued

BPO410 Nondiscrimination in District Programs and Activities
BPO420 School Plans/Site Councils
AR0420 School Plans/Site Councils
BPO440 District Technology Plan
AR0440 District Technology Plan
BPO450 Comprehensive Safety Plan
AR0450 Comprehensive Safety Plan
BPO460 Local Control and Accountability Plan
AR0460 Local Control and Accountability Plan
BPO500 Accountability
BPO510 School Accountability Report Card

8. Items Scheduled for Discussion and Action
 - 8.1 Approval of Facilities Inspection Tool
 - 8.2 Approve Budget Updates
9. Items Scheduled for Future Board Meetings
 - 9.1 Annual Organizational Meeting
 - 9.2 Board Policies
 - 9.3 First Interim Report
 - 9.4 Staff Handbook
10. Adjournment

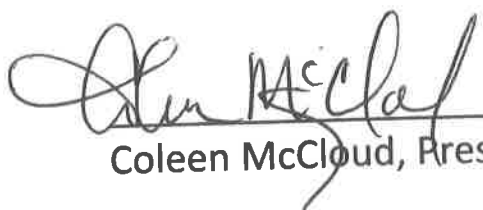
Next Regular Board Meeting, Wednesday, December 12, 2018


October 15, 2018


To Kashia School Board
And/or
whom it may Concern:

This letter is to inform you that we the Parents of Kashia School children are reforming the PTO committee which will consist of a President which will be Coleen McCloud, Secretary will be Carman Marrufo, Treasurer will be Leslie Sanchez. Our first meeting will be held on October 18, 2018 then there after our meeting will be held on the first Weds of each month held at the Teacherage at 3:00pm. Thank you for your time.

Sincerely,


Coleen McCloud, President


Carmen Marrufo, Secretary


Leslie Sanchez, Treasurer V.P.

Kashia School District
Minutes
Board Meeting, October 10, 2018

1. Meeting called to order at 4:10 by Board Clerk Charlene Pinola
Roll Call: Trustee Maxine Barboza, Trustee Charlene Pinola
Absent: Paul Chappell
Staff: Frances Johnson, Peter Tufele, Patti Pomplin
Community: Leslie Sanchez
2. Approval of Agenda: Moved by Trustee Pinola, seconded by Trustee Barboza to approve the agenda as presented.
3. Public Comment on Non Agenda Items: Leslie Sanchez asked about the field trip to the Pumpkin Patch and about the progress of the improved reading program.
4. Communication
Sonoma County Office of Education – Approval of 2018-19 Budget
5. Consent Agenda
Moved by Trustee Pinola, seconded by Trustee Barboza to approve the consent agenda as presented.
 - 5.1 Approved Minutes from September 12, 2018
 - 5.2 Approved Warrants from September 2018
 - 5.3 Approved July to September Williams Quarterly Report
 - 5.4 Approved MOU for Janis Sowell – Speech & Language Services
6. Reports and Communications
 - 6.1 Governing Board – Trustee Barboza asked if Dave Torres had been contacted about picture day, she was told Patti would send him a message to contact Ms. Frances at school; Trustee Pinola is ready to do acorns and will met to discuss with Peter.
 - 6.2 Superintendent –Sent condolences to Trustee Chappell and his family; thanked Trustees Barboza and Pinola for being available to continue with board business; working on a grant for reading & math intervention; working with new speech person; working on getting nursing services through SCOE.
 - 6.3 Teacher – Report everything going as smoothly as in can at this time of year; finally accessed on line program in conjunction with textbook order; field trip permission slips will be going out by Friday; will plan acorns for Monday from 2 to 2:45; will call Candy about daily attendance.
 - 6.4 Business Manager – will finish audit electronically; has Christmas stuff for class art project.
 - 6.5 PTO – Pending

7. Items Scheduled for Information and Discussion

7.1 After Hours Playground Usage

No action taken yet.

7.2 Garden Plaque in Honor of Violet Chappell

Approved by both Trustee Pinola and Trustee Barboza to place the plaque in honor of Violet Chappell in the garden.

7.3 Staff Handbook

The staff handbook is under review with the hope of bringing a copy to the December meeting for approval.

7.4 First Reading Board Policies

BP0000 Vision

AR0000 Vision

BP0100 Philosophy

BP0200 Goals for the School District

BP0400 Comprehensive Plans

BP0410 Nondiscrimination in District Programs and Activities

BP0420 School Plans/Site Councils

AR0420 School Plans/Site Councils

BP0440 District Technology Plan

AR0440 District Technology Plan

BP0450 Comprehensive Safety Plan

AR0450 Comprehensive Safety Plan

BP0460 Local Control and Accountability Plan

AR0460 Local Control and Accountability Plan

BP0500 Accountability

BP0510 School Accountability Report Card

7.5 School Readiness Program

Action Network is not participating in services for Kashia School District.

Ms. Frances is working on getting funds returned for school program usage.

8. Items Scheduled for Discussion and Action

8.1 Appointment of Maxine Barboza for Vacant Board Seat

Moved by Trustee Pinola, seconded by Trustee Barboza and approved unanimously to appoint Maxine Barboza to fill the vacant board seat effective December 2018.

8.2 Approval of Interagency Agreement for Transportation Between Sonoma County Human Services Department of Family, Youth and Children's Services Division and Kashia

Moved by Trustee Pinola, seconded by Trustee Barboza and passed unanimously to approve the agreement as presented.

9. Items Scheduled for Future Board Meetings.

9.1 Board Policies

9.2 Facilities Inspection Tool (FIT

9.3 After Hours Playground Usage

9.4 Budget Update

9.5 First Interim Report

9.6 Staff Handbook

10. Meeting Adjourned at 4:59

Next Meeting

Regular Board Meeting, Wednesday, November 14, 2018 4:00 p.m.

Respectfully submitted: Patti Pomplin

Signed: _____
Charlene Pinola, Clerk

Checks Dated 10/01/2018 through 10/31/2018

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|------------------------|------------|------------------------------|-------------|-----------------------------------|-----------------|--------------|
| 1669774 | 10/03/2018 | Frontier Communications | 01-5911 | 70778596821013815 | | 186.40 |
| 1669775 | 10/03/2018 | Carmen Marrufo | 01-5800 | custodian | 45.50 | |
| | | | | lunch prep | 169.63 | |
| 1669776 | 10/03/2018 | Coleen McCloud | 01-5805 | recess | 51.75 | 266.88 |
| | | | 01-5200 | pick up school lunches | 103.01 | |
| 1669777 | 10/03/2018 | Patti Pomplin | 01-5800 | drive to pick up lunches | 78.00 | 181.01 |
| | | | 01-4380 | light bulbs | 3.61 | |
| | | | | prop 39 | 112.00 | 115.61 |
| 1671785 | 10/10/2018 | Employment Development Dept. | 01-9555 | 94205275 18-3 | | 10.56 |
| 1671786 | 10/10/2018 | Frances Johnson | 01-5201 | eduact/SCOE/shopping Gualala | | 153.69 |
| 1671787 | 10/10/2018 | Annan Paterson | 01-5830 | 3 week intervention | | 1,625.00 |
| 1671788 | 10/10/2018 | Patti Pomplin | 01-4310 | white board, coat locker, tubs | | 322.05 |
| 1671789 | 10/10/2018 | Robert Sibley | 01-4310 | juicer - nutrition class | | 26.06 |
| 1673562 | 10/17/2018 | Amerigas | 01-5510 | 3083117743 | | 113.53 |
| 1673563 | 10/17/2018 | Hillyard | 01-4353 | paper towels, garbage bags, soap | | 248.90 |
| 1673564 | 10/17/2018 | Pacific Gas & Electric | 01-5520 | 28343238771 | 204.31 | |
| | | | | 93967066411 | 71.68 | 386.75 |
| | | | | 94383733055 | 110.76 | |
| 1673565 | 10/17/2018 | Patti Pomplin | 01-4350 | post for garden, sign for kitchen | 139.36 | |
| | | | 01-4380 | home depot flooring | 675.58 | 814.94 |
| 1673566 | 10/17/2018 | Wells Fargo Vendor Fin Serv | 01-5632 | 90136774142 | | 139.48 |
| 1675109 | 10/24/2018 | Chevron | 01-4362 | 7898859835 | | 71.69 |
| 1675110 | 10/24/2018 | Kashia Utilities District | 01-5530 | kud67938 water | | 63.15 |
| 1675111 | 10/24/2018 | Coleen McCloud | 01-4390 | pto halloween | | 386.13 |
| 1675112 | 10/24/2018 | Tom's Plumbing | 01-5800 | teacherage | | 350.00 |
| Total Number of Checks | | | | | 18 | 5,461.83 |

Fund Summary

| Fund | Description | Check Count | Expensed Amount |
|---------------------------------|--------------|-------------|-----------------|
| 01 | General Fund | 18 | 5,461.83 |
| Total Number of Checks | | 18 | 5,461.83 |
| Less Unpaid Sales Tax Liability | | | .00 |
| Net (Check Amount) | | | 5,461.83 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

KASHIA ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 111418
DATE: November 14, 2018

A RESOLUTION AUTHORIZING ENTERING INTO A FUNDING AGREEMENT WITH THE STATE WATER RESOURCES CONTROL BOARD AND AUTHORIZING AND DESIGNATING THE SUPERINTENDENT, FOR THE KASHIA ELEMENTARY SCHOOL DRINKING FOUNTAINS UNDER THE DRINKING WATER FOR SCHOOLS GRANT PROGRAM.

Whereas, Kashia Elementary School District has submitted an application to the State Water Resources Control Board for funding for the Kashia Elementary School Drinking Fountains.

Whereas, having documented impaired access and Kashia Elementary School District is unable to comply with Section 38086 of the Senate Bill 1413 (Stats. 2010, ch. 558) of the Education Code that requires that school districts provide access to free, fresh drinking water during meal times in the food service areas of the schools under the school districts' jurisdiction due to fiscal constraints; and

Whereas, having documented impaired access and Kashia Elementary School District is unable to comply with the California Plumbing Code's (Part 5 of Title 24 of the California Code of Regulations) requirement for the number of drinking fountains in schools of one (1) fixture per 150 persons due to fiscal constraints; and

Whereas, prior to the State Water Resources Control Board's executing a funding agreement, Kashia Elementary School District is required to adopt resolution authorizing an agent, or representative, to sign the funding agreement, amendments, and requests for reimbursement on behalf of Kashia Elementary School District, and to carry out other necessary Project-related activities;

Whereas, having documented impaired access and Kashia Elementary School District is unable to provide adequate access due to disrepair and/or inefficient distribution systems on the school's campus and cannot provide free, fresh, drinking water due to fiscal constraints.

Now, therefore, be it resolved and ordered, that Kashia Elementary School District is hereby authorized to carry out the Project, enter into a funding agreement with the State Water Resources Control Board, and accept and expend State funds for the Project; and

Be it further resolved and ordered, that the Superintendent/Principal or designee, is hereby authorized and designated to sign, for and on behalf of Kashia Elementary School District, the funding agreement for the Project and any amendments thereto; and

Be it further resolved and ordered, that the Superintendent/Principal, or designee, is hereby authorized and designated to represent the Kashia Elementary School District in carrying out Kashia Elementary School District's responsibilities under the funding agreement, including approving and signing invoices and requests for reimbursement of Project costs.

Be it further resolved and ordered, that any and all actions, whether previously or subsequently taken by Kashia Elementary School District, which are consistent with the intent and purposes of the foregoing resolution, shall be, and hereby are, in all respects, ratified, approved and confirmed.

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the Kashia Elementary School District governing board at the meeting thereof held on November 14, 2018.

Ayes: _____
Noes: _____
Absent: _____

Signed: _____

Project Director CertificationGrantee: Kashia Elementary School DistrictProject Name: Kashia Elementary School District Drinking Fountains

Project Director (PD): _____

PD Phone No.: _____ Email Address: _____

Project No.: N/A Grant Agreement No.: SWRCB0000000000D181
130700Program: 358 ☐ CAA ☐ 319(h) ☐ 385 ☐ DWFS ☒☐ As the assigned Project Director for this Project, I understand the Program requirements and responsibilities of the Project Director, and

(Check one of the boxes below)

☐ I am a paid employee of the Grantee and not acting as a subcontractor on the Project
-or-☐ The Grantee has no paid employees. I have been designated by the Grantee's Board or governing body to be the Project Director, and am acting solely in that capacity. (A Resolution for the designation must accompany this document)

Invoice/Grant Progress Report Signature Authorization (The designee(s) must be employed by the Grantee.)☐ I will review and sign invoices authorizing reimbursement for this Project and/or Grant Progress Reports that accompany invoices.☐ The following individual(s) are also authorized to sign invoices/Grant Progress Reports for this Project:

Designee's Name: _____

Designee's Signature: _____

Secretary of State Verification (Excludes county, city, and state agencies.)☐ I certify the Grantee has an active status with the California Secretary of State.

Entity Number _____

☐ N/A.

Please sign, date, and return to the Program Analyst.

Project Director Signature_____
Date_____
Authorized Representative Signature_____
Title_____
Date

(Required when receiving payment from the State of California in lieu of IRS W-9)
STD. 204 (Rev. 6-2003)

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <div>1</div> | INSTRUCTIONS: Complete all information on this form. Sign, date, and return to the State agency (department/office) address shown at the bottom of this page. Prompt return of this fully completed form will prevent delays when processing payments. Information provided in this form will be used by State agencies to prepare Information Returns (1099). See reverse side for more information and Privacy Statement. NOTE: Governmental entities, federal, State, and local (including school districts), are not required to submit this form. | | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>2</div> | PAYEE'S LEGAL BUSINESS NAME (Type or Print) <table border="1" style="width: 100%;"><tr><td colspan="2">SOLE PROPRIETOR – ENTER NAME AS SHOWN ON SSN (Last, First, M.I.)</td><td>E-MAIL ADDRESS</td></tr><tr><td>MAILING ADDRESS</td><td colspan="2">BUSINESS ADDRESS</td></tr><tr><td>CITY, STATE, ZIP CODE</td><td colspan="2">CITY, STATE, ZIP CODE</td></tr></table> | | | SOLE PROPRIETOR – ENTER NAME AS SHOWN ON SSN (Last, First, M.I.) | | E-MAIL ADDRESS | MAILING ADDRESS | BUSINESS ADDRESS | | CITY, STATE, ZIP CODE | CITY, STATE, ZIP CODE | | | | | | | | | | | | | | | |
| SOLE PROPRIETOR – ENTER NAME AS SHOWN ON SSN (Last, First, M.I.) | | E-MAIL ADDRESS | | | | | | | | | | | | | | | | | | | | | | | | |
| MAILING ADDRESS | BUSINESS ADDRESS | | | | | | | | | | | | | | | | | | | | | | | | | |
| CITY, STATE, ZIP CODE | CITY, STATE, ZIP CODE | | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>3</div> <div>PAYEE ENTITY TYPE</div> <div>CHECK ONE BOX ONLY</div> | ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> <table border="0" style="width: 100%;"><tr><td style="vertical-align: top;"><input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> ESTATE OR TRUST <input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td></tr></table> <div>(SSN required by authority of California Revenue and Tax Code Section 18646)</div></td><td style="vertical-align: top;">CORPORATION: <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LEGAL (e.g., attorney services) <input type="checkbox"/> EXEMPT (nonprofit) <input type="checkbox"/> ALL OTHERS</td></tr></table> | | | | - | | | | | | | | <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> ESTATE OR TRUST <input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td></tr></table> <div>(SSN required by authority of California Revenue and Tax Code Section 18646)</div> | | | | - | | | - | | | | | CORPORATION: <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LEGAL (e.g., attorney services) <input type="checkbox"/> EXEMPT (nonprofit) <input type="checkbox"/> ALL OTHERS | NOTE: Payment will not be processed without an accompanying taxpayer I.D. number. |
| | | - | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> ESTATE OR TRUST <input type="checkbox"/> INDIVIDUAL OR SOLE PROPRIETOR ENTER SOCIAL SECURITY NUMBER: <table border="1" style="display: inline-table;"><tr><td> </td><td> </td><td> </td><td>-</td><td> </td><td> </td><td>-</td><td> </td><td> </td><td> </td><td> </td></tr></table> <div>(SSN required by authority of California Revenue and Tax Code Section 18646)</div> | | | | - | | | - | | | | | CORPORATION: <input type="checkbox"/> MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.) <input type="checkbox"/> LEGAL (e.g., attorney services) <input type="checkbox"/> EXEMPT (nonprofit) <input type="checkbox"/> ALL OTHERS | | | | | | | | | | | | | | |
| | | | - | | | - | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>4</div> <div>PAYEE RESIDENCY STATUS</div> | <input type="checkbox"/> California resident - Qualified to do business in California or maintains a permanent place of business in California. <input type="checkbox"/> California nonresident (see reverse side) - Payments to nonresidents for services may be subject to State income tax withholding. <input type="checkbox"/> No services performed in California. <input type="checkbox"/> Copy of Franchise Tax Board waiver of State withholding attached. | | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>5</div> | I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the State agency below. <table border="1" style="width: 100%;"><tr><td colspan="2">AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print)</td><td>TITLE</td></tr><tr><td>SIGNATURE</td><td>DATE</td><td>TELEPHONE () </td></tr></table> | | | AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print) | | TITLE | SIGNATURE | DATE | TELEPHONE () | | | | | | | | | | | | | | | | | |
| AUTHORIZED PAYEE REPRESENTATIVE'S NAME (Type or Print) | | TITLE | | | | | | | | | | | | | | | | | | | | | | | | |
| SIGNATURE | DATE | TELEPHONE () | | | | | | | | | | | | | | | | | | | | | | | | |
| <div>6</div> | Please return completed form to: Department/Office: State Water Resources Control Board Unit/Section: Division of Financial Assistance, Attention: Lily Lee Mailing Address: 1001 I Street, 17th Floor City/State/Zip: Sacramento, CA 95814 Telephone: (916) 445-2816 Fax: (916) 341-5296 E-mail Address: Lily.Lee@waterboards.ca.gov | | | | | | | | | | | | | | | | | | | | | | | | | |

PAYEE DATA RECORD

STD. 204 (Rev. 6-2003) (REVERSE)

| | | | | | | | | | |
|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|---------------------|-----------------|---------------------|--------------------------------------|----------------|----------|----------------|
| 1 | <p><u>Requirement to Complete Payee Data Record, STD. 204</u></p> <p>A completed Payee Data Record, STD. 204, is required for payments to all non-governmental entities and will be kept on file at each State agency. Since each State agency with which you do business must have a separate STD. 204 on file, it is possible for a payee to receive this form from various State agencies.</p> <p>Payees who do not wish to complete the STD. 204 may elect to not do business with the State. If the payee does not complete the STD. 204 and the required payee data is not otherwise provided, payment may be reduced for federal backup withholding and nonresident State income tax withholding. Amounts reported on Information Returns (1099) are in accordance with the Internal Revenue Code and the California Revenue and Taxation Code.</p> | | | | | | | | |
| 2 | <p>Enter the payee's legal business name. Sole proprietorships must also include the owner's full name. An individual must list his/her full name. The mailing address should be the address at which the payee chooses to receive correspondence. Do not enter payment address or lock box information here.</p> | | | | | | | | |
| 3 | <p>Check the box that corresponds to the payee business type. Check only one box. Corporations must check the box that identifies the type of corporation. The State of California requires that all parties entering into business transactions that may lead to payment(s) from the State provide their Taxpayer Identification Number (TIN). The TIN is required by the California Revenue and Taxation Code Section 18646 to facilitate tax compliance enforcement activities and the preparation of Form 1099 and other information returns as required by the Internal Revenue Code Section 6109(a).</p> <p>The TIN for individuals and sole proprietorships is the Social Security Number (SSN). Only partnerships, estates, trusts, and corporations will enter their Federal Employer Identification Number (FEIN).</p> | | | | | | | | |
| 4 | <p><u>Are you a California resident or nonresident?</u></p> <p>A corporation will be defined as a "resident" if it has a permanent place of business in California or is qualified through the Secretary of State to do business in California.</p> <p>A partnership is considered a resident partnership if it has a permanent place of business in California. An estate is a resident if the decedent was a California resident at time of death. A trust is a resident if at least one trustee is a California resident.</p> <p>For individuals and sole proprietors, the term "resident" includes every individual who is in California for other than a temporary or transitory purpose and any individual domiciled in California who is absent for a temporary or transitory purpose. Generally, an individual who comes to California for a purpose that will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short duration will be considered a nonresident.</p> <p>Payments to all nonresidents may be subject to withholding. Nonresident payees performing services in California or receiving rent, lease, or royalty payments from property (real or personal) located in California will have 7% of their total payments withheld for State income taxes. However, no withholding is required if total payments to the payee are \$1,500 or less for the calendar year.</p> <p>For information on Nonresident Withholding, contact the Franchise Tax Board at the numbers listed below:</p> <table border="0"> <tr> <td>Withholding Services and Compliance Section:</td> <td>1-888-792-4900</td> <td>E-mail address:</td> <td>wscs.gen@ftb.ca.gov</td> </tr> <tr> <td>For hearing impaired with TDD, call:</td> <td>1-800-822-6268</td> <td>Website:</td> <td>www.ftb.ca.gov</td> </tr> </table> | Withholding Services and Compliance Section: | 1-888-792-4900 | E-mail address: | wscs.gen@ftb.ca.gov | For hearing impaired with TDD, call: | 1-800-822-6268 | Website: | www.ftb.ca.gov |
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| For hearing impaired with TDD, call: | 1-800-822-6268 | Website: | www.ftb.ca.gov | | | | | | |
| 5 | <p>Provide the name, title, signature, and telephone number of the individual completing this form. Provide the date the form was completed.</p> | | | | | | | | |
| 6 | <p>This section must be completed by the State agency requesting the STD. 204.</p> | | | | | | | | |
| | <p><u>Privacy Statement</u></p> <p>Section 7(b) of the Privacy Act of 1974 (Public Law 93-579) requires that any federal, State, or local governmental agency, which requests an individual to disclose their social security account number, shall inform that individual whether that disclosure is mandatory or voluntary, by which statutory or other authority such number is solicited, and what uses will be made of it.</p> <p>It is mandatory to furnish the information requested. Federal law requires that payment for which the requested information is not provided is subject to federal backup withholding and State law imposes noncompliance penalties of up to \$20,000.</p> <p>You have the right to access records containing your personal information, such as your SSN. To exercise that right, please contact the business services unit or the accounts payable unit of the State agency(ies) with which you transact that business.</p> <p>All questions should be referred to the requesting State agency listed on the bottom front of this form.</p> | | | | | | | | |



October 30, 2018

Frances Johnson, Administrator
Kashia School District
31510 Skaggs Springs Road
PO Box 129
Stewarts Point, CA 95480

SCOE Special Education Services
Memorandum of Understanding

This memorandum of understanding confirms that Kashia School District (District) agrees to reimburse Sonoma County Office of Education (SCOE) Special Education Services for expenses incurred related to the services as specified below.

SCOE will provide a School Nurse to the District for the purpose of:

- 1) Completion of IEP assessment
- 2) Report(s) for IEP
- 3) IEP meeting attendance by telephone

Estimated number of hours: up to 10 hours

Assessment services will be provided and services will conclude after the IEP meeting is held. SCOE School Nurse will keep track of time on a supplemental timesheet which will be used as back up for the billed services.

The cost for services will be charged on a basis of \$100.00 per hour. Services will be billed the month following the service month.

Kashia School District



Frances Johnson, Administrator

Date

10-31-18

Approval by Sonoma County Office of Education



Mary Downey, Deputy Superintendent

10/30/18
Date

Kashia ESD

Board Policy

Vision

BP 0000

Philosophy, Goals, Objectives and Comprehensive Plans

In order to provide a clear focus for district programs, activities and operations, the Board of Trustees shall adopt a long-range vision that sets direction for the district which is focused on student learning and describes what the Board wants its school to achieve. This vision may be incorporated in various documents, including the district's mission or purpose statement, philosophy, long-term goals, short-term objectives, and/or comprehensive plans.

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 9000 - Role of the Board)

The Superintendent/Principal or designee shall recommend an appropriate process for establishing and/or reviewing the district's vision statement which is inclusive of parents/guardians, students, staff and community members.

The Superintendent/Principal or designee shall communicate the district's vision to staff, parents/guardians and the community and shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

(cf. 1100 - Communication with the Public)

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Leadership: Vision, 1996

WEB SITES

CSBA: <http://www.csba.org>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: December 12, 2018

Stewarts Point, California

Kashia ESD

Board Policy

Philosophy

BP 0100

Philosophy, Goals, Objectives and Comprehensive Plans

As part of its responsibility to establish a guiding vision for the district, the Board of Trustees shall develop and regularly review a set of fundamental principles which describes the district's beliefs, values or tenets. The Board and district staff shall incorporate this philosophy in all district programs and activities.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 9000 - Role of the Board)

It is the philosophy of the district that:

1. All students can learn and succeed.
2. Every student in the district, regardless of gender, special needs, or social, ethnic, language or economic background has a right to a high-quality education that challenges the student to achieve to his/her fullest potential.
3. The future of our nation and community depends on students possessing the skills to be lifelong learners and effective, contributing members of society.
4. A safe, nurturing environment is necessary for learning.
5. Parents/guardians have a right and an obligation to participate in their child's schooling.
6. The ability of children to learn is affected by social, health and economic conditions and other factors outside the classroom.
7. Early identification of student learning and behavioral difficulties contribute to student success.
8. Students and staff respond positively to high expectations and recognition for their accomplishments.
9. Continuous school improvement is necessary to meet the needs of students in a changing economy and society.
10. The diversity of the student population and staff enriches the learning experience for all

Kashia ESD

Board Policy

Goals For The School District

BP 0200

Philosophy, Goals, Objectives and Comprehensive Plans

As part of the Board of Trustees's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities.

(cf. 0000 - Vision)

(cf. 0100 - Philosophy)

(cf. 9000 - Role of the Board)

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent/Principal shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup, to ensure that district goals are aligned with student needs.

Goals shall be established for all students and each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, and shall address each of the state priorities identified in Education Code 52060 and any additional local priorities established by the Board. These goals shall be incorporated into the district's local control and accountability plan (LCAP). (Education Code 52060, 52062, 52063; 5 CCR 15497)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6159 - Individualized Education Program)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

The LCAP shall include a clear description of each goal, one or more of the state or local priorities addressed by the goal, any student subgroup(s) or school site(s) to which the goal is applicable, and expected progress toward meeting the goal for the term of the LCAP and in each year. (5 CCR 15497)

Each year the district's update to the LCAP shall review progress toward the goals and describe any changes to the goals. (Education Code 52060-52061)

(cf. 0500 - Accountability)

(cf. 6190 - Evaluation of the Instructional Program)

In addition to the goals identified in the LCAP, and consistent with those goals, the district and the school site may establish goals for inclusion in another school plan or for any other purpose. Such goals may address the improvement of governance, leadership, fiscal integrity, facilities, community involvement and collaboration, student wellness and other conditions of children,

Kashia ESD

Board Policy

Comprehensive Plans

BP 0400

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees believes that careful planning is essential to effective implementation of district programs and policies. Comprehensive plans shall identify cohesive strategies for school improvement and provide stability in district operations.

The Superintendent/Principal or designee shall develop comprehensive plans for the implementation of the district's vision and goals, on specific policy topics and on other areas as required by law. As appropriate, comprehensive plans may describe, but not be limited to, anticipated short- and long-term needs, measurable outcomes, priorities, activities, available resources, timelines, staff responsibilities, and strategies for internal and external communications regarding the plan.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 0500 - Accountability)
(cf. 1112 - Media Relations)
(cf. 2140 - Evaluation of the Superintendent)
(cf. 3516 - Emergencies and Disaster Preparedness Plan)
(cf. 3543 - Transportation Safety and Emergencies)
(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)
(cf. 6171 - Title I Programs)
(cf. 6190 - Evaluation of the Instructional Program)
(cf. 7110 - Facilities Master Plan)

Comprehensive plans may be subject to review and approval by the Board.

The process for developing comprehensive plans shall invite broad participation of school and community representatives. Committees may be appointed to assist in the development of plans. Comprehensive plans shall be available to the public and shall be reviewed at regular intervals as specified within the plan.

(cf. 1220 - Citizen Advisory Committees)
(cf. 2230 - Representative and Deliberative Groups)
(cf. 6020 - Parent Involvement)
(cf. 9130 - Board Committees)

Kashia ESD

Board Policy

Nondiscrimination In District Programs And Activities

BP 0410

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4033 - Lactation Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)
(cf. 5131.2 - Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)
(cf. 6178 - Career Technical Education)
(cf. 6200 - Adult Education)

Annually, the Superintendent/Principal or designee shall review district programs and activities to ensure the removal of any barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent/Principal or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 - Use of Facilities)

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent/Principal or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans
6312 Local education agency plans
UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2000h-6 Title IX
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act
36.303 Auxiliary aids and services
CODE OF FEDERAL REGULATIONS, TITLE 34
100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:
106.9 Dissemination of policy

Management Resources:

CSBA PUBLICATIONS

Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, Annapolis, California

Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Notice of Non-Discrimination, January 1999

Protecting Students from Harassment and Hate Crime, January 1999

Nondiscrimination in Employment Practices in Education, August 1991

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

2010 ADA Standards for Accessible Design, September 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Safe Schools Coalition: <http://www.casafeschools.org>

Pacific ADA Center: <http://www.adapacific.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act:

<http://www.ada.gov>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: December 12, 2018, Stewarts Point, California

Kashia ESD

Board Policy

School Plans/Site Councils

BP 0420

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees believes that comprehensive planning is necessary in order to focus school improvement efforts on student academic achievement and facilitate the effective use of district resources. The Superintendent/Principal or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with district goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

When the school that participates in specified state and/or federal categorical programs, the school site council or other schoolwide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA). (Education Code 52055.755, 64001)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.4 - Quality Education Investment Schools)

(cf. 1220 - Citizen Advisory Committees)

(cf. 1431 - Waivers)

(cf. 3513.3 - Tobacco-Free Schools)

(cf. 4131 - Staff Development)

(cf. 5147 - Dropout Prevention)

(cf. 6020 - Parent Involvement)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6151 - Class Size)

(cf. 6164.2 - Counseling/Guidance Services)

(cf. 6171 - Title I Programs)

(cf. 6174 - Education for English Language Learners)

(cf. 6190 - Evaluation of the Instructional Program)

As appropriate, the school may incorporate any other school plan into the SPSA. (Education Code 64001)

The Superintendent/Principal or designee shall ensure that the SPSA meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the

6801-7014 Limited English proficient and immigrant students
7101-7165 Safe and Drug-Free Schools and Communities
7341-7355c Rural Education Initiative

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2013

WEST ED PUBLICATIONS

California Healthy Kids Survey

California School Climate Survey

WEB SITES

California Department of Education, Single Plan for Student Achievement:

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: December 12, 2018, Stewarts Point, California

Kashia ESD

Administrative Regulation

School Plans/Site Councils

AR 0420

Philosophy, Goals, Objectives and Comprehensive Plans

School Site Councils

A school site council shall be established when required for participation in a categorical program. (Education Code 52852, 64001)

(cf. 0420.1 - School-Based Program Coordination)

The school site council shall be composed of the following: (Education Code 52852)

1. The Superintendent/Principal
2. Teachers selected by the school's teachers
3. Other school personnel selected by the school's other personnel
4. Parent/guardian representatives, who may include parents/guardians of students attending the school and/or community members, selected by parents/guardians of students attending the school

Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers. The remaining half shall be parent/guardian representatives. (Education Code 52852)

The bylaws of the school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination.

The school site council may function on behalf of other committees in accordance with law. (Education Code 52176, 52870, 54425; 5 CCR 3932)

The school site council shall operate in accordance with procedural meeting requirements established in Education Code 35147.

(cf. 1220 - Citizen Advisory Committees)

Single Plan for Student Achievement

In order for the school to participate in any state or federal categorical program specified in Education Code 52055.700 or 64000 on an ongoing basis, the school site council shall approve and annually review and update a single plan for student achievement (SPSA). If the school does not have a school site council, these responsibilities shall be fulfilled by a schoolwide advisory group or school support group conforming to the composition requirements of the

address any content required by law for each individual categorical program in which the school participates.

In developing or revising the SPSA, the school site council or other schoolwide advisory group or school support group shall:

1. Analyze student achievement data. Using measures of student academic performance, the school shall identify significant patterns of low performance in particular content areas, student groups, and/or individual students and determine which data summaries to include in the plan as most informative and relevant to school goals.

(cf. 6011 - Academic Standards)

2. Assess the effectiveness of the school's instructional program in relation to the analysis of student data.

3. Identify a limited number of achievement goals and key improvement strategies to achieve the goals. School goals shall reflect the needs identified at the school site while aligning with goals identified in federally required district plans. The school shall specify the student group(s) on which each goal is focused, the methods or practices that will be used to reach the goal, and the criteria that will be used to determine if the goal is achieved.

4. Define timelines, personnel responsible, proposed expenditures, and funding sources to implement the SPSA.

The school site council or other schoolwide group shall approve the proposed SPSA at a meeting for which public notice has been posted and then submit the SPSA to the Board of Trustees for approval. (Education Code 35147, 64001)

The school site council or other schoolwide group shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the school shall evaluate results of improvement efforts and report to the Board, advisory committees, and other interested parties regarding progress toward school goals.

The school site council or other schoolwide group may amend the SPSA at any time. Any revisions that would substantively change the academic programs funded through the consolidated application shall be submitted to the Board for approval.

Regulation KASHIA ELEMENTARY SCHOOL DISTRICT
approved: December 12, 2018 Stewarts Point, California

Kashia ESD

Board Policy

District Technology Plan

BP 0440

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees recognizes that technological resources can enhance student achievement by increasing student access to information, developing their technological literacy skills, and providing instruction tailored to student needs. Effective use of technology can also increase the efficiency of the district's noninstructional operations and governance. The Board is committed to the development and maintenance of a districtwide infrastructure and to providing staff professional development that will allow the implementation of existing and new technologies.

(cf. 4040 - Employee Use of Technology)
(cf. 4131 - Staff Development)
(cf. 4222 - Teacher Aides/Paraprofessionals)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 6163.4 - Student Use of Technology)

The Superintendent/Principal or designee shall develop a three- to five-year technology plan which:

1. Focuses on the use of technology to improve student achievement and is aligned with the district's vision and goals for student learning

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 6000 - Concepts and Roles)

2. Contains clear goals for the use of technology based on an assessment of district needs

3. Addresses all components required for state or federal technology grant programs, administered by the California Department of Education, in which the district participates (Education Code 51871.5, 52295.35; 5 CCR 11974; 20 USC 6764; 47 CFR 54.508)

4. Addresses the use of technology to improve district governance, district and school site administration, support services, and communications

(cf. 0400 - Comprehensive Plans)
(cf. 1113 - District and School Web Sites)
(cf. 3580 - District Records)

Planning Team

The Superintendent/Principal or designee shall appoint a planning team to assist with the development of the technology plan. The recommendations of the committee shall be advisory only and shall not be binding on the Board. The plan shall be submitted to the Board for

Kashia ESD

Administrative Regulation

District Technology Plan

AR 0440

Philosophy, Goals, Objectives and Comprehensive Plans

Development of Plan

The district's technology plan shall be developed by a planning team which may include, but is not limited to, the Superintendent, teachers, library media teachers, classified staff, parents/guardians, students, community members, including members of the business community.

(cf. 1220 - Citizen Advisory Committees)

(cf. 9140 - Board Representatives)

The Superintendent/Principal or designee shall present the planning team with its specific duties and responsibilities and a timeline for completing its recommendations and for reporting to the Board of Trustees.

Plan Components

The district's technology plan shall address, at a minimum, all of the following components:

1. Curriculum

a. Teachers' and students' current access to technology tools both during the school day and outside of school hours

b. The current use of hardware and software to support teaching and learning

c. The district's curricular goals and academic content standards as presented in various district comprehensive planning documents

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0420 - School Plans/Site Councils)

(cf. 6011 - Academic Standards)

d. A list of clear goals and a specific implementation plan to:

(1) Use technology to improve teaching and learning by supporting the district's curricular goals and academic content standards

(2) Delineate how and when students will acquire technological and information literacy skills needed to succeed in the classroom and the workplace

- a. All costs and the current budget associated with implementing each component of the plan
- b. Existing and potential funding sources
- c. Options for reducing costs
- d. Annual budgets for the term of the plan
- e. Provision of ongoing technical support
- f. The district's policy for replacing obsolete equipment
- g. A process for monitoring progress and updating funding and budget decisions

(cf. 3100 - Budget)

5. Appropriate and ethical use of technology (Education Code 51871.5)

- a. Appropriate and ethical use of information technology in the classroom
- b. Internet safety
- c. The manner in which to avoid committing plagiarism
- d. The concept, purpose, and significance of a copyright so that students are equipped with the skills necessary to distinguish lawful from unlawful online downloading
- e. The implications of illegal peer-to-peer network file sharing

(cf. 5131 - Conduct)

(cf. 6162.54 - Test Integrity/Test Preparation)

(cf. 6162.6 - Use of Copyrighted Materials)

(cf. 6163.4 - Student Use of Technology)

6. Monitoring and evaluation

- a. A process for evaluating the impact of technology on student learning using the goals and benchmarks for each component of the plan
- b. A schedule for evaluating the effect of plan implementation on student achievement
- c. How and when the results of the monitoring process and evaluation will be used

(cf. 0500 - Accountability)

Kashia ESD

Board Policy

Comprehensive Safety Plan

BP 0450

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and to creating a positive learning environment that includes strategies for violence prevention and high expectations for student conduct, responsible behavior, and respect for others.

(cf. 0510 - School Accountability Report Card)

(cf. 5131 - Conduct)

(cf. 5137 - Positive School Climate)

The Superintendent/Principal or designee shall oversee the development of a comprehensive school safety plan. (Education Code 32281)

The Board shall review the comprehensive school safety plan in order to ensure compliance with state law, Board policy, and administrative regulation.

The Board shall approve the plan at a regularly scheduled meeting.

(cf. 9322 - Agenda/Meeting Materials)

The Superintendent/Principal or designee shall ensure that an updated file of all safety-related plans and materials is readily available for inspection by the public. (Education Code 32282)

(cf. 1340 - Access to District Records)

By October 15 of each year, the Superintendent/Principal or designee shall notify the California Department of Education if the school has not complied with the requirements of Education Code 32281. (Education Code 32288)

(cf. 1312.3 - Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of sex discrimination

32260-32262 Interagency School Safety Demonstration Act of 1985

32270 School safety cadre

32280-32289 School safety plans

32290 Safety devices

35147 School site councils and advisory committees

35183 School dress code; uniforms

Kashia ESD

Administrative Regulation

Comprehensive Safety Plan

AR 0450

Philosophy, Goals, Objectives and Comprehensive Plans

Content of the Safety Plan

The school safety plan shall include an assessment of the current status of school crime committed on campus and at school-related functions. (Education Code 32282)

The plan also shall identify appropriate strategies and programs that will provide or maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety. The plan shall include the development of all of the following: (Education Code 32282)

1. Child abuse reporting procedures consistent with Penal Code 11164

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Routine and emergency disaster procedures including, but not limited to:

a. Adaptations for students with disabilities in accordance with the Americans with Disabilities Act

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 6159 - Individualized Education Program)

b. An earthquake emergency procedure system in accordance with Education Code 32282

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

(cf. 3516.3 - Earthquake Emergency Procedure System)

c. A procedure to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 1330 - Use of School Facilities)

(cf. 3516.1 - Fire Drills and Fires)

(cf. 3516.2 - Bomb Threats)

(cf. 3516.5 - Emergency Schedules)

(cf. 3543 - Transportation Safety and Emergencies)

3. Policies pursuant to Education Code 48915(c) and other school-designated serious acts which would lead to suspension, expulsion, or mandatory expulsion recommendations

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5113.1 - Truancy)
(cf. 5131 - Conduct)
(cf. 5136 - Gangs)

3. Curriculum that emphasizes prevention and alternatives to violence, such as multicultural education, character/values education, media analysis skills, conflict resolution, and community service learning

(cf. 6142.3 - Civic Education)
(cf. 6142.4 - Service Learning/Community Service Classes)

4. Parent involvement strategies, including strategies to help ensure parent/guardian support and reinforcement of the school's rules and increase the number of adults on campus

(cf. 1240 - Volunteer Assistance)
(cf. 5020 - Parent Rights and Responsibilities)
(cf. 6020 - Parent Involvement)

5. Prevention and intervention strategies related to the sale or use of drugs and alcohol which shall reflect expectations for drug-free schools and support for recovering students

(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.61 - Drug Testing)
(cf. 5131.62 - Tobacco)
(cf. 5131.63 - Steroids)

6. Collaborative relationships among the city, county, community agencies, local law enforcement, the judicial system, and the school that lead to the development of a set of common goals and community strategies for violence prevention instruction

(cf. 1020 - Youth Services)

7. Procedures for receiving verification from law enforcement that a violent crime has occurred on school grounds and for promptly notifying parents/guardians and employees of that crime

(cf. 5116.1 - Intradistrict Open Enrollment)

8. Assessment of the school's physical environment, including a risk management analysis and development of ground security measures such as procedures for the closing of campuses to outsiders, surveillance systems, securing the campus perimeter, protecting buildings against vandalism, and providing for a law enforcement presence on campus

(cf. 1250 - Visitors/Outsiders)
(cf. 3515 - Campus Security)
(cf. 3515.3 - District Police/Security Department)
(cf. 3530 - Risk Management/Insurance)
(cf. 5112.5 - Open/Closed Campus)
(cf. 5131.5 - Vandalism and Graffiti)

9. Crisis prevention and intervention strategies, which may include the following:

Kashia ESD

Board Policy

Local Control And Accountability Plan

BP 0460

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees desires to ensure the most effective use of available state funding to improve outcomes for all students. A community-based, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions aligned with state and local priorities and to facilitate continuous improvement of district practices.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

The Board shall adopt a districtwide local control and accountability plan (LCAP), using the template provided by the State Board of Education, which addresses the state priorities specified in Education Code 52060. The LCAP shall be effective for three years and shall be updated on or before July 1 of each year. (Education Code 52060)

In addition, the LCAP shall address any local priorities adopted by the Board.

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" and other underperforming students.

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth and are counted only once for purposes of the local control funding formula. (Education Code 42238.02)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other district and school plans shall be aligned to the extent possible.

(cf. 0400 - Comprehensive Plans)

(cf. 0440 - District Technology Plan)

(cf. 0450 - Comprehensive Safety Plan)

(cf. 5030 - Student Wellness)

(cf. 6171 - Title I Programs)

(cf. 7110 - Facilities Master Plan)

The Superintendent/Principal or designee shall review the single plan for student achievement

using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written

notifications related to the LCAP or the annual update shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or the annual update. The public hearing shall be held at the same meeting as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

(cf. 9320 - Meetings and Notices)

Adoption of the Plan

Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP or the annual update, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

Monitoring Progress

The Superintendent/Principal or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

52052 Academic Performance Index; numerically significant student subgroups
52060-52077 Local control and accountability plan
52302 Regional occupational centers and programs
52372.5 Linked learning pilot program
54692 Partnership academies
60119 Sufficiency of textbooks and instructional materials; hearing and resolution
60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission
60811.3 Assessment of language development
64001 Single plan for student achievement
99300-99301 Early Assessment Program
UNITED STATES CODE, TITLE 20
6312 Local educational agency plan
6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, November 2013

Local Control Funding Formula 2013, Governance Brief, August 2013

State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy KASHIA ELEMENTARY SCHOOL DISTRICT

adopted: December 12, 2018 Stewarts Point, California

Kashia ESD

Administrative Regulation

Local Control And Accountability Plan

AR 0460

Philosophy, Goals, Objectives and Comprehensive Plans

Content of the Plan

The district's local control and accountability plan (LCAP) shall include: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth. The LCAP shall identify goals for each of the following state priorities:

a. The degree to which district teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3517 - Facilities Inspection)

(cf. 4112.2 - Certification)

(cf. 4113 - Assignment)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

(cf. 6011 - Academic Standards)

(cf. 6174 - Education for English Language Learners)

c. Parent/guardian involvement, including efforts the district makes to seek parent/guardian input in school site decision making and how the district will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy

(cf. 3553 - Free and Reduced Price Meals)

(cf. 6020 - Parent Involvement)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

(cf. 6143 - Courses of Study)

h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

2. Any goals identified for any local priorities established by the Board

(cf. 0200 - Goals for the School District)

3. A description of the specific actions the district will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the district

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent/Principal or designee shall identify the method for measuring the district's progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on a school accountability report card. (Education Code 52060)

(cf. 0510 - School Accountability Report Card)

Annual Updates

On or before July 1 of each year, the LCAP shall be updated using the template developed by the SBE and shall include all of the following: (Education Code 52061)

Kashia ESD

Board Policy

Accountability

BP 0500

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees recognizes its responsibility to ensure accountability to the public for the performance of the district school. The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the district's effectiveness in improving student achievement. The Board shall establish appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals.

- (cf. 0000 - Vision)
- (cf. 0200 - Goals for the School District)
- (cf. 2140 - Evaluation of the Superintendent)
- (cf. 3460 - Financial Accountability and Reports)
- (cf. 4115 - Evaluation/Supervision)
- (cf. 4215 - Evaluation/Supervision)
- (cf. 4315 - Evaluation/Supervision)
- (cf. 6011 - Academic Standards)
- (cf. 6141 - Curriculum Development and Evaluation)
- (cf. 6190 - Evaluation of the Instructional Program)
- (cf. 9400 - Board Self-Evaluation)

Indicators of district progress in improving student achievement shall include, but are not limited to, the state Academic Performance Index (API) and the measures of "adequate yearly progress" (AYP) required under the federal accountability system.

- (cf. 6162.5 - Student Assessment)
- (cf. 6162.51 - Standardized Testing and Reporting Program)
- (cf. 6162.52 - High School Exit Examination)

The district school shall demonstrate comparable improvement in academic achievement, as measured by the API, for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth. (Education Code 52052)

The Superintendent/Principal shall provide regular reports to the Board and the public regarding school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the local control and accountability plan (LCAP).

- (cf. 0460 - Local Control and Accountability Plan)
- (cf. 0510 - School Accountability Report Card)
- (cf. 1100 - Communication with the Public)
- (cf. 1112 - Media Relations)

Kashia ESD

Board Policy

School Accountability Report Card

BP 0510

Philosophy, Goals, Objectives and Comprehensive Plans

The Board of Trustees recognizes its responsibility to inform parents/guardians and the community about the conditions, needs, and progress at the district school and to provide data by which parents/guardians can make meaningful comparisons between the district school and other schools. The process of gathering and analyzing data also provides opportunities for district staff to review achievements and identify areas for improvement.

The Board shall annually issue a school accountability report card (SARC) for the school. (Education Code 35256)

In preparing the school's report card, the Superintendent/Principal or designee may choose to use or adapt the model template provided by the California Department of Education. If the model template is not used, the Superintendent/Principal or designee shall ensure that data are reported in a manner that is consistent with the definitions for school conditions as provided in the template. At least every three years, the Board shall compare the content of the school's report card to the state's model template, recognizing that variances are allowed by law as necessary to meet local needs. (Education Code 33126.1, 35256)

The Board shall annually approve the SARC for the district school and shall evaluate the data contained in the SARC as part of the Board's regular review of the effectiveness of the district's programs, personnel, and fiscal operations.

(cf. 0500 - Accountability)
(cf. 6190 - Evaluation of the Instructional Program)
(cf. 9000 - Role of the Board)

The Superintendent/Principal or designee shall develop strategies for communicating the information contained in the SARCs to all stakeholders, including opportunities for staff and the community to discuss their content.

(cf. 0420 - School Plans/Site Councils)
(cf. 1100 - Communication with the Public)
(cf. 1112 - Media Relations)

Notification and Dissemination of SARCs

The Superintendent/Principal or designee shall annually publicize the issuance of the SARC and notify parents/guardians that a paper copy will be provided upon request. On or before February 1 of each year, the Superintendent/Principal or designee shall make the SARC available in paper copy and on the Internet. (Education Code 35256)

(cf. 5145.6 - Parental Notifications)

| | | | |
|--------------------------------------------|--|-------------------------------------------------------------------------------|--|
| SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION | | COUNTY | |
| Kashia School District | | Sonoma | |
| SCHOOL SITE | | SCHOOL TYPE (GRADE LEVELS) | |
| Kashia School District | | K-8 | |
| INSPECTOR'S NAME | | NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE) | |
| Frances Johnson | | NA | |
| TIME OF INSPECTION | | WEATHER CONDITION AT TIME OF INSPECTION | |
| 3:30 p.m. | | Dry and Clear | |

PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)

| TOTAL NUMBER OF AREAS EVALUATED | CATEGORY TOTALS | A. SYSTEMS | | | B. INTERIOR | C. CLEANLINESS | | D. ELECTRICAL | E. RESTROOMS/FOUNTAINS | | F. SAFETY | | G. STRUCTURAL | | H. EXTERNAL | |
|--------------------------------------------------------------------------------------------|--------------------|----------------------|-----------|---------|----------------------|------------------------|----------------------------|----------------------|------------------------|----------------------|----------------------|------------------------|----------------------|----------------------|----------------------------------|--------------------------------|
| | | GAS LEAKS | MECH/HVAC | SEWER | INTERIOR SURFACES | OVERALL CLEANLINESS | PEST/VERMIN INFESTATION | ELECTRICAL | RESTROOMS | SINKS/ FOUNTAINS | FIRE SAFETY | HAZARDOUS MATERIALS | STRUCTURAL DAMAGE | ROOFS | PLAYGROUND/ SCHOOL GROUNDS | WINDOWS/DOORS/ GATES/FENCES |
| ↓ | Number of "✓"'s: | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| | Number of "D"'s: | | | | | | | | | | | | | | | |
| | Number of "X"'s: | | | | | | | | | | | | | | | |
| | Number of N/A's: | | | | | | | | | | | | | | | |
| Percent of System in Good Repair Number of "✓"'s divided by (Total Areas - "N/A"'s)* | | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 90.00% |
| Total Percent per Category (average of above)* | | | | | | | | | | | | | | | | |
| Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99% | | GOOD FAIR POOR | | | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | GOOD FAIR POOR | |

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category"

| | | | | |
|-----------------|----------------------------------------------------|--------|-----------------|------|
| OVERALL RATING: | DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE | 99.00% | SCHOOL RATING** | Good |
|-----------------|----------------------------------------------------|--------|-----------------|------|

**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

| PERCENTAGE | DESCRIPTION | RATING |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 99%-100% | The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school. | EXEMPLARY |
| 90%-98.99% | The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated. | GOOD |
| 75 %-89.99% | The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site. | FAIR |
| 0%-74.99% | The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus. | POOR |

COMMENTS AND RATING EXPLANATION:

PART II: EVALUATION DETAIL

Date of Inspection:

10/10/18

School Name:

Kashia School District

| AREA | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | |
|-----------|-----------|----------|-------|-------------------|---------------------|-------------------------|------------|----------|------------------|-------------|---------------------|-------------------|-------|---------------------------|----------------------------|--|
| | GAS LEAKS | MECH/VAC | SEWER | INTERIOR SURFACES | OVERALL CLEANLINESS | PEST/VERMIN INFESTATION | ELECTRICAL | RESTROOM | SINKS/ FOUNTAINS | FIRE SAFETY | HAZARDOUS MATERIALS | STRUCTURAL DAMAGE | ROOFS | PLAYGROUND/SCHOOL GROUNDS | WINDOWS/DOORS/GATES/FENCES | |
| Classroom | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | D | |
| | COMMENTS: | | | | | | | | | | | | | | | |
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Marks: ✓ = Good Repair (When filling up the electronic version, please use ctrl+G); D = Deficiency, X = Extreme Deficiency; NA = Not Applicable

Use additional sheets as necessary.

| Fund 01 - General Fund | | Fiscal Year 2019 through 11/06/2018 | | | | |
|------------------------------------------|-------------|-------------------------------------|-------------------|--------------------|-------------------|------------|
| | | Budget | Actual | Encumbrance | Balance | Avail |
| REVENUES | | | | | | |
| LCFF Revenue Sources | (8010-8099) | 183,399.00 | 25,770.03 | | 157,628.97 | 86% |
| Federal Revenue | (8100-8299) | 118,240.00 | 97,183.87 | | 21,056.13 | 18% |
| Other State Revenue | (8300-8599) | 7,606.00 | (255.80) | | 7,861.80 | 103% |
| Other Local Revenue | (8600-8799) | 103,421.00 | 80,268.16 | | 23,152.84 | 22% |
| Total Revenues | | 412,666.00 | 202,966.26 | | 209,699.74 | 51% |
| EXPENDITURES | | | | | | |
| Certificated Salaries | (1000-1999) | 81,864.00 | 22,302.64 | 56,707.61 | 2,853.75 | 3% |
| Classified Salaries | (2000-2999) | 23,200.00 | 5,775.00 | .00 | 17,425.00 | 75% |
| Employee Benefits | (3000-3999) | 26,962.00 | 5,499.06 | 10,984.33 | 10,478.61 | 39% |
| Books and Supplies | (4000-4999) | 32,293.00 | 9,716.72 | 650.04 | 21,926.24 | 68% |
| Services & Operating Expenses | (5000-5999) | 225,138.00 | 42,730.89 | 85,336.62 | 97,070.49 | 43% |
| Capital Outlay | (6000-6999) | .00 | 18,363.00 | .00 | (18,363.00) | 0% |
| Total Expenditures | | 389,457.00 | 104,387.31 | 153,678.60 | 131,391.09 | 34% |
| Operating Surplus/(Deficit) | | 23,209.00 | 98,578.95 | (55,099.65) | | |
| Beginning Fund Balance | | 235,863.00 | 235,862.58 | 235,862.58 | | |
| Net Ending Fund Balance | | 259,072.00 | 334,441.53 | 180,762.93 | | |
| *** calculated *** | | | | | | |
| Components of Ending Fund Balance | | | | | | |
| Undesignated/unappropriated - 9790 | | 259,072.00 | .00 | | | |
| Ending Fund Balance | | 259,072.00 | .00 | | | |

11/14/18 Surplus = \$23,209
 8/8/18 Surplus = 2,834
 Difference = \$20,375

Misc Income \$26,435
 Elem Ed/
 Supplemental <4,060>

Van/Operations <2000>
 \$20,375

increase federal maintenance
 revenue

increase expenditures for:
 textbooks & Math/Reading
 Intervention

increase expenditures for:
 travel to pick up lunches
 & garbage disposal

| Fund 01 - General Fund | | Fiscal Year 2019 through 06/30/2019 | | | | |
|------------------------------------------|-------------|-------------------------------------|-------------------|--------------------|-------------------|------------|
| | | Budget | Actual | Encumbrance | Balance | Avail |
| REVENUES | | | | | | |
| LCFF Revenue Sources | (8010-8099) | 191,591.00 | 25,770.03 | | 165,820.97 | 87% |
| Federal Revenue | (8100-8299) | 80,733.00 | 97,183.87 | | (16,450.87) | (20)% |
| Other State Revenue | (8300-8599) | 9,817.00 | (255.80) | | 10,072.80 | 103% |
| Other Local Revenue | (8600-8799) | 99,000.00 | 80,268.16 | | 18,731.84 | 19% |
| Total Revenues | | 381,141.00 | 202,966.26 | | 178,174.74 | 47% |
| EXPENDITURES | | | | | | |
| Certificated Salaries | (1000-1999) | 79,561.00 | 22,302.64 | 56,707.61 | 550.75 | 1% |
| Classified Salaries | (2000-2999) | 23,200.00 | 5,775.00 | .00 | 17,425.00 | 75% |
| Employee Benefits | (3000-3999) | 24,919.00 | 5,499.06 | 10,984.33 | 8,435.61 | 34% |
| Books and Supplies | (4000-4999) | 27,129.00 | 9,716.72 | 650.04 | 16,762.24 | 62% |
| Services & Operating Expenses | (5000-5999) | 223,498.00 | 42,730.89 | 85,336.62 | 95,430.49 | 43% |
| Capital Outlay | (6000-6999) | .00 | 18,363.00 | .00 | (18,363.00) | 0% |
| Total Expenditures | | 378,307.00 | 104,387.31 | 153,678.60 | 120,241.09 | 32% |
| Operating Surplus/(Deficit) | | 2,834.00 | 98,578.95 | (55,099.65) | | |
| Beginning Fund Balance | | 216,462.00 | 235,862.58 | 235,862.58 | | |
| Net Ending Fund Balance | | 219,296.00 | 334,441.53 | 180,762.93 | | |
| *** calculated *** | | | | | | |
| Components of Ending Fund Balance | | | | | | |
| Undesignated/unappropriated - 9790 | | 219,296.00 | .00 | | | |
| Ending Fund Balance | | 219,296.00 | .00 | | | |

Surplus as of Aug 2018 Board